

CITY OF MOUND MISSION STATEMENT: The City of Mound, through teamwork and cooperation, provides at a reasonable cost, quality services that respond to the needs of all citizens, fostering a safe, attractive and flourishing community.

A G E N D A

**MOUND CITY COUNCIL
REGULAR MEETING**

**TUESDAY, APRIL 8, 2025 - 6:00 PM
MOUND CITY COUNCIL CHAMBERS**

1. Opening meeting
2. Pledge of Allegiance
3. Approve agenda, with any amendments

**Consent Agenda:* Items listed under the Consent Agenda are considered routine in nature, have been evaluated by staff, recommended by staff for approval by the Council, and will be enacted by a single roll call vote. There will be no separate discussion of these items unless a Council Member or Citizen so requests. At this time, anyone present who wishes to offer *dissenting* comment to any items on the Consent Agenda is invited to identify themselves and the item of concern so that the it may be removed from the Consent Agenda and considered after discussion in normal sequence. Separate introduction or further *support* from petitioners or requestors is not required at this time and removal of an item from the Consent Agenda for this purpose is not required or appropriate.

- | | | |
|----|---|-------------------------|
| 4. | <u>*Consent Agenda</u> | <u>Page</u> |
| | *A. Approve payment of claims | 823 – 843 |
| | *B. Approve minutes: March 25, 2025 | 844 - 847 |
| | *C. Approve resolution approving 1-year extension for Expansion Permit approved for property at 4870 Edgewater Drive on May 28, 2024. | 848 - 857
849 |
| | *D. Approve resolution approving public gathering permit for 2025 Mound Farmers Market & More (MFM&M) season from Saturday, May 24, 2025 through Saturday, October 11, 2025 with reduced fee due to community benefits. | 858 - 864
860 |
| | *E. Approve resolution authorizing transfer of funds | 865 - 867
867 |

ROLL CALL VOTE TO APPROVE CONSENT AGENDA

5. Comments and suggestions from citizens present on any item not on the agenda.
**If you are bringing an item to the attention of the Mayor and Council, please state your first and last name, and address for the record. (Please limit your comments to 3 minutes)*
6. Orono Police Department with March 2025 Activity Report 868 - 874
7. Rain Barrel Sales Event – Harrisons Bay Association

PLEASE TURN OFF ALL CELL PHONES & PAGERS IN COUNCIL CHAMBERS.

- | | | |
|-----|---|---|
| 8. | <u>Public Hearing</u>
Review/action on major subdivision-preliminary plat, planned unit -development-conditional use permit in the downtown mixed district, and vacation of the existing drainage and utility easement on the property; also, consideration of the development plans for the project proposed for two undeveloped properties behind the Commerce Place Shopping Center on the east side of Fern Lane south of Church Road which are identified as PID No.13-117-24-32-0156 and PID No.13-117-24-32-0157 (Planning Case No. 23-03)
Applicant: Shirzad Raimi of Venture Capital LLC | 875 - 894
879
882
886 |
| 9. | <u>Council Introduction</u>
Review/discussion with Paula Larson owner at 2316 Commerce Boulevard regarding interest in purchasing Outlot B, Mound Harbor | 895 - 907 |
| 10. | <u>Council Introduction</u>
Review/discussion with Jim Koch of Angel M Consulting Group regarding concept plan for the development of 6639, 6627 and 6625 Bartlett Boulevard in Mound for the development of 8 townhomes, 2 single family homes and a dock house as part of a development project called "Halstead Bay Estates." The proposed concept is part of a larger project that proposes an additional 15 single family homes, 45 condominiums and a park in the City of Minnetrista | 908 - 917 |
| 11. | Lake Minnetonka Area Mayors – Letter to Senator Ann Johnson Stewart | 918 - 928 |
| 12. | Comments/Reports from Council members
Council Member Pugh
Council Member McEnaney
Council Member Castellano
Council Member Herrick
Mayor Holt | |
| 13. | <u>Information/Miscellaneous</u>
A. Comments/Reports from City Manager

B. Reports: March Liquor Store Report

C. Minutes: March 4, 2025 Planning Commission Meeting Minutes

D. Correspondence: | 929

930 - 935 |
| 13. | Adjourn | |

2025 City of Mound Claims 04-08-25

YEAR	BATCH NAME	DOLLAR AMOUNT	
2025	032725HWSMAN	\$	64,374.04
2025	032825CITYMAN	\$	30,128.81
2025	PAYREQ032525	\$	10,749.25
2025	HOISINGTONFEB25	\$	2,506.25
2025	040825CITY	\$	26,639.72
2025	BOLT 2 2025	\$	106,154.24
2025	040825ABDO	\$	21,000.00
2025	040825HWS	\$	42,763.74
TOTAL CLAIMS		\$	304,316.05

CITY OF MOUND
Payments

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Current Period: March 2025

Payment Batch 032725HWSMAN						\$64,374.04
Refer	350	<i>BELLBOY CORPORATION</i>	<u>3/27/2025</u>			
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR			\$1,573.45
Invoice	0207188500	3/26/2025				
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR			\$243.30
Invoice	0207128400	3/26/2025				
Transaction Date	3/27/2025		U.S. Bank 10100	10100	Total	\$1,816.75
Refer	352	<i>SOUTHERN GLAZERS OF MN WIN</i>	<u>3/27/2025</u>			
Cash Payment	E 609-49750-253	Wine For Resale	WINE			\$1,844.17
Invoice	2604671	3/27/2025				
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR			\$405.00
Invoice	2604669	3/27/2025				
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Resal	MIX			\$92.50
Invoice	2604673	3/27/2025				
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR			\$9,755.00
Invoice	2604670	3/27/2025				
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR			\$3,509.30
Invoice	2604672	3/27/2025				
Transaction Date	3/27/2025		U.S. Bank 10100	10100	Total	\$15,605.97
Refer	353	<i>CAPITOL BEVERAGE SALES, L.P.</i>	<u>3/27/2025</u>			
Cash Payment	E 609-49750-252	Beer For Resale	BEER			\$1,233.70
Invoice	3112875	3/25/2025				
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR			\$449.00
Invoice	3112874	3/25/2025				
Cash Payment	E 609-49750-252	Beer For Resale	BEER			\$82.00
Invoice	3112876	3/25/2025				
Transaction Date	3/27/2025		U.S. Bank 10100	10100	Total	\$1,764.70
Refer	354	<i>WINE MERCHANTS</i>	<u>3/27/2025</u>			
Cash Payment	E 609-49750-253	Wine For Resale	WINE			\$666.00
Invoice	7512954	3/26/2025				
Transaction Date	3/27/2025		U.S. Bank 10100	10100	Total	\$666.00
Refer	355	<i>BREAKTHRU BEVERAGE MN WINE</i>	<u>3/27/2025</u>			
Cash Payment	E 609-49750-253	Wine For Resale	WINE			\$280.00
Invoice	120656357	3/26/2025				
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR			\$1,801.12
Invoice	120656359	3/26/2025				
Cash Payment	E 609-49750-253	Wine For Resale	WINE			\$1,192.00
Invoice	120656358	3/26/2025				
Transaction Date	3/27/2025		U.S. Bank 10100	10100	Total	\$3,273.12
Refer	356	<i>JOHNSON BROTHERS LIQUOR</i>	<u>3/27/2025</u>			
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR			\$1,054.80
Invoice	2747948	3/17/2025				
Cash Payment	E 609-49750-253	Wine For Resale	WINE			\$188.40
Invoice	2747949	3/17/2025				
Transaction Date	3/27/2025		U.S. Bank 10100	10100	Total	\$1,243.20
Refer	358	<i>BREAKTHRU BEVERAGE MN BEER</i>	<u>3/27/2025</u>			

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Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$12,799.68
Invoice	120624147	3/25/2025			
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$76.80
Invoice	120625737	3/25/2025			
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$386.95
Invoice	120624148	3/25/2025			
Transaction Date	3/27/2025	U.S. Bank 10100	10100	Total	\$13,263.43
Refer	360 <u>HOHENSTEINS, INCORPORATED</u>	<u>3/27/2025</u>			
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$1,287.00
Invoice	806262	3/25/2025			
Transaction Date	3/27/2025	U.S. Bank 10100	10100	Total	\$1,287.00
Refer	361 <u>DAHLHEIMER BEVERAGE LLC</u>	<u>3/27/2025</u>			
Cash Payment	E 609-49750-257 THC for Resale	THC			\$654.00
Invoice	2423743	3/18/2025			
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$1,191.20
Invoice	2423744	3/18/2025			
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$990.30
Invoice	2429179	3/25/2025			
Transaction Date	3/27/2025	U.S. Bank 10100	10100	Total	\$2,835.50
Refer	362 <u>JOHNSON BROTHERS LIQUOR</u>	<u>3/27/2025</u>			
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$319.50
Invoice	2755112	3/26/2025			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$10,148.05
Invoice	2755111	3/26/2025			
Transaction Date	3/27/2025	U.S. Bank 10100	10100	Total	\$10,467.55
Refer	364 <u>PHILLIPS WINE AND SPIRITS, INC</u>	<u>3/27/2025</u>			
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$2,905.50
Invoice	6950078	3/26/2025			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$1,807.69
Invoice	6950079	3/26/2025			
Cash Payment	E 609-49750-257 THC for Resale	THC			\$602.00
Invoice	6950080	3/26/2025			
Transaction Date	3/27/2025	U.S. Bank 10100	10100	Total	\$5,315.19
Refer	366 <u>ARTISAN BEER COMPANY</u>	<u>3/27/2025</u>			
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$1,103.91
Invoice	3754790	3/21/2025			
Cash Payment	E 609-49750-257 THC for Resale	THC			\$540.32
Invoice	3754790	3/21/2025			
Transaction Date	3/27/2025	U.S. Bank 10100	10100	Total	\$1,644.23
Refer	367 <u>BELLBOY CORPORATION</u>	<u>3/27/2025</u>			
Cash Payment	E 609-49750-254 Soft Drinks/Mix For Resal	MIX			\$31.00
Invoice	0109627600	3/26/2025			
Cash Payment	E 609-49750-255 Misc Merchandise For R	MDSE- CARDED AUGERS, SHOT CUPS			\$17.90
Invoice	0109627600	3/26/2025			
Transaction Date	3/27/2025	U.S. Bank 10100	10100	Total	\$48.90
Refer	370 <u>CLEAR RIVER BEVERAGE CO.</u>	<u>3/27/2025</u>			

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Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$225.50
Invoice 798799	3/26/2025				
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$120.60
Invoice 798799	3/26/2025				
Transaction Date	3/27/2025	U.S. Bank 10100	10100	Total	\$346.10
Refer	<u>373 VINOCOPIA, INCORPORATED</u>			<u>3/27/2025</u>	
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$595.00
Invoice 0370284	3/20/2025				
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$1,220.00
Invoice 0370284	3/20/2025				
Transaction Date	3/27/2025	U.S. Bank 10100	10100	Total	\$1,815.00
Refer	<u>371 SHAMROCK GROUP, INC.</u>			<u>3/27/2025</u>	
Cash Payment	E 609-49750-255 Misc Merchandise For R	ICE			\$104.64
Invoice 3132434	3/26/2025				
Transaction Date	3/27/2025	U.S. Bank 10100	10100	Total	\$104.64
Refer	<u>369 MARLIN S TRUCKING DELIVERY</u>			<u>3/27/2025</u>	
Cash Payment	E 609-49750-265 Freight	DELIVERY SVC 3-6-25			\$519.25
Invoice 40267	3/6/2025				
Cash Payment	E 609-49750-265 Freight	DELIVERY SVC 3-13-25			\$365.80
Invoice 40279	3/13/2025				
Transaction Date	3/27/2025	U.S. Bank 10100	10100	Total	\$885.05
Refer	<u>372 STEEL TOE BREWING, LLC</u>			<u>3/27/2025</u>	
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$108.00
Invoice 59698	3/24/2025				
Transaction Date	3/27/2025	U.S. Bank 10100	10100	Total	\$108.00
Refer	<u>347 SOVEREIGN ESTATE WINE</u>			<u>3/27/2025</u>	
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$480.12
Invoice 000347	3/24/2025				
Transaction Date	3/27/2025	U.S. Bank 10100	10100	Total	\$480.12
Refer	<u>357 MINNEHAHA BUILDING MTCE. INC</u>			<u>3/27/2025</u>	
Cash Payment	E 609-49750-400 Repairs & Maintenance-	WASH WINDOWS INSIDE & OUT HWS 2-17-25			\$74.81
Invoice 180284532	3/16/2025				
Transaction Date	3/27/2025	U.S. Bank 10100	10100	Total	\$74.81
Refer	<u>363 DANGEROUS MAN BREWING CO.</u>			<u>3/27/2025</u>	
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$200.00
Invoice 7253	3/20/2025				
Cash Payment	E 609-49750-257 THC for Resale	THC			\$375.00
Invoice 7252	3/20/2025				
Transaction Date	3/27/2025	U.S. Bank 10100	10100	Total	\$575.00
Refer	<u>368 TRADITION WINE & SPIRITS, LLC</u>			<u>3/27/2025</u>	
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$328.00
Invoice 30420	3/26/2025				
Transaction Date	3/27/2025	U.S. Bank 10100	10100	Total	\$328.00
Refer	<u>365 INSIGHT BREWING COMPANY</u>			<u>3/27/2025</u>	
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$158.44
Invoice 22659	10/16/2020				

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Transaction Date	3/27/2025	U.S. Bank 10100	10100	Total	\$158.44
Refer	351 <i>BACK CHANNEL BREWING</i>	<u>3/27/2025</u>			
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$406.00
Invoice 2633	3/24/2025				
Cash Payment	E 609-49750-257 THC for Resale	THC			\$84.00
Invoice 2633	3/24/2025				
Transaction Date	3/27/2025	U.S. Bank 10100	10100	Total	\$490.00
Refer	359 <i>SOUTHERN GLAZERS OF MN WIN</i>	<u>3/27/2025</u>			
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR CREDIT			-\$75.00
Invoice 9632182	3/19/2025				
Cash Payment	E 609-49750-253 Wine For Resale	WINE CREDIT			-\$224.00
Invoice 9632183	3/19/2025				
Transaction Date	3/27/2025	U.S. Bank 10100	10100	Total	-\$299.00
Refer	348 <i>MOUND, CITY OF</i>	<u>3/27/2025</u>			
Cash Payment	E 609-49750-382 Water Utilities	WATER SERVICE 1-31-25 THRU 2-28-25-HWS			\$76.34
Invoice 032725	3/20/2025				
Transaction Date	3/27/2025	U.S. Bank 10100	10100	Total	\$76.34

Fund Summary

	10100 U.S. Bank 10100	
609 MUNICIPAL LIQUOR FUND	\$64,374.04	
	\$64,374.04	

Pre-Written Checks	\$64,374.04	
Checks to be Generated by the Computer	\$0.00	
Total	\$64,374.04	

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Payment Batch 032825CITYMAN \$30,128.81

Refer 311 HENNEPIN COUNTY RECORDER 3/31/2025
 Cash Payment G 101-23512 4360 WILSHIRE BLVD-PAUL RECORDING & RESOLUTION FEE - 4360 \$46.00
 WILSHIRE BLVD- P.WOLF -PC 24-02

Invoice 032825 3/26/2025
 Cash Payment G 101-23529 4366 WILSHIRE BLVD VARI RECORDING & RESOLUTION FEE - 4366 \$46.00
 WILSHIRE BLVD - VARIANCE PC 25-01

Invoice 032825 3/26/2025
 Cash Payment G 101-23531 4609 TUXEDO BLVD VARIA RECORDING & RESOLUTION FEE - 4609 \$46.00
 TUXEDO BLVD - VARIANCE PC 25-29

Invoice 032825 3/26/2025
 Cash Payment G 101-23514 4870 EDGEWATER DRIVE RECORDING & RESOLUTION FEE - 4870 \$46.00
 EDGEWATER DR --PC 24-05

Invoice 032825 3/26/2025
 Cash Payment G 101-23522 5032 EDGEWATER ESCRO RECORDING & RESOLUTION FEE - 5032 \$46.00
 EDGEWATER DR - PC 24-12

Invoice 032825 3/26/2025
 Cash Payment G 101-23472 PC 21-19 3061 WESTEDGE RECORDING & RESOLUTION FEE - 3061 \$46.00
 WESTEDGE BLVD - PC 21-19

Invoice 032825 3/26/2025
 Cash Payment G 101-23516 2152 ASHLAND LANE J BR RECORDING & RESOLUTION FEE - 2152 \$46.00
 ASHLAND LN- J BROTHERS-- PC 24-60

Invoice 032825 3/26/2025
 Cash Payment G 101-23521 6511 BAY RIDGE ROAD RECORDING & RESOLUTION FEE - 6511 BAY \$46.00
 RIDGE RD- PC 24-11

Invoice 032825 3/26/2025
 Cash Payment G 101-23524 3118 DRURY MARK TIGHE- RECORDING & RESOLUTION FEE - 3118 \$46.00
 DRURY LN- M. TIGHE-CREA - PC 24-16

Invoice 032825 3/26/2025
 Cash Payment G 101-23526 2503 LOST LAKE RD RECORDING & RESOLUTION FEE - 2503 \$46.00
 LOST LAKE RD -PC 24-13

Invoice 032825 3/26/2025
 Transaction Date 3/28/2025 U.S. Bank 10100 10100 Total \$460.00

Refer 422 MOUND FIRE RELIEF ASSOCIATIO 3/31/2025
 Cash Payment E 222-42260-124 Fire Pens Contrib APRIL 2025 - FIRE RELIEF PENSION \$13,316.67
 CONTRIBUTION

Invoice 040125 4/1/2025
 Cash Payment E 222-42260-124 Fire Pens Contrib SUPPLEMENTAL RETIREMENT STATE AID \$3,000.00
 TO FIRE RELIEF ASSOCIATION-
 RETIREMENT OF 3 FIREMEN - RECVD 3-14-
 25

Invoice 040125 4/1/2025
 Transaction Date 3/28/2025 U.S. Bank 10100 10100 Total \$16,316.67

Refer 299 CORE & MAIN LP 3/31/2025
 Cash Payment E 601-49400-210 Operating Supplies WATER SYSTEM PARTS- 2 CAST IRON \$529.93
 FLANGE KITS & 1/2" METER ADAPTERS

Invoice W592584 3/13/2025
 Transaction Date 3/28/2025 U.S. Bank 10100 10100 Total \$529.93

Refer 302 DRILLING, ANDREW 3/31/2025

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Cash Payment	E 101-41110-210 Operating Supplies	TWO SIDED TAPE- WALGREENS FOR LEGISLATIVE "MOUNDS" CARDS- REIMBURSE A. DRILLING	\$8.61
Invoice	032825	3/5/2025	
Transaction Date	3/28/2025	U.S. Bank 10100 10100	Total \$8.61
Refer	305 FOLEY, MIKE	3/31/2025	
Cash Payment	E 222-42260-300 Professional Srvs	CONTRACTED MAINTENANCE TECHNICIAN SERVICES MOUND FIRE DEPT- M. FOLEY 3-02-25 THRU 3-15-25	\$400.00
Invoice	032825	3/21/2025	
Transaction Date	3/28/2025	U.S. Bank 10100 10100	Total \$400.00
Refer	427 NELSON ELECTRIC MOTOR REPAI	3/31/2025	
Cash Payment	E 602-49450-440 Other Contractual Serv	REPROGRAM DIALERS @ 5 LIFT STATIONS	\$875.00
Invoice	3060	2/10/2025	
Transaction Date	3/28/2025	U.S. Bank 10100 10100	Total \$875.00
Refer	431 VERIZON WIRELESS	3/31/2025	
Cash Payment	E 101-43100-321 Telephone, Cells, & Radi	STREETS LEAD WORKER TABLET- INTERNET SVC-2-11-25 THRU 3-10-25	\$35.01
Invoice	6810166859	3/10/2025	
Cash Payment	E 602-49450-321 Telephone, Cells, & Radi	PUBLIC WORKS SUPERVISOR- RYAN PRICH TABLET- INTERNET SVC- 2-11-25 THRU 3-10-25 - SPLIT WTR/SWR/ST	\$35.01
Invoice	6810166859	3/10/2025	
Cash Payment	E 601-49400-321 Telephone, Cells, & Radi	PUBLIC WORKS DEPT -TABLET- HOT SPOT SVC 2-11-25 THRU 3-10-25 -SPLIT WTR/SWR/ST	\$35.01
Invoice	6810166859	3/10/2025	
Cash Payment	E 602-49450-321 Telephone, Cells, & Radi	UTILITY LEAD WORKER TABLET- INTERNET SVC-2-11-25 THRU 3-10-25	\$17.50
Invoice	6810166859	3/10/2025	
Cash Payment	E 601-49400-321 Telephone, Cells, & Radi	UTILITY LEAD WORKER TABLET- INTERNET SVC- SVC 2-11-25 THRU 3-10-25	\$17.51
Invoice	6810166859	3/10/2025	
Cash Payment	E 101-45200-321 Telephone, Cells, & Radi	PARKS LEAD WORKER TABLET- INTERNET SVC 2-11-25 THRU 3-10-25	\$40.01
Invoice	6810166859	3/10/2025	
Cash Payment	E 101-43100-321 Telephone, Cells, & Radi	STREETS DEPT TABLET INTERNET SVC 2-11-25 THRU 3-10-25	\$35.01
Invoice	6810166859	3/10/2025	
Cash Payment	E 101-43100-321 Telephone, Cells, & Radi	PUB WKS OPEN LINE INTERNET SVC 2-11-25 THRU 3-10-25-SPLIT WTR/SWR/ST	\$35.01
Invoice	6810166859	3/10/2025	
Cash Payment	E 101-42400-321 Telephone, Cells, & Radi	FIELD OFFICER INTERNET SVC 2-11-25 THRU 3-10-25	\$17.51
Invoice	6810166859	3/10/2025	
Cash Payment	E 101-42115-321 Telephone, Cells, & Radi	FIELD OFFICER INTERNET SVC 2-11-25 THRU 3-10-25	\$17.50
Invoice	6810166859	3/10/2025	
Cash Payment	E 602-49450-321 Telephone, Cells, & Radi	UTILITY DEPT TABLET- INTERNET SVC 2-11-25 THRU 3-10-255	\$17.51
Invoice	6810166859	3/10/2025	

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Cash Payment	E 601-49400-321 Telephone, Cells, & Radi	UTILITY DEPT TABLET- INTERNET SVC 2-11-25 THRU 3-10-25	\$17.50
Invoice	6810166859	3/10/2025	
Cash Payment	E 101-45200-321 Telephone, Cells, & Radi	PARKS DEPT TABLET- INTERNET SVC 2-11-25 THRU 3-10-25	\$35.01
Invoice	6810166859	3/10/2025	
Transaction Date	3/28/2025	U.S. Bank 10100 10100	Total \$355.10
Refer	430 VERIZON WIRELESS	3/31/2025	
Cash Payment	E 101-43100-321 Telephone, Cells, & Radi	CELL PHONE CHARGES 2-14-25 THRU 3-13-25	\$28.15
Invoice	6108441621	3/13/2025	
Cash Payment	E 601-49400-321 Telephone, Cells, & Radi	CELL PHONE CHARGES 2-14-25 THRU 3-13-25	\$96.72
Invoice	6108441621	3/13/2025	
Cash Payment	E 602-49450-321 Telephone, Cells, & Radi	CELL PHONE CHARGES 2-14-25 THRU 3-13-25	\$96.72
Invoice	6108441621	3/13/2025	
Cash Payment	E 101-42400-321 Telephone, Cells, & Radi	CELL PHONE CHARGES 2-14-25 THRU 3-13-25	\$12.38
Invoice	6108441621	3/13/2025	
Cash Payment	E 101-45200-321 Telephone, Cells, & Radi	CELL PHONE CHARGES 2-14-25 THRU 3-13-25	\$15.77
Invoice	6108441621	3/13/2025	
Cash Payment	E 101-41310-321 Telephone, Cells, & Radi	CELL PHONE CHARGES 2-14-25 THRU 3-13-25	\$57.14
Invoice	6108441621	3/13/2025	
Transaction Date	3/28/2025	U.S. Bank 10100 10100	Total \$306.88
Refer	347 GILLESPIE CENTER	3/31/2025	
Cash Payment	E 101-41115-430 Miscellaneous	MONTHLY SUPPORT DONATION TO GILLESPIE CENTER- APRIL 2025	\$500.00
Invoice	032825	3/28/2025	
Transaction Date	3/28/2025	U.S. Bank 10100 10100	Total \$500.00
Refer	374 R.C. ELECTRIC, INC	3/31/2025	
Cash Payment	E 101-41910-440 Other Contractual Servic	REPLACE EMI LIGHT @ CENTENNIAL BLDG	\$1,031.00
Invoice	9462	1/29/2025	
Transaction Date	3/28/2025	U.S. Bank 10100 10100	Total \$1,031.00
Refer	418 FIRE EQUIPMENT SPECIALTIES, I	3/31/2025	
Cash Payment	E 222-42260-210 Operating Supplies	PAC HYDRANT WRENCH MOUNT & BRACKET- FIRE DEPT	\$83.56
Invoice	21390	3/3/2025	
Cash Payment	E 222-42260-210 Operating Supplies	RED HEAD SHORT ADJUSTABLE HYDRANT WRENCH - FIRE DEPT	\$98.84
Invoice	21387	2/28/2025	
Transaction Date	3/28/2025	U.S. Bank 10100 10100	Total \$182.40
Refer	417 ANCOM COMMUNICATIONS	3/31/2025	
Cash Payment	E 222-42260-325 Pagers-Fire Dept.	REPAIR DEAD MINITOR VI VHF 5 CHANEL PAGER- FIRE DEPT	\$259.00
Invoice	126302	2/18/2025	
Cash Payment	E 222-42260-325 Pagers-Fire Dept.	4 UL IMPRESS BATTERIES FOR MINITOR VI VHF 5 CHANEL PAGERS- FIRE DEPT	\$740.68
Invoice	126384	2/18/2025	

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Transaction Date	3/28/2025	U.S. Bank 10100	10100	Total	\$999.68
Refer	421 MCCARVILLE, MICHAEL	3/31/2025			
Cash Payment	E 222-42260-409 Other Equipment Repair	ROCKLER- 20 QTY 1/2" DIAMETER MAGNETS - FIRE RESCUE VEHICLE #22 - REIMBURSE M. MCCARVILLE			\$36.87
Invoice	032825	3/23/2025			
Transaction Date	3/28/2025	U.S. Bank 10100	10100	Total	\$36.87
Refer	419 GREENWIZE ENERGY SOLUTIONS	3/31/2025			
Cash Payment	E 609-49750-400 Repairs & Maintenance-	UPGRADE COOLERS @ HWS-GRANT \$\$ PROCURED BY GREENWIZE-WE PAY SALES TAX ON EQUIPMENT ONLY PER AGREEMENT			\$8,085.00
Invoice	6891	3/25/2025			
Cash Payment	E 609-49750-400 Repairs & Maintenance-	UPGRADE COOLERS @ HWS-GRANT \$\$ PROCURED BY GREENWIZE-WE PAY SALES TAX ON EQUIPMENT ONLY PER AGREEMENT			-\$8,085.00
Invoice	6891	3/25/2025			
Cash Payment	E 609-49750-400 Repairs & Maintenance-	SALES TAX- 8.525% ON COOLER UPGRADES @ HWS-GRANT \$\$ PROCURED BY GREENWIZE-WE PAY SALES TAX ON EQUIPMENT ONLY PER AGREEMENT			\$232.74
Invoice	6891	3/25/2025			
Transaction Date	3/28/2025	U.S. Bank 10100	10100	Total	\$232.74
Refer	420 KIROV, ANDREW	3/31/2025			
Cash Payment	E 101-41115-440 Other Contractual Servic	TAPE & RECORD CITY COUNCIL MEETING 3- 11-25 -LESS THAN 2 HOURS -COVERAGE, EDIT & UPLOAD			\$150.00
Invoice	032825	3/27/2025			
Cash Payment	E 101-41115-440 Other Contractual Servic	TAPE & RECORD CITY COUNCIL MEETING 3- 25-25 -LESS THAN 2 HOURS -COVERAGE, EDIT & UPLOAD			\$150.00
Invoice	032825	3/27/2025			
Transaction Date	3/28/2025	U.S. Bank 10100	10100	Total	\$300.00
Refer	423 MINUTEMAN PRESS	3/31/2025			
Cash Payment	E 101-41110-210 Operating Supplies	WATERCRAFT RENTAL TABS - WHITE VINYL LABELS			\$25.94
Invoice	25311	3/11/2025			
Cash Payment	E 101-41930-210 Operating Supplies	25 QTY 8" X 2" NAMEPLATES- CITY COUNCIL MEMBERS, COMMISSION MEMBERS, ATTENDING COUNSEL, CONTRACTED PLANNER & ENGINEER			\$199.06
Invoice	25311	3/11/2025			
Transaction Date	3/28/2025	U.S. Bank 10100	10100	Total	\$225.00
Refer	425 MCENANEY, KATHY	3/31/2025			
Cash Payment	E 101-41115-430 Miscellaneous	REIMBURSE K. MCENANEY- EXITING COMMISSIONER GIFTS- 5 YETI MUGS- DICK'S SPORTING GOODS & ENGRAVING BY MPX GROUP			\$348.93
Invoice	032825	3/21/2025			
Transaction Date	3/28/2025	U.S. Bank 10100	10100	Total	\$348.93
Refer	426 RAYS SERVICES	3/31/2025			

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Cash Payment	E 101-45200-533 Tree Removal	TREE WORK- REMOVE 2 EMERALD ASH BORER INFESTED TREES ON THREE			\$3,000.00
Invoice 032825	3/28/2025			Project EAB	
Cash Payment	E 101-45200-533 Tree Removal	TREE WORK- REMOVE EMERALD ASH BORER INFESTED TREE ON CRESTVIEW			\$600.00
Invoice 032825	3/28/2025			Project EAB	
Cash Payment	E 101-45200-533 Tree Removal	TREE WORK- REMOVE EMERALD ASH BORER INFESTED TREE ON HERON			\$800.00
Invoice 032825	3/28/2025			Project EAB	
Cash Payment	E 101-45200-533 Tree Removal	TREE WORK- REMOVE 3 EMERALD ASH BORER INFESTED TREES ON HIGHLAND BLVD			\$1,800.00
Invoice 032825	3/28/2025			Project EAB	
Transaction Date	3/28/2025	U.S. Bank 10100	10100	Total	\$6,200.00
Refer	429 TWIN CITY GARAGE DOOR COMP	3/31/2025			
Cash Payment	E 101-42110-400 Repairs & Maintenance-	REPAIR POLICE GARAGE DOOR- REPLACE WEATHER SEAL, BOTTOM SEAL & SET OF CABLES			\$820.00
Invoice 414544620	3/12/2025				
Transaction Date	3/28/2025	U.S. Bank 10100	10100	Total	\$820.00

Fund Summary

	10100 U.S. Bank 10100	
101 GENERAL FUND		\$10,222.04
222 AREA FIRE SERVICES		\$17,935.62
601 WATER FUND		\$696.67
602 SEWER FUND		\$1,041.74
609 MUNICIPAL LIQUOR FUND		\$232.74
		<u>\$30,128.81</u>

Pre-Written Checks	\$30,128.81
Checks to be Generated by the Computer	\$0.00
Total	\$30,128.81

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Payment Batch PAYREQ032525		\$10,749.25
Refer <u>290 CREATE CONSTRUCTION, LLC</u>	<u>3/25/2025</u>	
Cash Payment E 401-43124-500 Capital Outlay FA	PAY REQUEST #4 2024 DOWNTOWN PAVER SIDEWALK REPLACEMENT PROJECT GROUP 2 PW 24-08 WORK COMPLETED NOV 26, 2024 THRU JAN 16, 2025	\$10,749.25
Invoice 032525	3/17/2025	Project PW2408
Transaction Date 3/26/2025	U.S. Bank 10100 10100	Total \$10,749.25

Fund Summary

401 GENERAL CAPITAL PROJECTS	10100 U.S. Bank 10100	\$10,749.25
		\$10,749.25

Pre-Written Checks	\$10,749.25	
Checks to be Generated by the Computer	\$0.00	
Total	\$10,749.25	

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Payments

Current Period: March 2025

Payments Batch HOISINGTONFEB25		\$2,506.25	
Refer	293 HOISINGTON KOEGLER GROUP, I		
Cash Payment	E 101-42400-300 Professional Svcs	MISC PLANNING SVCS, PC & JOINT MEETING PREP- FEBRUARY 2024	\$932.50
Invoice	020-002-61	3/14/2025	
Cash Payment	G 101-23523 LAKE MINNETONKA FLATS	2420 COMMERCE BLVD SUBDIVISION- MTKA FLATS - REVIEW BLDG PERMIT MEMO & BUILDING HEIGHT SUBMITTAL- PLANNING SVCS FEBRUARY 2025	\$186.25
Invoice	020-002-61	3/14/2025	
Cash Payment	E 101-41115-440 Other Contractual Servic	MISC SIGN CODE UPDATES PLANNING SVCS FEBRUARY 2025	\$146.25
Invoice	020-002-61	3/14/2025	
Cash Payment	G 101-23528 4756 KILDARE VARIANCE	4756 KILDARE RD VARIANCE PUBLIC LANDSL- PLANNING SVCS FEBRUARY 2025	\$380.00
Invoice	020-002-61	3/14/2025	
Cash Payment	G 101-23529 4366 WILSHIRE BLVD VARI	4366 WILSHIRE BLVD VARIANCE - COMPLETENESS REVIEW PLANNING SVCS FEBRUARY 2025	\$316.25
Invoice	020-002-61	3/14/2025	
Cash Payment	G 101-23530 2914 MEADOW LN VARIAN	2914 MEADOW LN VARIANCE - COMPLETENESS REVIEW PLANNING SVCS FEBRUARY 2025	\$251.25
Invoice	020-002-61	3/14/2025	
Cash Payment	G 101-23531 4609 TUXEDO BLVD VARIA	4609 TUXEDO BLVD VARIANCE - COMPLETENESS REVIEW PLANNING SVCS FEBRUARY 2025	\$293.75
Invoice	020-002-61	3/14/2025	
Transaction Date	3/26/2025	U.S. Bank 10100 10100	Total \$2,506.25

Fund Summary

	10100 U.S. Bank 10100	
101 GENERAL FUND		\$2,506.25
		\$2,506.25

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$2,506.25
Total	\$2,506.25

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Current Period: April 2025

Payments Batch 040825CITY		\$26,639.72	
Refer	424 MINNESOTA ELEVATOR, INCORPO		
Cash Payment	E 101-41930-440 Other Contractual Servic	REPAIR PUBLIC SAFETY BLDG ELEVATOR	\$275.00
Invoice	1119244	3/21/2025	
Cash Payment	E 222-42260-440 Other Contractual Servic	REPAIR PUBLIC SAFETY BLDG ELEVATOR	\$275.00
Invoice	1119244	3/21/2025	
Transaction Date	3/28/2025	U.S. Bank 10100 10100	Total \$550.00
Refer	431 OFFICE DEPOT		
Cash Payment	E 101-41930-200 Office Supplies	BLACK MESH MOBILE FILE UNIT- CITY HALL	\$111.59
Invoice	412113998001	3/14/2025	
Cash Payment	E 101-41930-200 Office Supplies	5 X 8 NOTE PADS, 3 CASES COPY PAPER, RED PENS, YELLOW HIGHLIGHTERS, PAPER CLIPS & BINDER CLIPS- CITY HALL	\$177.22
Invoice	412418272001	3/14/2025	
Cash Payment	E 101-41930-200 Office Supplies	7 DAILY BANK DEPOSIT BAGS- CITY HALL	\$21.09
Invoice	412418296001	3/14/2025	
Cash Payment	E 101-41930-200 Office Supplies	STAPLES- CITY HALL	\$4.28
Invoice	412418309001	3/14/2025	
Transaction Date	3/28/2025	U.S. Bank 10100 10100	Total \$314.18
Refer	432 OFFICE DEPOT (FIRE)		
Cash Payment	E 222-42260-200 Office Supplies	CASE OF COPY PAPER, 1/3 CUT LETTER FOLDERS, INVISIBLE TAPE, PORTFOLIO COVERS- FIRE DEPT	\$63.38
Invoice	414359992001	3/12/2025 PO 25334	
Transaction Date	3/28/2025	U.S. Bank 10100 10100	Total \$63.38
Refer	433 ORONO, CITY OF		
Cash Payment	E 101-41600-450 Board of Prisoners	HENNEP CTY JAIL CHARGES- PROCESSING & PER DIEM FEES JANUARY 2025	\$1,081.20
Invoice	20142545	3/21/2025	
Transaction Date	3/28/2025	U.S. Bank 10100 10100	Total \$1,081.20
Refer	346 TONKA PLUMBING HEATING & CL		
Cash Payment	E 405-45200-500 Capital Outlay FA	1/2 DOWN PAYMENT FOR EQUIPMENT TO INSTALL NEW HVAC RHEEM ENERGY EFFICIENT MODULATION FURNACE & RHEEM 16 SEER CENTRAL AIR SYSTEM @ MOUND DEPOT BLDG	\$6,066.50
Invoice	9937	2/19/2025 PO 25071	
Transaction Date	3/5/2025	U.S. Bank 10100 10100	Total \$6,066.50
Refer	434 SUN PATRIOT NEWSPAPER-CITY		
Cash Payment	G 101-23494 PC22-18 TOWNHOMES-CO	LEGAL NTCE-PUBLIC HEARING FOR A MAJOR SUBDIVISION PRELIMINARY PLAT-FERN LANE TOWNHOMES OF MOUND CONDITIONAL USE PERMIT FOR A PLANNED UNIT DEVELOPMENT & VACATION OF EXISTING DRAINAGE & UTILITY EASEMENTS PUBLISHED- 3-15-25	\$189.20
Invoice	1040905	3/22/2025	

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Cash Payment	E 101-41110-351	Legal Notices Publishing	LEGAL NTCE- RESOLUTION #25-30A ORDINANCE REPEALING & REPLACING CHAPTER 119 SIGNS OF THE MOUND CITY CODE IN ITS ENTIRETY- 3-22-25	\$97.40
Invoice	1040906	3/22/2025		
Cash Payment	E 101-41110-351	Legal Notices Publishing	LEGAL NTCE- ORDINANCE NO.1 AMENDING CHAPTER 46 OFFENSES & MISC PROVISIONS INVOLVING PUBLIC PEACE & ORDER RE CAMPING ON CITY PROPERTY PUBLISHED- 3-22-25	\$97.40
Invoice	1040904	3/22/2025		
Transaction Date	3/28/2025		U.S. Bank 10100 10100	Total \$384.00
Refer	435	WIDMER CONSTRUCTION, LLC	-	
Cash Payment	E 601-49400-440	Other Contractual Servic	REPAIR WATERMAIN BREAK @ SUMACH LN 3-04-25	\$3,750.00
Invoice	5376	3/19/2025		
Transaction Date	3/28/2025		U.S. Bank 10100 10100	Total \$3,750.00
Refer	428	LAKE MINNETONKA CONSERVATI	-	
Cash Payment	E 101-41110-433	Dues and Subscriptions	2ND QTR 2025 LMCD LEVY PAYMENT- ANNUAL MUNICIPAL DUES	\$4,206.25
Invoice	2025Q2MOUND	3/24/2025		
Transaction Date	3/28/2025		U.S. Bank 10100 10100	Total \$4,206.25
Refer	436	ACME TOOLS	-	
Cash Payment	E 222-42260-210	Operating Supplies	MILWAUKEE M18 BRUSHLESS CIRCULAR SAW- FIRE DEPT	\$199.00
Invoice		3/7/2025		
Transaction Date	3/28/2025		U.S. Bank 10100 10100	Total \$199.00
Refer	437	ADVANCED FIRST AID INC	-	
Cash Payment	E 222-42260-219	Safety supplies	POWERHEART G5 AED UNIT- SEMI AUTO W/ ICPR, DUAL LANGUAGE- WITH CARRY CASE & ADULT G5 INTELLISENSE DEFIBRILLATION ELECTRODE PADS	\$2,277.00
Invoice	0325-54	3/13/2025		
Transaction Date	3/28/2025		U.S. Bank 10100 10100	Total \$2,277.00
Refer	438	CENTERPOINT ENERGY (MINNEG	-	
Cash Payment	E 602-49450-383	Gas Utilities	3080 HIGHLAND BLVD LS GENERATOR NATL GAS SVC 2-18-25 THRU 3-18-25	\$22.05
Invoice	040825	3/21/2025		
Cash Payment	E 602-49450-383	Gas Utilities	4518 ISLAND VIEW DRIVE LS GENERATOR NATL GAS SVC 2-18-25 THRU 3-18-25	\$53.17
Invoice	040825	3/21/2025		
Cash Payment	E 602-49450-383	Gas Utilities	4956 ISLAND VIEW DRIVE LS GENERATOR NATL GAS SVC 2-18-25 THRU 3-18-25	\$34.91
Invoice	040825	3/21/2025		
Cash Payment	E 602-49450-383	Gas Utilities	5701 BARTLETT BLVD LS GENERATOR NATL GAS SVC 2-18-25 THRU 3-18-25	\$56.91
Invoice	040825	3/21/2025		
Transaction Date	3/28/2025		U.S. Bank 10100 10100	Total \$167.04
Refer	439	POSTMASTER	-	

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Cash Payment	E 101-41110-322	Postage	USPS MARKETING MAIL- ANNUAL BULK MAILING PERMIT 2025	\$350.00
Invoice	032825	3/20/2025		
Transaction Date	3/28/2025		U.S. Bank 10100 10100	Total \$350.00
Refer	441	<i>SHERWIN WILLIAMS COMPANY</i>		-
Cash Payment	E 281-45210-210	Operating Supplies	FLEXPRO HOSE- 1/4 X 50'- DOCKS PROGRAM	\$72.49
Invoice	1305-9	3/20/2025		
Transaction Date	3/28/2025		U.S. Bank 10100 10100	Total \$72.49
Refer	442	<i>SITE ONE LANDSCAPE SUPPLY, L</i>		-
Cash Payment	E 101-45200-220	Repair Supplies & Equip	SELECT LEDGE ROCK- NIAGRA CUBES 12-24 INCH- CENTERVIEW BEACH	\$909.31
Invoice	151233121-001	3/26/2025		
Transaction Date	3/28/2025		U.S. Bank 10100 10100	Total \$909.31
Refer	443	<i>TOTAL CONTROL SYSTEMS, INC.</i>		-
Cash Payment	E 601-49400-440	Other Contractual Serv	WATER TOWERS REPAIR TO RECEIVE ACCURATE WATER LEVEL READOUTS	\$6,249.37
Invoice	11588	3/17/2025		
Transaction Date	3/28/2025		U.S. Bank 10100 10100	Total \$6,249.37

Fund Summary

	10100 U.S. Bank 10100	
101 GENERAL FUND		\$7,519.94
222 AREA FIRE SERVICES		\$2,814.38
281 COMMONS DOCKS FUND		\$72.49
405 CAP REPLAC-CITY BUILDINGS		\$6,066.50
601 WATER FUND		\$9,999.37
602 SEWER FUND		\$167.04
		<u>\$26,639.72</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$26,639.72
Total	\$26,639.72

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Payments Batch BOLT 2 2025 \$106,154.24

Refer	452	BOLTON AND MENK, INCORPORA			
Cash Payment	E 602-49450-500	Capital Outlay FA	2023 LIFT STATION- LAKEWINDS F-1 LS IMPROV PROJ PW 23-03 ENG SVCS FEB 1 THRU FEB 28, 2025		\$77.00
Invoice	0359374	3/28/2025		Project PW2303	
Cash Payment	E 602-49450-500	Capital Outlay FA	2023 SEWER TELEVISIONING IMPROVEMENT PROJ PW 23-04 ENG SVCS FEB 1 THRU FEB 28, 2025		\$155.04
Invoice	0359375	3/28/2025		Project PW2304	
Cash Payment	E 602-49450-500	Capital Outlay FA	2024 LIFT STATION A-3 SUNSET IMPROV PROJ PW 24-03 ENG SVCS FEB 1 THRU FEB 28, 2025		\$1,135.16
Invoice	0359376	3/28/2025		Project PW2403	
Cash Payment	E 602-49450-500	Capital Outlay FA	2024 MANHOLE REHAB PROJ- PW 24-05 ENG SVCS FEB 1 THRU FEB 28, 2025		\$400.00
Invoice	0359377	3/28/2025		Project PW2405	
Cash Payment	E 427-43121-440	Other Contractual Servic	2025 SEALCOAT PROJ PW 25-07 ENG SVCS FEB 1 THRU FEB 28, 2025		\$38.76
Invoice	0359378	3/28/2025		Project PW2507	
Cash Payment	E 427-43121-440	Other Contractual Servic	2025 CRACK SEAL PROJ PW 25-06 ENG SVCS FEB 1 THRU FEB 28, 2025		\$38.76
Invoice	0359378	3/28/2025		Project PW2506	
Cash Payment	E 401-43123-303	Engineering Fees	2025 COUNTY RD 15 SIDEWALK IMPROV BELMONT TO FAIRVIEW -PROJ PW 25-09 ENG SVCS FEB 1 THRU FEB 28, 2025		\$8,542.84
Invoice	0359379	3/28/2025		Project PW2509	
Cash Payment	E 401-43122-303	Engineering Fees	2025 COUNTY RD 15 SIDEWALK IMPROV FAIRVIEW TO SETON - PROJ PW 25-08 ENG SVCS FEB 1 THRU FEB 28, 2025		\$26,362.48
Invoice	0359380	3/28/2025		Project PW2508	
Transaction Date	4/8/2025		U.S. Bank 10100 10100	Total	\$36,750.04

Refer	453	BOLTON AND MENK, INCORPORA			
Cash Payment	E 101-43100-300	Professional Srvs	GENERAL ENGINEERING SVCS FEB 1 THRU FEB 28, 2025		\$608.68
Invoice	0359381	3/28/2025			
Cash Payment	E 601-49400-300	Professional Srvs	GENERAL ENGINEERING SVCS FEB 1 THRU FEB 28, 2025		\$608.34
Invoice	0359381	3/28/2025			
Cash Payment	E 602-49450-300	Professional Srvs	GENERAL ENGINEERING SVCS FEB 1 THRU FEB 28, 2025		\$533.34
Invoice	0359381	3/28/2025			
Cash Payment	E 401-43100-300	Professional Srvs	MSA SYSTEM COORDINATION UPDATES ENG SVCS FEB 1 THRU FEB 28, 2025		\$70.00
Invoice	0359381	3/28/2025			
Cash Payment	E 101-42400-300	Professional Srvs	PLANNING ENGINEERING SVCS- FEB 1 THRU FEB 28, 2025		\$35.00
Invoice	0359381	3/28/2025			
Cash Payment	G 101-23523	LAKE MINNETONKA FLATS	MTKA FLATS CONDO DEVELOPMENT PROJECT GENERAL ENG SVCS FEB 1 THRU FEB 28, 2025		\$1,680.00
Invoice	0359381	3/28/2025			
Transaction Date	4/8/2025		U.S. Bank 10100 10100	Total	\$3,535.36

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Refer	454	BOLTON AND MENK, INCORPORA	-			
Cash Payment	E 101-43100-300	Professional Srvs	GIS UPDATES ENG SVCS FEB 1 THRU FEB 28, 2025		\$2,712.50	
Invoice	0359382	3/28/2025				
Cash Payment	E 601-49400-300	Professional Srvs	GIS UPDATES ENG SVCS FEB 1 THRU FEB 28, 2025		\$2,712.50	
Invoice	0359382	3/28/2025				
Cash Payment	E 602-49450-300	Professional Srvs	GIS UPDATES ENG SVCS FEB 1 THRU FEB 28, 2025		\$2,712.50	
Invoice	0359382	3/28/2025				
Transaction Date	4/8/2025		U.S. Bank 10100	10100	Total	\$8,137.50
Refer	455	BOLTON AND MENK, INCORPORA	-			
Cash Payment	E 602-49450-500	Capital Outlay FA	2025 LIFT STATION C-4 WOODLAND IMPROV PROJ PW 25-03 ENG SVCS FEB 1 THRU FEB 28, 2025		\$8,462.34	
Invoice	0359383	3/28/2025		Project PW2503		
Cash Payment	E 401-43121-303	Engineering Fees	2025 STREET MILL & OVERLAY IMPROV PROJ PW 25-02 ENG SVCS FEB 1 THRU FEB 28, 2025		\$4,892.40	
Invoice	0359384	3/28/2025		Project PW2502		
Cash Payment	E 401-43120-303	Engineering Fees	2025 STREET RECONSTRUCTION IMPROV PROJ PW 25-01 ENG SVCS FEB 1 THRU FEB 28, 2025		\$11,417.16	
Invoice	0359385	3/28/2025		Project PW2501		
Cash Payment	E 601-49400-300	Professional Srvs	2025 LEAD SVC LINE REPLACEMENT PROJ PW 25-17 ENG SVCS FEB 1 TO FEB 28, 2025		\$1,793.20	
Invoice	0359386	3/28/2025		Project PW2517		
Cash Payment	E 404-45200-303	Engineering Fees	2025 LOST LAKE COMMONS PARK IMPROV PROJ PHASE 2 PW 25-10 ENG SVCS FEB 1 TO FEB 28, 2025		\$3,616.24	
Invoice	0359387	3/28/2025		Project PW2510		
Cash Payment	E 601-49400-500	Capital Outlay FA	WATER TREATMENT INFRASTRUCTURE IMPROVEMENTS PROJ PW 25-12 WATER PLANT DESIGN & TOPO SURVEY ENG SVCS FEB 1 THRU FEB 28, 2025		\$27,550.00	
Invoice	0359388	3/28/2025		Project PW2512		
Transaction Date	4/8/2025		U.S. Bank 10100	10100	Total	\$57,731.34

Fund Summary

	10100 U.S. Bank 10100	
101 GENERAL FUND		\$5,036.18
401 GENERAL CAPITAL PROJECTS		\$51,284.88
404 COMMUNITY INVESTMENT RESERVE		\$3,616.24
427 STREET MAINTENANCE		\$77.52
601 WATER FUND		\$32,664.04
602 SEWER FUND		\$13,475.38
		<u>\$106,154.24</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$106,154.24
Total	\$106,154.24

CITY OF MOUND
Payments

Current Period: April 2025

Payments Batch 040825ABDO						\$21,000.00	
Refer	464 ABDO					-	
Cash Payment	E 101-41500-301	Auditing and Acct g Serv	CERTIFIED AUDIT SVCS- YEAR ENDED 12-31-2024			\$5,115.64	
Invoice	504509	3/31/2025					
Cash Payment	E 222-42260-301	Auditing and Acct g Serv	CERTIFIED AUDIT SVCS- YEAR ENDED 12-31-2024			\$3,789.36	
Invoice	504509	3/31/2025					
Cash Payment	E 281-45210-301	Auditing and Acct g Serv	CERTIFIED AUDIT SVCS- YEAR ENDED 12-31-2024			\$884.18	
Invoice	504509	3/31/2025					
Cash Payment	E 285-46388-301	Auditing and Acct g Serv	CERTIFIED AUDIT SVCS- YEAR ENDED 12-31-2024			\$600.61	
Invoice	504509	3/31/2025					
Cash Payment	E 601-49400-301	Auditing and Acct g Serv	CERTIFIED AUDIT SVCS- YEAR ENDED 12-31-2024			\$2,317.83	
Invoice	504509	3/31/2025					
Cash Payment	E 602-49450-301	Auditing and Acct g Serv	CERTIFIED AUDIT SVCS- YEAR ENDED 12-31-2024			\$2,317.83	
Invoice	504509	3/31/2025					
Cash Payment	E 609-49750-301	Auditing and Acct g Serv	CERTIFIED AUDIT SVCS- YEAR ENDED 12-31-2024			\$4,774.59	
Invoice	504509	3/31/2025					
Cash Payment	E 670-49500-301	Auditing and Acct g Serv	CERTIFIED AUDIT SVCS- YEAR ENDED 12-31-2024			\$599.98	
Invoice	504509	3/31/2025					
Cash Payment	E 675-49425-301	Auditing and Acct g Serv	CERTIFIED AUDIT SVCS- YEAR ENDED 12-31-2024			\$599.98	
Invoice	504509	3/31/2025					
Transaction Date	4/8/2025	U.S. Bank 10100	10100	Total		\$21,000.00	

Fund Summary

	10100 U.S. Bank 10100
101 GENERAL FUND	\$5,115.64
222 AREA FIRE SERVICES	\$3,789.36
281 COMMONS DOCKS FUND	\$884.18
285 HRA/HARBOR DISTRICT	\$600.61
601 WATER FUND	\$2,317.83
602 SEWER FUND	\$2,317.83
609 MUNICIPAL LIQUOR FUND	\$4,774.59
670 RECYCLING FUND	\$599.98
675 STORM WATER UTILITY FUND	\$599.98
	\$21,000.00

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$21,000.00
Total	\$21,000.00

CITY OF MOUND
Payments

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Current Period: April 2025

Payments Batch 040825HWS		\$42,763.74			
Refer	<u>456 ARTISAN BEER COMPANY</u>				
Cash Payment	E 609-49750-257	THC for Resale	THC		\$342.60
Invoice	3756429	3/28/2025			
Cash Payment	E 609-49750-252	Beer For Resale	BEER		\$657.79
Invoice	3756428	3/28/2025			
Transaction Date	4/8/2025		U.S. Bank 10100 10100	Total	\$1,000.39
Refer	<u>475 BELLBOY CORPORATION</u>				
Cash Payment	E 609-49750-210	Operating Supplies	SUPPLIES, BAGS		\$98.25
Invoice	0109651600	4/2/2025			
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR		\$1,833.65
Invoice	0207268800	4/2/2025			
Cash Payment	E 609-49750-253	Wine For Resale	WINE		\$163.30
Invoice	0207269100	4/2/2025			
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX		\$72.10
Invoice	0207269300	4/2/2025			
Transaction Date	4/8/2025		U.S. Bank 10100 10100	Total	\$2,167.30
Refer	<u>457 BRAU BROTHERS BREWING CO.</u>				
Cash Payment	E 609-49750-252	Beer For Resale	BEER		\$108.00
Invoice	331786820	3/27/2025			
Transaction Date	4/8/2025		U.S. Bank 10100 10100	Total	\$108.00
Refer	<u>470 BREAKTHRU BEVERAGE MN WINE</u>				
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR		\$9,490.15
Invoice	120705612	3/27/2025			
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR		\$1,729.75
Invoice	120771516	4/2/2025			
Cash Payment	E 609-49750-253	Wine For Resale	WINE		\$128.00
Invoice	120676619	3/26/2025			
Transaction Date	4/8/2025		U.S. Bank 10100 10100	Total	\$11,347.90
Refer	<u>473 CAPITOL BEVERAGE SALES, L.P.</u>				
Cash Payment	E 609-49750-252	Beer For Resale	BEER		\$2,866.35
Invoice	3116015	4/1/2025			
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	NA BEER		\$168.95
Invoice	3116016	4/1/2025			
Transaction Date	4/8/2025		U.S. Bank 10100 10100	Total	\$3,035.30
Refer	<u>461 CINTAS- (HWS)</u>				
Cash Payment	E 609-49750-210	Operating Supplies	MATS, TOWELS, DUST MOP, WET MOP, LOGO MAT- HWS- 3/27/25		\$68.25
Invoice	4225490961	3/27/2025			
Transaction Date	4/8/2025		U.S. Bank 10100 10100	Total	\$68.25
Refer	<u>458 DANGEROUS MAN BREWING CO.</u>				
Cash Payment	E 609-49750-257	THC for Resale	THC		\$300.00
Invoice	7357	3/27/2025			
Cash Payment	E 609-49750-252	Beer For Resale	BEER		\$94.00
Invoice	7358	3/27/2025			
Transaction Date	4/8/2025		U.S. Bank 10100 10100	Total	\$394.00

CITY OF MOUND
Payments

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Current Period: April 2025

Refer	472 GRD DISTRIBUTION DONE RIGHT			-	
Cash Payment	E 609-49750-257	THC for Resale	THC		\$558.00
Invoice	15885	3/28/2025			
Transaction Date	4/8/2025		U.S. Bank 10100	10100	Total \$558.00
Refer	469 JOHNSON BROTHERS LIQUOR			-	
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR		\$5,398.11
Invoice	2760304	4/2/2025			
Cash Payment	E 609-49750-253	Wine For Resale	WINE		\$1,133.92
Invoice	2760305	4/2/2025			
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX		\$37.00
Invoice	2760306	4/2/2025			
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX		\$48.00
Invoice	2760307	4/2/2025			
Transaction Date	4/8/2025		U.S. Bank 10100	10100	Total \$6,617.03
Refer	466 LINDSTROM RESTORATION			-	
Cash Payment	E 609-49750-400	Repairs & Maintenance-	WATER DAMAGE RESTORATION AT HWS		\$5,273.48
Invoice	250104	3/20/2025	ON 1/4/25 - INSURANCE CLAIM		
Transaction Date	4/8/2025		U.S. Bank 10100	10100	Total \$5,273.48
Refer	459 MAVERICK WINE COMPANY			-	
Cash Payment	E 609-49750-253	Wine For Resale	WINE		\$151.98
Invoice	65495	3/27/2025			
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR		\$405.00
Invoice	65495	3/27/2025			
Transaction Date	4/8/2025		U.S. Bank 10100	10100	Total \$556.98
Refer	468 PHILLIPS WINE AND SPIRITS, INC			-	
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR		\$694.66
Invoice	6953970	4/2/2025			
Cash Payment	E 609-49750-253	Wine For Resale	WINE		\$183.08
Invoice	6953971	4/2/2025			
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX		\$37.80
Invoice	6953972	4/2/2025			
Transaction Date	4/8/2025		U.S. Bank 10100	10100	Total \$915.54
Refer	471 SOUTHERN GLAZERS OF MN WIN			-	
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR		\$80.00
Invoice	2607302	4/3/2025			
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR		\$1,890.51
Invoice	2607303	4/3/2025			
Cash Payment	E 609-49750-253	Wine For Resale	WINE		\$847.84
Invoice	2607304	4/3/2025			
Cash Payment	E 609-49750-253	Wine For Resale	WINE		\$44.99
Invoice	2607305	4/3/2025			
Cash Payment	E 609-49750-253	Wine For Resale	WNE		\$265.66
Invoice	5123722	3/27/2025			
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR		\$2,982.85
Invoice	5124343	3/31/2025			
Cash Payment	E 609-49750-253	Wine For Resale	WINE		\$552.00
Invoice	5124344	3/31/2025			

CITY OF MOUND
Payments

Current Period: April 2025

Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$125.96
Invoice	5124345			3/31/2025					
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$180.74
Invoice	2605388			3/27/2025					
Transaction Date	4/8/2025		U.S. Bank 10100	10100			Total		\$6,970.55
Refer	474 STEEL TOE BREWING, LLC		-						
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$212.00
Invoice	59825			3/31/2025					
Transaction Date	4/8/2025		U.S. Bank 10100	10100			Total		\$212.00
Refer	463 VINOCOPIA, INCORPORATED		-						
Cash Payment	E 609-49750-253	Wine For Resale	WINE						\$1,592.00
Invoice	0370765			3/27/2025					
Transaction Date	4/8/2025		U.S. Bank 10100	10100			Total		\$1,592.00
Refer	460 WINE COMPANY		-						
Cash Payment	E 609-49750-253	Wine For Resale	WINE						\$1,356.00
Invoice	295811			3/27/2025					
Transaction Date	4/8/2025		U.S. Bank 10100	10100			Total		\$1,356.00
Refer	467 WINE MERCHANTS		-						
Cash Payment	E 609-49750-253	Wine For Resale	WINE						\$132.00
Invoice	7513856			4/2/2025					
Transaction Date	4/8/2025		U.S. Bank 10100	10100			Total		\$132.00
Refer	462 WINEBOW		-						
Cash Payment	E 609-49750-253	Wine For Resale	WINE						\$459.02
Invoice	00163684			3/27/2025					
Transaction Date	4/8/2025		U.S. Bank 10100	10100			Total		\$459.02

Fund Summary

	10100 U.S. Bank 10100	
609 MUNICIPAL LIQUOR FUND		\$42,763.74
		<u>\$42,763.74</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$42,763.74
Total	<u>\$42,763.74</u>

**MOUND CITY COUNCIL MINUTES
MARCH 25, 2025**

The City Council of the City of Mound, Hennepin County, Minnesota, met in regular session on Tuesday, March 25, 2025 at 6:00 p.m. in the Council Chambers in the Centennial Building.

Members present: Acting Mayor Kevin Castellano, Council Members Sherrie Pugh, Kathy McEnaney, and Michelle Herrick.

Members absent: Mayor Jason Holt.

Others present: City Manager Jesse Dickson, Deputy City Manager Maggie Reisdorf, City Attorney Scott Landsman, Senior City Engineer Brian Simmons, Orono Police Officer Ryan Spencer.

Consent agenda: All items listed under the Consent Agenda are considered to be routine in nature by the Council. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which event it will be removed from the Consent Agenda and considered in normal sequence.

1. Open meeting

Acting Mayor Castellano called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

3. Approve agenda

Dickson informed that due to a conflict, item 6 is requested to be removed and rescheduled to a future meeting.

MOTION by McEnaney, seconded by Pugh, to approve the agenda as amended by removing agenda item 6. All voted in favor. Motion carried.

4. Consent agenda

MOTION by Pugh, seconded by Herrick, to approve the consent agenda. Upon roll call vote, all voted in favor. Motion carried.

- A. Approve payment of claims in the amount of \$376,637.81.
- B. Approve minutes: March 11, 2025 Regular City Council
- C. APPROVE RESOLUTION 25-32 APPROVING THC OFF-SALE LICENSE RENEWAL FOR 2025 – 2026.**
- D. Pay Request No. 4 in the amount of \$10,749.25 to Create Construction for the Downtown Paver Sidewalks Replacement Project – Group 2. City Project No. PW 24-08
- E. APPROVE RESOLUTION 25-33 APPROVING PERMITS FOR 2025 MUSIC IN THE PARK SUMMER CONCERT SERIES AT SURFSIDE PAARK AND BEACH AND WAIVING FEES DUE TO PUBLIC PURPOSE OF GATHERING**

F. APPROVE RESOLUTION 25-34 APPROVING PERMITS FOR 72ND ANNUAL MOUND FIRE DEPARTMENT RELIEF ASSOCIATION FISH FRY AND DANCE ON SATURDAY, JUNE 7, 2025 AND WAIVING FEES DUE TO PUBLIC PURPOSE OF GATHERING.

1. PUBLIC GATHERING PERMIT
2. MUSICAL CONCERT PERMIT (INCLUDING EXTENDED TIMEFRAME PAST 10:00 PM).
3. SEASONAL, BANNER AND PORTABLE SIGN PERMIT
4. 1-4 DAY TEMPORARY LIQUOR LICENSE

5. Comments and suggestions from citizens present on any item not on the agenda.

Sergeant Ryan Spencer of the Orono Police Department (OPD) said not a lot has changed during the last two weeks. He said that the local schools have been on spring break and so there has been some more activity from juveniles. He mentioned that there is an active investigation related to the trespassing within a vacant building. He informed that the preliminary investigation believes that it was juveniles and that the building wasn't as secure as it should have been.

Spencer talked about road restrictions still being place and monitored for compliance.

Spencer mentioned recent training and refresher courses that the department has been going through. He stated that firearm training for the year would be starting soon.

Spencer noted that on April 16, 2025 there is going to be a "Coffee with a Cop" event at the local Caribou Coffee starting at 7:30 a.m.

Spencer asked if the Council has any comments regarding vehicle speed read outs from the Speed Trailer placed on Three Points Blvd. Spencer said that they've been able to get a lot of good data.

Herrick stated that it is a heavily traveled street.

6. Joint Presentation: Commissioners Anderson and Edelson (Removed)

7. Award Lift Station Bid

Brian Simmons introduced this item to the City Council. He informed that the city recently went out for bids for the 2025 Lift Station Improvement project, City Project No. PW 25-03. He informed that seven (7) bids were received ranging between the lowest bid at \$504,467.23 and \$1,021,972.00. Simmons stated that the lowest bid came in 21% below the engineer's estimate of \$610,757.00. He noted that the bid did not contain separate city purchased items for the project that included: pumping equipment, a control panel, back-up generator, and magnetic flow meter. He said these items are estimated to come in at another \$130,040.00.

Simmons informed that the low bidder was a company called Widmer Construction LLC out of Maple Plain, MN. He said the company has successfully completed other projects for the city in the past. He recommended approval of this project to Widmer Construction LLC with the lowest bid.

MOTION by McEnaney, seconded by Pugh, to approve **RESOLUTION ACCEPTING BID FOR 2025 LIFT STATION IMPROVEMENTS CITY PROJECT NO. PW-25-03**. All voted in favor. Motion carried.

8. Accept Plans and Authorize Bid for CSAH Sidewalks

Brian Simmons introduced this item to the City Council. He informed that the City Council approved that the final plans and specifications for the CSAH 15 Sidewalks Replacement Projects for 2025 to be prepared. He stated that they are now ready and authorization is needed to advertise the project for bidding. Simmons informed that the project includes the replacement of sidewalks along Hennepin County State Aid Highway (CSAH) 15/Shoreline Drive, starting at Belmont Drive to the eastern city limits.

Simmons reviewed that Hennepin County will be participating up to \$500,000 in cost sharing for the project for the mainline sidewalks between Fairview Lane and Seton Channel. He added that the County is covering the cost of pedestrian ramp upgrades that were unable to be completed and upgraded in the past.

Simmons reviewed the proposed project details and estimated costs with the City Council. He said that if the City Council approved putting the project out for bidding, that bids would be opened and the project awarded in April. Simmons recommended approval of soliciting bids for the project.

MOTION by McEnaney, seconded by Herrick, to approve **RESOLUTION RECEIVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT OF BIDS FOR THE CSAH 15 SIDEWALKS PROJECTS – BELMONT TO FAIRVIEW AND FAIRVIEW TO SETON; CITY PROJECT NO.S PW-25-08 AND PW-25-09..** All voted in favor. Motion carried.

9. Comments/Reports from Council Members:

Council Member Pugh – Pugh stated that she recently attended the POSC meeting where the Commission reviewed POSC issues. She informed that they all felt that the Surfside Park Playground was working well at its location. She discussed the neighboring city of Victoria's "Parks Passport" program and stated that the POSC is looking at doing something similar to promote residents visiting parks beyond what is close to where they live. She informed that the POSC/CC joint meeting in April will be a good meeting for discussion on park priorities and goals. She said that the POSC talked about getting more creative with city open spaces. Pugh referenced wayfinding signs. She talked about the Suburban Rate Authority (SRA) and how the City of Mound and several other cities in the region are being legally represented on issues pertaining to rates and agreements for electric power, natural gas, telephone, and cable television. She specifically mentioned fees for outdoor lighting that are being charged currently to the city and have recently been asked to increase. She mentioned going to the state capitol that day where she attended a session from Senator Mitchell on a proposal that would eliminate cities from having to pay taxes on construction projects. She mentioned a grant from the Metropolitan Council for Emerald Ash Borer tree mitigation.

Pugh asked staff to look into requesting Xcel Energy to come out and do preventative tree maintenance ahead of the summer. She expressed concerns about a potential drought and storms causing trees to catch fire from the lines.

Council Member McEnaney – Mentioned attending a recent WCC meeting. She informed that the High School's WestonkaBots (Robotics Club) was there to present their robot and inform that they are advancing to the World Championships in Houston Texas. She said they are an awesome group that runs completely off donations. She wished them luck in April in Texas. She mentioned a retirement for Paul Falls, who is retiring from Minnetrista after 31 years. She mentioned the Westonka Baseball Night kickoff event at Back Channel Brewing on April 1, 2025. McEnaney noted that the Gillespie Center will be hosting a "Paint and Sip" event on April 9, 2025. Pugh praised the new Gillespie Center Director for her hard work and getting the Center back on track as far as financing and programming.

Council Member Castellano – Nothing to Report.

Council Member Herrick – Mentioned she met with City Manager Dickson recently to discuss the creation of an Economic Development Committee. She talked about ways in which the City Council should and could improve the image of the City of Mound. Herrick stated that she researched other cities and their economic development programs and how there is a lot of information available. She recommended doing more with the new website.

She asked staff to look into how long Frontier would be laying cable in the right-of-way for their current project upgrading some of their cable lines.

Mayor Holt – NA.

10. Information/Miscellaneous

A. Comments/reports from City Manager: Dickson mentioned that hydrant flushing in the city would be starting on April 1, 2025 and go for a few weeks. He said that this week, one of the water towers was drained for maintenance. Dickson said that staff is posting on social media and RAVE notifications about the ongoing maintenance and updates.

B. Reports: Fire Department - February 2025

C. Minutes: February 13, 2025 – POSC

D. Correspondence:

11. Adjourn

MOTION by Pugh, seconded by McEnaney, to adjourn at 6:37 p.m. All voted in favor. Motion carried.

Mayor Jason R. Holt

Attest: Kevin Kelly, Clerk



Executive Summary

TO: Honorable Mayor and City Council
FROM: Sarah Smith, Community Development Director
Rita Trapp, Consulting Planner
DATE: April 2, 2025
SUBJECT: Request for 1-Year Extension of Expansion Permit Approved for House Remodel/Addition Project
LOCATION: 4870 Edgewater Drive (PID No. 13-117-24-41-0045)
APPLICANT: Debra and James Barnes
CASE NO: 24-05
COMPREHENSIVE PLAN: Low Density Residential
ZONING: R-1A Single Family Residential

SUMMARY

At its May 28, 2024 meeting, the Mound City Council approved an Expansion Permit to construct a conforming two-story slab on grade addition to connect the existing home and detached garage at 4870 Edgewater Drive, subject to conditions and to include findings of fact. A copy of City of Mound Resolution No. 24-41 approving the Expansion Permit has been included as an attachment. City Code Sec. 129-41 requires a building permit to be issued within 1-year of the approval of an Expansion Permit unless a request for an extension is submitted not less than 30 days prior to its expiration. On March 3rd, James Barnes, property owner at 4870 Edgewater Drive, submitted a request to extend the timeline for the Expansion Permit due to unexpected delays related to preparation and plans/information for the building permit and contractor procurement. The information provided by the property owner has been included as an attachment.

PLANNING COMMISSION REVIEW AND RECOMMENDATION

The request for a 1-year extension for the Expansion Permit for the property was reviewed by the Planning Commission at its April 1st meeting who unanimously voted to recommend approval as recommended by Staff. The draft meeting minute excerpts from the April 1st Planning Commission meeting have been included as information.

REQUESTED ACTION

Council approval of the draft Resolution prepared for the extension request as recommended by the Planning Commission.

**CITY OF MOUND
RESOLUTION NO. 25-___**

**RESOLUTION APPROVING A 1-YEAR EXTENSION FOR THE EXPANSION PERMIT FOR
PROPERTY AT 4870 EDGEWATER DRIVE
PLANNING CASE NO. 24-05
PID NO. 13-117-24-41-0045**

WHEREAS, the City Council, on May 28, 2024 approved Resolution No. 24-41 approving a an Expansion Permit for a house remodel/addition project 4870 Edgewater Drive pursuant to City Code Sec. 129-41. The property is identified as PID No. 13-117-24-41-0045 in the Hennepin County property tax system; and

WHEREAS, City Code Sec. 129-41 requires a building permit to be issued within 1-year of the approval of an Expansion Permit unless a request for an extension is submitted not less than 30 days prior to its expiration; and

WHEREAS, on March 3, 2025, James Barnes, the property owner at 4870 Edgewater Drive, submitted a request to extend the timeline for the Expansion Permit due to unexpected delays related to preparation and plans/information for the building permit and contractor procurement; and

WHEREAS, the 1-year extension for the Expansion Permit was reviewed by the Planning Commission at a meeting held on April 1, 2025 and unanimously recommended for approval as recommended by Staff; and.

WHEREAS, the City Council reviewed the 1-year extension for the Expansion Permit at its April 8, 2025 meeting and determined that approval of the extension for the Expansion Permit would allow the property to be used in a reasonable manner; and

WHEREAS, the City Council's decision on the Expansion Permit was made within the required timeline in Minnesota Statutes; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Mound does hereby approve the 1-year extension for the Expansion Permit for the property at 4870 Edgewater Drive with the following conditions:

1. A building permit for the remodel/addition project must be issued by May 28, 2026.
2. All conditions included in Resolution 24-41 approving the Expansion Permit shall remain in effect. The list of conditions includes:
 - a. Applicant shall verify with the Building Official the allowable improvements on the north side of the home given the façade's proximity to the north property line.
 - b. The survey shall be revised to show a maximum impervious surface coverage of 40% for the proposed project. Retaining walls, if required, shall be included in the hardcover calculations.

- c. The approval of the Expansion Permit does not include a spiral staircase. The architectural plans shall be revised to remove the spiral staircase for the future building permit process.
- d. The survey shall be revised to include the proposed low floor elevation (LFE) for the proposed addition and existing home.
- e. At the time of building permit the applicant shall demonstrate how the proposed building height meets the maximum of 35 feet.
- f. Applicant shall be responsible for payment of all costs associated with the land use request.
- g. No future approval of any development plans and/or building permits is included as part of this action in the event the Expansion Permit approved.
- h. Applicant shall be responsible for procurement of any and/or all local or public agency permits including, but not limited to, the submittal of all required information prior to building permit issuance.
- i. The applicant shall be responsible for recording the resolution with Hennepin County. The applicant is advised that the resolution will not be released for recording until all conditions have been met. The applicant may also direct the City to record the resolution with the fees to be taken out of the escrow.
- j. No building permit will be issued until evidence of recording of the resolution at Hennepin County is provided unless an escrow of sufficient amount is on file with the City.
- k. A MCWD permit or waiver is provided to the City prior to building permit release.

The 1-year extension to the Expansion Permit is hereby approved for the following legally described property:

Lot 16, SUBDIVISION OF LOTS 1 & 32 SKARP AND LINDQUIST'S RAVENSWOOD, Hennepin County, Minnesota, according to the recorded plat thereof.

Adopted by the City Council this 8th day of April, 2025.

Jason R. Holt, Mayor

Attest: City Clerk Kevin Kelly

MEETING MINUTE EXCERPTS (DRAFT)
PLANNING COMMISSION
APRIL 1, 2025

5. Board of Adjustment and Appeals

**A. Review/recommendation - 1-year Extension for Expansion Permit
Approved for 4870 Edgewater Drive (Planning Case No. 24-05)
James Barnes**

Smith presented a summary overview of the request. Mr. Barnes requested a one-year extension for the previously issued expansion permit due to unforeseen delays. The project is moving forward and making progress but there is concern it will not be completed before the permit expiration date. Smith explained that the City received a request for the extension within the allowed amount of time with provided reasoning which is allowed under current regulations. Staff believes it is a reasonable request and recommends the extension be granted. The Commission had no additional comments or questions for Barnes.

MOTION, by Baker, Seconded by McEnaney, to approve the one-year extension for the expansion permit at 4870 Edgewater Drive. **MOTION** passed unanimously.

Excerpt – Mound City Code Sec. 129-41 (d)

(d) Term. A major or minor expansion permit will automatically expire and be of no further force and effect if no building permit has been issued within one year of the date of approval of the major or minor expansion permit. The applicant may petition for an extension of time in which to have a building permit issued. Such extension shall be requested in writing and filed with the Building Official at least thirty (30) days before the expiration of the original major or minor expansion permit. It is the applicant's responsibility to monitor the expiration of the major or minor expansion permit. There shall be no charge for the filing of such petition. The request for extension shall state facts demonstrating a good faith attempt to complete the major or minor expansion as permitted in the expansion permit. Such petition shall be presented to the Planning Commission for a recommendation to the City Council for decision. Once the project is completed as approved, the major or minor expansion permit becomes perpetual subject to the limitations contained in Section 129-40 or in the major or minor expansion permit itself. The structure authorized by the major or minor expansion permit will be treated in all respects as a nonconforming structure

-----Original Message-----

From: Barnes Family

Sent: Monday, March 3, 2025 10:13 AM

To: Sarah Smith <sarahsmith@cityofmound.com>

Subject: 4870 Edgewater Drive Expansion permit extension request

Good morning, Sarah.

As we discussed the other day. Please consider this email a request for a 1-year extension on our expansion permit approval from May 28, 2024.

We have been working with our architect on finishing the details for building permit submission and due to timing and other obligations it has taken a bit longer than anticipated.

We have also struggled to identify a qualified general contractor. We have reached out and met with multiple GC's and have only found 2 to show interest in the project. At this time, they are waiting for input from the structural engineer before providing us with an estimate on the cost. Once we select the GC, we will work with them to determine the timing of the actual work that meets their schedule and ours.

Please let us know if you have any questions or require additional information.

Best regards,

Jim

**CITY OF MOUND
RESOLUTION NO. 24-41**

**RESOLUTION APPROVING AN EXPANSION PERMIT FOR
PROPERTY AT 4870 EDGEWATER DRIVE
PLANNING CASE NO. 24-05
PID NO. 13-117-24-41-0045**

WHEREAS, the applicants, Debra and James Barnes, have submitted a request for an expansion permit pursuant to City Code Section 129-41 for the property at 4870 Edgewater Drive, PID No. 13-117-24-41-0045; and

WHEREAS, the property is zoned R1-A Single Family Residential; and

WHEREAS, the property contains two existing nonconforming structures; and

WHEREAS, the applicants are proposing to connect the existing nonconforming home and nonconforming detached garage, with a conforming two-story addition; and

WHEREAS, additional improvements include the enlargement of the crawl space under the house, proposed new entry landing and canopy, reconstruction of existing retaining walls, and significant interior remodeling; and

WHEREAS, the project requires an expansion permit to allow for the construction of an addition that will increase the size of the nonconforming structure but will not increase the degree of nonconformity; and

WHEREAS, the applicant submitted a complete expansion permit application on April 6, 2024 for the proposed project; and

WHEREAS, details about the project are contained in Planning Report No. 24-05 for the May 7, 2024 Planning Commission meeting, including the applicant's submitted application and supporting materials; and

WHEREAS, City Code Section 129-41 (a) outlines the criteria for granting an expansion which is provided below:

1. The proposed expansion is a reasonable use of the property considering:
 - I. Function and aesthetics of the expansion.
 - II. Absence of adverse off-site impacts such as from traffic, noise, odors and dust.
 - III. Adequacy of off-street parking.
2. Exceptional or extraordinary circumstances justifying the expansion are unique to the property and result from lot size or shape, topography, or other circumstances over which the owners of the property since enactment of this chapter have had no control.
3. The exceptional or extraordinary circumstances do not result from the actions of the applicant.

4. The expansion would not adversely affect or alter the essential character of the neighborhood.
5. The expansion requested is the minimum needed; and

WHEREAS, the expansion permit application was reviewed by the Planning Commission at a meeting held on May 7, 2024. After discussion, the Planning Commission voted to recommend Council approval with the findings and conditions recommended by Staff; and

WHEREAS, the City Council reviewed the requested expansion permit at its May 28, 2024 meeting and determined that approval would allow the property to be used in a reasonable manner; and

WHEREAS, the City Council's decision on the expansion permit was made within the required timeline in Minnesota Statutes; and

WHEREAS, in granting approval, the City Council hereby makes the following findings of fact:

1. The criteria of City Code Section 129-41 Expansion Permit are being met.
2. The proposed expansion is a reasonable use of the property. The expansion will be in keeping with the character and aesthetics of the area.
3. While the existing home and garage are nonconforming, the applicant has proposed an addition that is conforming to the setbacks.
4. The proposed expansion allows for the continued use of the property as a single family home in a manner that provides additional safety to the occupants, and does not create any additional adverse impacts to the area.
5. This expansion would not increase the degree of nonconformity, only the intensity of the use of the lot in order to increase the living area of the house and make the entry options safer and more accessible.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Mound does hereby approve the expansion permit with the following conditions:

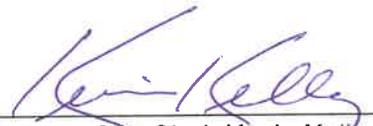
1. The applicant shall verify with the Building Official the allowable improvements on the north side of the home given the façade's proximity to the north property line.
2. The survey shall be revised to show a maximum impervious surface coverage of 40% for the proposed project. Retaining walls, if required, shall be included in the hardcover calculations.
3. The approval of the expansion permit does not include a spiral staircase. The architectural plans shall be revised to remove the spiral staircase for the future building permit process.
4. The survey shall be revised to include the proposed low floor elevation (LFE) for the proposed addition and existing home.

5. At the time of building permit the applicant shall demonstrate how the proposed building height meets the maximum of 35 feet.
6. Applicant shall be responsible for payment of all costs associated with the land use request.
7. No future approval of any development plans and/or building permits is included as part of this action in the event the expansion permit approved.
8. Applicant shall be responsible for procurement of any and/or all local or public agency permits including, but not limited to, the submittal of all required information prior to building permit issuance.
9. The applicant shall be responsible for recording the resolution with Hennepin County. The applicant is advised that the resolution will not be released for recording until all conditions have been met. The applicant may also direct the City to record the resolution with the fees to be taken out of the escrow.
10. No building permit will be issued until evidence of recording of the resolution at Hennepin County is provided unless an escrow of sufficient amount is on file with the City.
11. A MCWD permit or waiver is provided to the City prior to building permit release.

The expansion permit is hereby approved for the following legally described property:

*Lot 16, SUBDIVISION OF LOTS 1 & 32 SKARP AND LINDQUIST'S RAVENSWOOD,
Hennepin County, Minnesota, according to the recorded plat thereof.*

Adopted by the City Council this 28rd day of May, 2024.


Attest: City Clerk Kevin Kelly


Jason R. Holt, Mayor

MEMORANDUM

To: Honorable Mayor and City Council
From: Sarah Smith, Community Development Director
Date: April 3, 2025
Re: April 8, 2025 City Council Consent Agenda Item – Seasonal Request for 2025 Mound Farmers’ Market & More in Downtown Mound

SUMMARY. Mary Perbix, on behalf of the Mound Farmers’ Market & More (MFM&M), has submitted a request for seasonal approval for this year’s farmers’ market which has been located in the City parking lot immediately south of the Dakota Trail for several years.

DISCUSSION

- The MFM&M request includes their seasonal request for use of the property, their sign plan and permission to place a storage shed on City property south of the Dakota Trail in the vicinity of the market area. Members may recall that this is the same approach used by the City Council for review and approval of MFM&M activities beginning in 2011 and was recommended by Staff because the City Code regulations are not geared toward a temporary seasonal use for an extended period of time. Members may recall that a temporary storage shed was included as part of the Council's previous approvals for the farmers' market.
- For the 2025, season MFM&M plans to place temporary banner flags that will be put up and taken down on market days. This program is similar to previous years.
- Outdoor music is not part of this year’s market activities.
- The City’s seasonal use includes approval to include food trucks and food vendors for the 2025 market.
- 2025 market activities will be held on Saturdays from May 24th through October 11th from 7:00 a.m. to 1:00 p.m. (excluding set-up and take-down activities).
- **Required Permits and Fees.** A Public Gathering Permit and Seasonal, Banner and Portable Sign Permit are required for this year's farmers' market. Staff recommends a reduced fee of \$300 and waiver of the damage deposit for the Public Gathering Permit. As portable signs are being used for the market, a temporary sign permit is needed however no fee is required.
- **Indemnity Agreement and Certificate of Insurance.** Similar to the City’s previous approvals for the market, the execution of an indemnity agreement and submittal of a Certificate of Insurance, naming the City of Mound as an additional insured, are recommended conditions. Required insurance coverage shall be in accordance with the City’s established policies. The

MFM&M insurance certificate is required to be in effect at all times the market is operating. A Certificate of Insurance was submitted for this year's seasonal market and was approved by Staff.

RECOMMENDATION. Staff recommends Council approval of the 2025 seasonal use and activities for Mound Farmers' Market & More subject to the following list of minimum conditions:

1. Reduced fees are approved for this year's market activities. The total fees to be paid are \$300.00
2. Signage placement is subject to review and approval by the City of Mound. No signage shall be placed in a location so as to affect vehicular and pedestrian traffic. The City of Mound reserves the right to modify sign placement in the field.
3. Signage placed outside of the City's approval of the temporary sign permit shall be subject to removal by the City.
4. No signage can be placed upon private property unless permission from the private property owner has been provided to the applicant who shall be responsible for obtaining same.
5. As applicable, the applicant shall be required to obtain any and/or all required permits from other agencies including, but not limited to, Hennepin County (i.e., temporary food permits, etc.)
6. An indemnity agreement shall be prepared by the City and executed by the involved parties related to the seasonal location of the wrapped storage trailer.
7. The storage trailer shall be removed within 15 days following the last day of the 2025 market season.
8. No activities associated with the farmers' market shall take place on the Dakota Trail unless a temporary permit has been issued by the Three Rivers Park District to MFM&M. The Dakota Trail shall remain clear for recreational use.

A resolution, approving the permits for the 2025 farmers' market season, to include a reduced fee, subject to conditions, has been prepared for the Council's consideration. Staff recommends approval.

**CITY OF MOUND
RESOLUTION NO. 25-____**

**RESOLUTION APPROVING PERMITS FOR 2025 MOUND FARMERS' MARKET &
MORE SEASON FROM SATURDAY, MAY 24, 2025 TO SATURDAY, OCTOBER 11,
2025 WITH REDUCED FEE DUE TO COMMUNITY BENEFITS**

WHEREAS, on December 10, 2024, the City Council of the City of Mound adopted its fee schedule for 2024 ("Fee Schedule"); and

WHEREAS, the Mound Fee Schedule set a Public Gathering Permit for a Category I Location Fee at \$300 per day and the Damage Deposit at \$500 per day; and

WHEREAS, the Mound Fee Schedule set a fee of \$25.00 for a seasonal sign and \$25.00 for a banner sign. There is no fee for a portable sign; and

WHEREAS, Mary Perbix submitted a Public Gathering Permit application and a Seasonal, Banner and Portable Sign Permit application for the seasonal request required for the 2025 Mound Farmers' Market and More to be held on Saturdays from May 24, 2025 to October 11, 2025 from 7:00 a.m. to 1:00 p.m. (*excluding set-up and tear downtown activities*) in the vicinity south of the Dakota Regional Trail; and

WHEREAS, City Staff has reviewed said application and has recommended reasonable conditions to protect the public's investment in its public parks and commons areas as set forth in a staff memo to the City Council dated April 3, 2025 ("Conditions"); and

WHEREAS, the City Manager and City Staff desire to waive a portion of said fee and to charge a reduced Public Gathering Permit fee of \$300.00 and waiver of the \$500 Damage Deposit for the 2025 farmers' market because it is a public event that benefits the community as a whole, it requires an extremely limited amount of city expenditures, and the primary objective of the event is not to benefit a private interest but rather to showcase the economic, recreational, and residential opportunities and amenities located in downtown Mound and within the community as a whole.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mound as follows:

1. The recitals set forth above are incorporated into this resolution.
2. The following permits are approved with conditions for the seasonal request:
 - A. Public Gathering Permit
 - B. Seasonal, Banner and Portable Sign Permit

3. A reduced fee for the 2025 Mound Farmers' Market and More market season and waiver of the damage deposit is in the public interest due to the overwhelming public benefits.

Passed by the City Council this 8th day of April, 2025.

Mayor Jason R. Holt

Attest: Kevin Kelly, Clerk

**CITY OF MOUND
2415 WILSHIRE BLVD.
MOUND, MINNESOTA 55364**

PUBLIC GATHERING PERMIT

Use of a public park or commons by any group consisting of **15 or more individuals**.

Use is not to interfere with traffic and general use of the park or commons or to be beyond the ability of the police in maintaining order.

NO LIQUOR OR BEER MAY BE USED IN ANY OF THE CITY PARKS OR BUILDINGS.

Group is to remove all litter and trash and provide a deposit to insure cleaning up of the park area.

Category I Locations: Surfside Park, Greenway, Centerview Park and Parking Deck
PERMIT FEE: \$300/DAY _____ DAMAGE DEPOSIT: \$500/DAY _____

Category II Locations: Other Parks (neighborhoods, veteran's parks)
PERMIT FEE: \$50/DAY _____ DAMAGE DEPOSIT: \$200/DAY _____

A Certificate of Insurance naming the City of Mound as Certificate Holder/Additional Insured is required with respect to the City's ownership of the public lands.

Date(s) of Use May 24, 2025 - October 11, 2025

Area to be Used 5515 Shoreline Dr. Parking lot next to Dakota Trail

Time Frame 7:00 a.m. - 1:00 pp.m. Saturday mornings

Intended Use Farmers Market

Expected Attendance 300 - 400

Organization Mound Farmers Market & More

Representative's Name Mary Perbix

Address 2900 Dickens Lane, Mound, MN 55364

Telephone No. Daytime: 952-212-9993 Work: _____

E-Mail: mfmm578@gmail.com

<u>Departmental Approval</u>	
_____	_____
City Clerk	Police Dept.
_____	_____
Public Works Dept.	Fire Dept.



2415 Wilshire Blvd, Mound, MN 55364
 Phone 952-472-0600 Fax 952-472-0620

SEASONAL, BANNER, & PORTABLE SIGN PERMIT APPLICATION

Note: Any information supplied on this form will be considered public according to the Minnesota Government Data Practices Act.

SITE	Property Address <u>5515 Shoreline Drive, Mound, MN 55364</u> Zone _____ Business Name <u>Mound Farmers Market & More</u> Phone <u>952-212-9993</u>
APPLICANT	Name <u>Mary Perbix</u> Email <u>mfmm578@gmail.com</u> Phone <u>952-212-9993</u> Fax _____ Other _____
OWNER	Name <u>Mary Perbix, Volunteer Market Manager</u> Phone <u>952-212-9993</u> Fax _____ Other _____
SIGN CONTRACTOR	Company Name <u>Mound Farmers Market & More</u> Address <u>5515 Shoreline Drive, Mound, MN 55364</u> Contact Person <u>Mary Perbix</u> Email <u>mfmm578@gmail.co</u> Phone <u>952-212-9993</u> Fax _____ Other _____

See City Code Chapter 119-4

Seasonal Sign \$25 - Dates from May 25 to October 11 Size 5 feet x 3 feet = _____sf

Message _____

Banners used on Saturday mornings only.

Seasonal Signs - Seasonal signs of a temporary or portable nature may be used in the non-residential districts to promote or advertise on-premise seasonal services or merchandise. Such signs shall be limited to a maximum of thirty-two (32) square feet and shall not be left in place for more than a two (2) month period. **Permits and fees shall be required** for all seasonal signs, and permits may be issued no more than **two (2) times per calendar year per business**.

Banner/Pennant \$25 - Dates from May 24 to October 11, 2025

Describe event Farmers Market

Sign locations (list or attach map) Corner of Auditors Road, entrance to Dakota Trail parking, End of green space near Co Rd 15.

Temporary banners and pennants employed for grand openings of business establishments, special events or promotions and holidays are **not exempt from permits and fees** and shall be removed within thirty (30) days upon permit issuance unless an alternate schedule is approved by the City Council. Temporary banners and pennants are prohibited from being placed upon any decorative fencing unless the banner or pennant is used in conjunction with a government, a quasi-public function, or similar-related special event. Permits for banners and pennants can be issued no more than four (4) times per calendar year.

Portable Sign (no fee) - Dates from May 24 to October 11 Number of signs 3

Sign locations (list or attach map) Corner of Auditors Road, entrance to Dakota Trail parking, End of green space near Co Rd 15.

Describe sign (message, materials, etc.) Polyester material, "Farmers Market"

- Portable Signs** used for the purpose of directing the public may be permitted under the following conditions:
- (a) Said sign is coincidental to, or used in conjunction with, a **governmental unit or quasi-public function**; and
 - and
 - (b) The period of use of said sign shall not exceed thirty **(30) consecutive days**; and
 - (c) Signs shall not be used more than four **(4) times during a calendar year**; and
 - (d) Signs shall be placed on the premises of the advertised event and/or on such other premises following approval of a temporary sign permit by the City of Mound. Administrative approval of a portable sign permit is permitted if the following conditions are met:
 - 1. The sign is not being placed on public property.
 - 2. Written permission from the property owner of record is provided if being located off-premises.
 - 3. The criteria reference in subsections (a), (b), and (c) above are met.
 - 4. The proposed location of the sign is reviewed and deemed acceptable by Mound Staff, which shall include the Police, Planning, and Engineering Departments, based on the following criteria:
 - The sign is not being placed in the road right-of-way.
 - The sign does not obstruct the sight triangle for pedestrian or vehicular traffic.
 - Placement of the sign does not create any potential traffic or other related hazard; and
 - (e) Portable sign **placement on public property requires City Council approval**; and
 - (f) Such signs shall require the issuance of a permit but will be exempt from all fees; and
 - (g) In the instance of a multi-use facility, only one seasonal sign may be placed on the premises at any one time.

Applicants are advised that incomplete applications or insufficient information can delay the processing of the permit request or may result in the application being rejected. Please fully complete all involved sections of the application and provide as much detail as possible, including, but not limited to, the proposed locations of signs, using addresses or landmarks, and written permission from the property owner for off-site locations.

APPLICANT'S SIGNATURE

4/3/2025

DATE

(OFFICE USE ONLY) SPECIAL CONDITIONS & COMMENTS: _____

RECEIVED BY & DATE	PLANS CHECKED BY	APPROVED BY & DATE		COPIED	APPROVED
			ZONING		



MEMORANDUM

Date: April 8, 2025
To: Honorable Mayor and City Council
From: Maggie Reisdorf, Deputy City Manager & Noah Iverson, Finance Director
Subject: 2024 Year End Transfers

Introduction

As we complete the City's 2024 financial statements and annual audit, we have identified unbudgeted fund transfers that require Council approval.

Background

For accounting purposes, the City currently operates 29 individual funds : A general fund, three special revenue funds, five enterprise funds, five capital improvement funds, four tax increment funds, and 11 debt service funds. Debt service and tax increment funds usually have predetermined durations based on the requirements of the fund.

Debt Service Funds' Transfers

The 2024-2033 Long-Term Financial Management Plan (FMP) identified two transfers that should be made that will close two debt service funds (DSF). The first is to transfer excess fund balance of \$52,431.48 from DSF 2014A to DSF 2016B. The projected fund balance for DSF 2014A is sufficient and the City will no longer need to levy tax to pay the remaining five years of debt payments as existing fund balance and future special assessment revenue is sufficient.

The second is to transfer the remaining fund balance of \$74,524.12 from DSF 2012B to DSF 2016B. By approving both transfers, the City will close DSF 2012B and 2016B as the debt service for both bonds have been paid off and continue the City's plan of eliminating \$344,401 in debt service levy between 2025-2031.

Parks Improvements

As part of the City's Long-Term Financial Management Plan, the City will account for park related capital improvements in the Community Investment fund. The City sold land in 2021 for \$696,045 (\$700,000 sale price net of \$3,955 in state deed tax and closing costs) and recorded the revenue in the Tax Increment 1-3 Project Fund where the original expenses related to redevelopment were recorded. The money is being used to complete the Lost Lake Commons-Phase 1 Improvement project and the proceeds should be transferred from Tax Increment 1-3 Project Fund to the Community Investment Fund. The City should also close Tax Increment 1-3 Project Fund into Tax Increment 1-3 Debt Service Fund via transfer as the project fund is no longer necessary.

Continued on Next Page

Recommendation

Staff is recommending approving the transfer resolution.

Attachment

Resolution Authorizing Transfers of Funds for Fiscal 2024.

Please let Maggie (952-472-0633) or Noah (952-472-0608) know if you have any questions regarding transfers in advance of Tuesday's meeting as this is on the Consent Agenda.

Thank you.

**CITY OF MOUND
RESOLUTION NO. 25-**

**RESOLUTION AUTHORIZING TRANSFERS OF FUNDS
FOR FISCAL 2024**

WHEREAS, the City of Mound transfers funds at year end to close out fund accounts, to allocate project revenues and expenses, general bookkeeping adjustments, and to make operating transfers;

WHEREAS, the City of Mound has completed the fieldwork portion of the 2024 financial statement audit and has preliminary final account balances;

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Mound, Minnesota, hereby approves the following transfers for the year 2024:

1. Transfer \$52,431.48 from #311 Debt Service Fund 2014A and transfer \$74,524.12 from #371 Debt Service Fund 2012B to #362 Debt Service Fund 2016B for the purposes of closing debt service funds.
2. Transfer \$696,045 from #475 Tax Increment Project Fund 1-3 to #404 Community Investment Fund for the purposes of allocating land sale proceeds to park improvements and transfer \$185,998.65 from #375 Tax Increment Debt Service Fund 1-3 to #475 Tax Increment Project Fund 1-3 for the purposes of closing the project fund.

Adopted by the City Council this 8th day of April 2025.

Jason R. Holt, Mayor

ATTEST: _____
Kevin Kelly, City Clerk

Orono Police Department

Crime Summary Report

Cities: MOUND

Date Range: 3/1/2025 12:00:01 AM - 3/31/2026 11:59:59 PM

Crime Category: All Other Offenses	1
168.35 Motor Vehicle Registration - Intent to Escape Tax	1
Crime Category: Burglary/Breaking & Entering	1
609.582.4(a) Burglary - 4th Degree - Enters building w/out consent; Commit misdemeanor other than to steal	1
Crime Category: Driving Under the Influence	3
169A.20.1(1) Traffic - DWI - Operate Motor Vehicle Under Influence of Alcohol	1
169A.20.1(5) Traffic - DWI - Operate Motor Vehicle - Alcohol Concentration 0.08 Within 2 Hours	1
169A.27.1 DWI - Fourth-Degree Driving While Impaired; Described	1
Crime Category: Drug/Narcotic Violations	2
151.37.1 Pharmacy - Legend Drugs- Unlawful Possess/Sell/Give Away/Barter/Exchange/Distribute	1
152.025.2(1) Drugs - 5th Degree - Possess Schedule 1,2,3,4 or paraphernalia residual - Not cannabis/hemp	1
Crime Category: False Pretenses/Swindle/Confidence Game	1
609.52.2(a)(4) Theft-By Swindle	1
Crime Category: Identity Theft	1
609.506.2 Giving Peace Officer False Name-of Another Person	1
Crime Category: Non-Reportable	82
168.09.4 Motor Vehicle Registration - Operate Vehicle With Expired Registration	1
168.10.3(1) Motor Vehicle Registration - Display Cancelled/Stolen/Revoked Plates	1
169.09.4 Traffic Collision - Collision with Unattended Vehicle - Notify Victim or Police	1
169.791.2(a) Traffic Regulation - Driver Must Carry Proof of Insurance when Operating Vehicle	1
169.797.2 Traffic Regulation-Uninsured Vehicle-Owner Violation	2
171.24.2 Traffic-Drivers License-Driving After Revocation	3
171.24.3 Traffic-Drivers License-Driving After Cancellation	1
171.27.1(a) Expiration of Drivers License - Over 21	1
ACPDFO ACC-VEHICLE PROPERTY DAMAGE-FIXED OBJECT	1
ACPDHR ACC-MOTOR VEH PROPERTY DAMAGE-HIT & RUN	2
ADBK ADMIN BACKGROUND	1

ANAL ANIMAL AT LARGE	1
ANCOMP ANIMAL COMPLAINT/OTHER	1
ASPUB ASSIST PUBLIC	3
BCARD B CARD VIOLATION	1
DISDOM DISTURB DOMESTIC	5
DISHAR DISTURB HARASSMENT	2
DISNEI DISTURB NEIGHBORHOOD	1
DISTHR DISTURB THREAT	1
DISUNW DISTURB UNWANTED PERSON	3
FOPR FOUND PROPERTY	2
JUVPROB JUV-CHILD PROBLEM	1
MED MEDICAL	7
MEDMH MEDICAL MENTAL HEALTH	3
MISCIV MISC PUBLIC CIVIL MATTER	6
MISDEER MISC OFCR DEER CAR KILL POSS PERMIT	1
MISFRA MISC OFCR FRAUD	1
MISHRO MISC PUBLIC HARRASSMENT RESTRAINING ORDER	1
MISINFO MISC OFCR INFORMATION	3
MISINFOID MISC OFCR INFO ID THEFT-TRANS CARD FRAUD	1
MISLOC MISC OFCR VEHICLE LOCKOUT	1
MISNAR MISC OFCR NARCOTICS INTELLIGENCE	1
MISPRED MISC PUBLIC PREDATORY OFFENDER REGISTER	1
MISSCAM MISC OFCR SCAM/SWINDLE	1
MISVUL MISC PUBLIC VULNERABLE ADULT	2
MISWA MISC OFCR WARRANT ARREST	2
MISWEL MISC OFCR WELFARE CHECK	11
SUSACT SUSPICIOUS ACTIVITY	2
SUSPER SUSPICIOUS PERSON	2
Crime Category: Simple Assault	3
609.2242.1(2) Domestic Assault-Misdemeanor-Intentionally Inflicts/Attempts to Inflict Bodily Harm on Another	3

Total All Categories: 94

Orono Police Department

Activity Report - Public

(If Juvenile involved, no address provided)

Cities: MOUND

Date Range: 3/1/2025 12:00:01 AM - 3/31/2025 11:59:59 PM

Case: OR25001674	Reported: 3/2/2025 3:41:28 AM	Address: 2316 FERNSIDE LN	MOUND
<i>Offense:</i> DISDOM DISTURB DOMESTIC			
Case: OR25001675	Reported: 3/2/2025 6:55:14 AM	Address: 5445 LOST LAKE LN	MOUND
<i>Offense:</i> MISINFO MISC OFCR INFORMATION			
Case: OR25001677	Reported: 3/2/2025 9:28:00 AM	Address: 1861 COMMERCE BLVD	MOUND
<i>Offense:</i> MED MEDICAL			
Case: OR25001680	Reported: 3/2/2025 10:21:22 AM	Address: 2106 BALSAM RD	MOUND
<i>Offense:</i> ACPUB ACC-ACCIDENT PUBLIC			
Case: OR25001730	Reported: 3/3/2025 1:57:49 PM	Address: 2450 WILSHIRE BLVD	MOUND
<i>Offense:</i> MISCIV MISC PUBLIC CIVIL MATTER			
Case: OR25001732	Reported: 3/3/2025 3:01:01 PM	Address:	MOUND
<i>Offense:</i> MISVUL MISC PUBLIC VULNERABLE ADULT			
Case: OR25001744	Reported: 3/3/2025 8:26:55 PM	Address: 4379 WILSHIRE BLVD	MOUND
<i>Offense:</i> MISWEL MISC OFCR WELFARE CHECK			
Case: OR25001748	Reported: 3/3/2025 10:25:31 PM	Address: 4737 WILSHIRE BLVD	MOUND
<i>Offense:</i> JUVPROB JUV-CHILD PROBLEM			
Case: OR25001768	Reported: 3/4/2025 1:05:57 PM	Address:	MOUND
<i>Offense:</i> MISVUL MISC PUBLIC VULNERABLE ADULT			
Case: OR25001794	Reported: 3/5/2025 7:54:09 PM	Address: BARTLETT BLVD & WESTEDGE BLVD	MOUND
<i>Offense:</i> MISDEER MISC OFCR DEER CAR KILL POSS PERMIT			
Case: OR25001798	Reported: 3/6/2025 5:18:10 AM	Address: 4414 WILSHIRE BLVD	MOUND
<i>Offense:</i> MED MEDICAL			
Case: OR25001804	Reported: 3/6/2025 12:35:14 PM	Address: 2415 WILSHIRE BLVD	MOUND
<i>Offense:</i> ADBK ADMIN BACKGROUND			
Case: OR25001812	Reported: 3/3/2025 10:11:00 AM	Address: 4815 HANOVER RD	MOUND
<i>Offense:</i> MISHRO MISC PUBLIC HARRASSMENT RESTRAINING ORDER			
Case: OR25001831	Reported: 3/7/2025 12:20:32 PM	Address: 1732 BLUEBIRD LN	MOUND
<i>Offense:</i> MISSCAM MISC OFCR SCAM/SWINDLE			
Case: OR25001838	Reported: 3/7/2025 4:48:19 PM	Address: COMMERCE BLVD & GRANDVIEW BLVD	MOUND
<i>Offense:</i> 168.10.3(1) Motor Vehicle Registration - Display Cancelled/Stolen/Revoked Plates			

Case: OR25001843	Reported: 3/8/2025 9:55:41 AM	Address: 5206 DRUMMOND RD	MOUND
<i>Offense:</i> MISWEL MISC OFCR WELFARE CHECK			
Case: OR25001861	Reported: 3/8/2025 9:45:36 PM	Address: 4531 DORCHESTER RD	MOUND
<i>Offense:</i> MISCIV MISC PUBLIC CIVIL MATTER			
Case: OR25001865	Reported: 3/9/2025 1:30:22 AM	Address: 5337 SHORELINE DR	MOUND
<i>Offense:</i> MISCIV MISC PUBLIC CIVIL MATTER			
Case: OR25001868	Reported: 3/9/2025 10:14:21 AM	Address: 6301 BAY RIDGE RD	MOUND
<i>Offense:</i> SUSPER SUSPICIOUS PERSON			
Case: OR25001873	Reported: 3/9/2025 3:26:40 PM	Address: 5000 SHORELINE DR	MOUND
<i>Offense:</i> BCARD B CARD VIOLATION			
<i>Offense:</i> DISDOM DISTURB DOMESTIC			
<i>Offense:</i> DISTHR DISTURB THREAT			
Case: OR25001902	Reported: 3/10/2025 5:17:26 PM	Address: 2461 COMMERCE BLVD	MOUND
<i>Offense:</i> ACPDHR ACC-MOTOR VEH PROPERTY DAMAGE-HIT & RUN			
Case: OR25001904	Reported: 3/10/2025 5:50:16 PM	Address: 6264 LYNWOOD BLVD	MOUND
<i>Offense:</i> FOPR FOUND PROPERTY			
Case: OR25001910	Reported: 3/11/2025 12:00:15 AM	Address: 2155 COMMERCE BLVD	MOUND
<i>Offense:</i> MISWEL MISC OFCR WELFARE CHECK			
Case: OR25001935	Reported: 3/12/2025 1:57:46 AM	Address: 1585 GULL LN	MOUND
<i>Offense:</i> DISDOM DISTURB DOMESTIC			
Case: OR25001943	Reported: 3/12/2025 2:33:03 PM	Address: 2110 BALSAM RD	MOUND
<i>Offense:</i> MISWEL MISC OFCR WELFARE CHECK			
Case: OR25001950	Reported: 3/12/2025 5:46:51 PM	Address: 2960 HAZELWOOD LN	MOUND
<i>Offense:</i> DISUNW DISTURB UNWANTED PERSON			
Case: OR25001952	Reported: 3/12/2025 8:11:27 PM	Address: 2461 COMMERCE BLVD	MOUND
<i>Offense:</i> MISWEL MISC OFCR WELFARE CHECK			
Case: OR25001953	Reported: 3/12/2025 8:28:17 PM	Address: 4646 ISLAND VIEW DR	MOUND
<i>Offense:</i> MISINFO MISC OFCR INFORMATION			
Case: OR25001971	Reported: 3/13/2025 7:04:00 PM	Address: COMMERCE BLVD & BALSAM RD	MOUND
<i>Offense:</i> 169.797.2 Traffic Regulation-Uninsured Vehicle-Owner Violation			
<i>Offense:</i> 171.24.2 Traffic-Drivers License-Driving After Revocation			
<i>Offense:</i> 609.506.2 Giving Peace Officer False Name-of Another Person			
<i>Offense:</i> MISWA MISC OFCR WARRANT ARREST			
Case: OR25001976	Reported: 3/13/2025 10:25:28 PM	Address: 2142 BELMONT LN	MOUND
<i>Offense:</i> DISNEI DISTURB NEIGHBORHOOD			
Case: OR25001993	Reported: 3/14/2025 3:13:15 PM	Address: 5420 THREE POINTS BLVD	MOUND
<i>Offense:</i> 609.52.2(a)(4) Theft-By Swindle			

Case: OR25001996	Reported: 3/14/2025 4:06:00 PM	Address: COMMERCE BLVD & LYNWOOD BLVD	MOUND
<i>Offense:</i> 168.35 Motor Vehicle Registration - Intent to Escape Tax			
<i>Offense:</i> 169.797.2 Traffic Regulation-Uninsured Vehicle-Owner Violation			
<i>Offense:</i> 171.24.2 Traffic-Drivers License-Driving After Revocation			
<i>Offense:</i> 171.27.1(a) Expiration of Drivers License - Over 21			
<i>Offense:</i> MISWA MISC OFCR WARRANT ARREST			
Case: OR25002001	Reported: 3/14/2025 4:44:39 PM	Address: 5845 BEACHWOOD RD	MOUND
<i>Offense:</i> MEDMH MEDICAL MENTAL HEALTH			
Case: OR25002024	Reported: 3/15/2025 5:16:30 PM	Address: 5337 SHORELINE DR	MOUND
<i>Offense:</i> 152.025.2(1) Drugs - 5th Degree - Possess Schedule 1,2,3,4 or paraphernalia residual - Not cannabis/hemp			
<i>Offense:</i> 171.24.3 Traffic-Drivers License-Driving After Cancellation			
Case: OR25002030	Reported: 3/15/2025 7:32:17 PM	Address: 2131 COMMERCE BLVD	MOUND
<i>Offense:</i> DISHAR DISTURB HARASSMENT			
Case: OR25002057	Reported: 3/16/2025 5:47:00 PM	Address: 5440 THREE POINTS BLVD	MOUND
<i>Offense:</i> MISLOC MISC OFCR VEHICLE LOCKOUT			
Case: OR25002072	Reported: 3/17/2025 1:30:11 PM	Address: 6501 BAY RIDGE RD	MOUND
<i>Offense:</i> FOPR FOUND PROPERTY			
Case: OR25002092	Reported: 3/18/2025 7:05:53 AM	Address: 4687 WILSHIRE BLVD	MOUND
<i>Offense:</i> MISWEL MISC OFCR WELFARE CHECK			
Case: OR25002093	Reported: 3/18/2025 7:08:18 AM	Address: 2110 BALSAM RD	MOUND
<i>Offense:</i> MISWEL MISC OFCR WELFARE CHECK			
Case: OR25002094	Reported: 3/18/2025 7:12:39 AM	Address: 2316 FERNSIDE LN	MOUND
<i>Offense:</i> MISWEL MISC OFCR WELFARE CHECK			
Case: OR25002115	Reported: 3/19/2025 2:56:11 PM	Address: 1716 BAYWOOD LN	MOUND
<i>Offense:</i> ANCOMP ANIMAL COMPLAINT/OTHER			
Case: OR25002118	Reported: 3/19/2025 4:17:08 PM	Address: 2901 MEADOW LN	MOUND
<i>Offense:</i> MISFRA MISC OFCR FRAUD			
Case: OR25002130	Reported: 3/20/2025 10:20:31 AM	Address: 5090 WINDSOR RD	MOUND
<i>Offense:</i> MED MEDICAL			
Case: OR25002134	Reported: 3/20/2025 12:42:56 PM	Address: 2114 BALSAM RD	MOUND
<i>Offense:</i> ASPUB ASSIST PUBLIC			
Case: OR25002147	Reported: 3/21/2025 1:14:32 AM	Address: 4784 WILSHIRE BLVD	MOUND
<i>Offense:</i> MISINFO MISC OFCR INFORMATION			
Case: OR25002153	Reported: 3/21/2025 10:35:58 AM	Address: 6001 CHESTNUT RD	MOUND
<i>Offense:</i> MED MEDICAL			
Case: OR25002165	Reported: 3/21/2025 1:49:04 PM	Address: 3058 JULIA WAY	MOUND
<i>Offense:</i> MISINFOID MISC OFCR INFO ID THEFT-TRANS CARD FRAUD			

Case: OR25002183	Reported: 3/21/2025 9:06:58 PM	Address: 2461 COMMERCE BLVD	MOUND
<i>Offense:</i> MEDMH MEDICAL MENTAL HEALTH			
Case: OR25002187	Reported: 3/22/2025 2:11:26 AM	Address: 4379 WILSHIRE BLVD	MOUND
<i>Offense:</i> 169.09.4 Traffic Collision - Collision with Unattended Vehicle - Notify Victim or Police			
<i>Offense:</i> 169A.20.1(1) Traffic - DWI - Operate Motor Vehicle Under Influence of Alcohol			
<i>Offense:</i> 169A.20.1(5) Traffic - DWI - Operate Motor Vehicle - Alcohol Concentration 0.08 Within 2 Hours			
<i>Offense:</i> 169A.27.1 DWI - Fourth-Degree Driving While Impaired; Described			
Case: OR25002193	Reported: 3/22/2025 11:25:49 AM	Address: 1676 AVOCET LN	MOUND
<i>Offense:</i> DISDOM DISTURB DOMESTIC			
Case: OR25002195	Reported: 3/22/2025 1:06:00 PM	Address: 1680 BLUEBIRD LN	MOUND
<i>Offense:</i> ANAL ANIMAL AT LARGE			
Case: OR25002216	Reported: 3/23/2025 1:26:48 PM	Address: 2131 COMMERCE BLVD	MOUND
<i>Offense:</i> ACPDHR ACC-MOTOR VEH PROPERTY DAMAGE-HIT & RUN			
Case: OR25002223	Reported: 3/23/2025 3:26:04 PM	Address: 2273 COTTONWOOD LN	MOUND
<i>Offense:</i> DISUNW DISTURB UNWANTED PERSON			
Case: OR25002238	Reported: 3/24/2025 9:02:57 AM	Address: 4658 KILDARE RD	MOUND
<i>Offense:</i> ASPUB ASSIST PUBLIC			
Case: OR25002249	Reported: 3/24/2025 4:36:03 PM	Address: 2365 COMMERCE BLVD	MOUND
<i>Offense:</i> 609.582.4(a) Burglary - 4th Degree - Enters building w/out consent; Commit misdemeanor other than to steal			
Case: OR25002258	Reported: 3/25/2025 1:24:35 PM	Address: 4387 WILSHIRE BLVD	MOUND
<i>Offense:</i> MISWEL MISC OFCR WELFARE CHECK			
Case: OR25002274	Reported: 3/26/2025 6:20:52 AM	Address: 6149 SUGAR MILL LN	MOUND
<i>Offense:</i> MED MEDICAL			
Case: OR25002296	Reported: 3/27/2025 9:22:14 AM	Address:	MOUND
<i>Offense:</i> 609.2242.1(2) Domestic Assault-Misdemeanor-Intentionally Inflicts/Attempts to Inflict Bodily Harm on Another			
<i>Offense:</i> DISDOM DISTURB DOMESTIC			
Case: OR25002304	Reported: 3/27/2025 6:09:13 PM	Address: 1555 BLUEBIRD LN	MOUND
<i>Offense:</i> 609.2242.1(2) Domestic Assault-Misdemeanor-Intentionally Inflicts/Attempts to Inflict Bodily Harm on Another			
Case: OR25002309	Reported: 3/27/2025 11:03:51 PM	Address: 2902 WESTEDGE BLVD	MOUND
<i>Offense:</i> MED MEDICAL			
Case: OR25002310	Reported: 3/28/2025 12:24:38 AM	Address: 6215 BAY RIDGE RD	MOUND
<i>Offense:</i> SUSPER SUSPICIOUS PERSON			
Case: OR25002314	Reported: 3/28/2025 9:28:37 AM	Address: 4379 WILSHIRE BLVD	MOUND
<i>Offense:</i> MED MEDICAL			
Case: OR25002320	Reported: 3/28/2025 11:49:50 AM	Address: 6220 DEERWOOD DR	MOUND
<i>Offense:</i> MEDMH MEDICAL MENTAL HEALTH			

Case: OR25002321	Reported: 3/28/2025 12:02:06 PM	Address: 2443 COMMERCE BLVD	MOUND
<i>Offense:</i> ACPDFO ACC-VEHICLE PROPERTY DAMAGE-FIXED OBJECT			
Case: OR25002322	Reported: 3/28/2025 2:40:51 PM	Address: 6068 CHERRYWOOD RD	MOUND
<i>Offense:</i> MISCIV MISC PUBLIC CIVIL MATTER			
Case: OR25002325	Reported: 3/28/2025 12:24:38 AM	Address: 6215 BAY RIDGE RD	MOUND
<i>Offense:</i> SUSACT SUSPICIOUS ACTIVITY			
Case: OR25002343	Reported: 3/28/2025 9:59:21 PM	Address: 3049 ALEXANDER LN	MOUND
<i>Offense:</i> DISHAR DISTURB HARASSMENT			
Case: OR25002355	Reported: 3/29/2025 11:11:00 AM	Address:	MOUND
<i>Offense:</i> MISPREP MISC PUBLIC PREDATORY OFFENDER REGISTER			
Case: OR25002357	Reported: 3/29/2025 2:25:13 PM	Address: 2072 COMMERCE BLVD	MOUND
<i>Offense:</i> DISUNW DISTURB UNWANTED PERSON			
Case: OR25002365	Reported: 3/29/2025 6:29:26 PM	Address: OLD SCHOOL RD & LYNWOOD BLVD	MOUND
<i>Offense:</i> 151.37.1 Pharmacy - Legend Drugs- Unlawful Possess/Sell/Give Away/Barter/Exchange/Distribute			
<i>Offense:</i> 168.09.4 Motor Vehicle Registration - Operate Vehicle With Expired Registration			
<i>Offense:</i> 169.791.2(a) Traffic Regulation - Driver Must Carry Proof of Insurance when Operating Vehicle			
<i>Offense:</i> 171.24.2 Traffic-Drivers License-Driving After Revocation			
Case: OR25002366	Reported: 3/29/2025 7:11:51 PM	Address: 4708 HANOVER RD	MOUND
<i>Offense:</i> MISWEL MISC OFCR WELFARE CHECK			
Case: OR25002369	Reported: 3/30/2025 12:55:19 AM	Address: 2116 NOBLE LN	MOUND
<i>Offense:</i> MISCIV MISC PUBLIC CIVIL MATTER			
Case: OR25002376	Reported: 3/30/2025 10:11:52 AM	Address: 2741 TYRONE LN	MOUND
<i>Offense:</i> MISWEL MISC OFCR WELFARE CHECK			
Case: OR25002385	Reported: 3/30/2025 8:46:48 PM	Address:	MOUND
<i>Offense:</i> MISNAR MISC OFCR NARCOTICS INTELLIGENCE			
Case: OR25002390	Reported: 3/31/2025 8:36:05 AM	Address: 5093 BARTLETT BLVD	MOUND
<i>Offense:</i> MISCIV MISC PUBLIC CIVIL MATTER			
Case: OR25002392	Reported: 3/31/2025 9:28:02 AM	Address: 4657 SUFFOLK RD	MOUND
<i>Offense:</i> SUSACT SUSPICIOUS ACTIVITY			
Case: OR25002396	Reported: 3/31/2025 11:51:38 AM	Address: 1643 HERON LANE	MOUND
<i>Offense:</i> 609.2242.1(2) Domestic Assault-Misdemeanor-Intentionally Inflicts/Attempts to Inflict Bodily Harm on Another			
Case: OR25002413	Reported: 3/31/2025 11:32:48 PM	Address: 1579 GULL LN	MOUND
<i>Offense:</i> ASPUB ASSIST PUBLIC			

Total Cases: 78



Executive Summary

TO: Honorable Mayor and City Council
FROM: Rita Trapp, Consulting Planner
Sarah Smith, Community Development Director
MEETING DATE: April 8, 2025
SUBJECT: The Fern Lane Townhomes of Mound
Public Hearing and review/discussion/consideration of Major Subdivision-Preliminary Plat, Conditional Use Permit for a Shoreland Planned Unit Development in the Mixed Use – Downtown District and vacation of drainage and utility easements for 4 townhome units
LOCATION: East side of Fern Lane, south of Church Road
(PID No. 13-117-24-32-0156 and PID No. 3-117-24-32-0157)
APPLICANT: Shirzad Raimi of Venture Capital LLC
CASE NO: 23-03
COMPREHENSIVE PLAN: Mixed Use
ZONING: Mixed Use Downtown

SUMMARY

The applicant, Shirzad Raimi of Venture Capital LLC, has applied for multiple land use and subdivision approvals for the development of a property located on the east side of Fern Lane, south of Church Road. The requests to be considered by the City Council include a major subdivision-preliminary plat, conditional use permit for a shoreland planned unit development, and vacation of the existing drainage and utility easements. The applicant, who owns the Commerce Place Shopping Center, is proposing the development of four (4) dwelling units in two (2) buildings on the 0.21 acre site. The townhouses will be owner-occupied with each unit having a two-car garage and the site having a homeowners association for the shared driveway and yard.

PROJECT PLANS AND REPORTS

The submitted application materials, reports, and minutes for each of the meetings is available on the City of Mound website by clicking on the below link:

<https://www.cityofmound.com/fern-lane-townhomes-mound>

A copy of the preliminary plat, the vacation diagram, the site plan and an architectural rendering have been included as attachments to the Executive Summary.

NOTIFICATION

According to City Code, the City Council is required to hold public hearings for review of a Major Subdivision-Preliminary Plat and Conditional Use Permit (Sections 121-61 and 129-38.) State statutes also requires the City Council to hold a public hearing to consider the vacation of the drainage and utility easements.

The City Council public hearing notice for consideration of the Major Subdivision – Preliminary Plat, Conditional Use Permit, and drainage and utility easement vacation applications was published in in the Laker newspaper on March 15, 2025 and March 22, 2025. Property owners within 350 feet of the subject property, per Hennepin County tax records and the Fernwood Addition plat, were sent written notice on March 12, 2025 to inform them of the City Council public hearings. The public hearing notice was also provided to involved staff/departments/agencies/utility companies by email on March 11, 2025. The City Council public hearing notice was also posted on the City bulletin board and Mound website.

PLANNING COMMISSION MEETING SUMMARY AND RECOMMENDATION

The Planning Commission considered the requests at their March 7, 2023 and October 17, 2023 meetings. A public hearing was held at the March 7, 2023 meeting and no comments were received. The Planning Commission tabled the request so that the applicant could provide additional information about “garbage, snow removal, visitor parking, parking on Fern, deliveries, and outdoor space for children” (excerpt from Planning Commission minutes.)

The applications were included on the October 3, 2023 meeting for review and discussion which did not take place due to an unforeseen power outage in the Centennial Building. The Planning Commission then considered the applications with supplemental information at its October 17, 2023 meeting. Given the length of time between the Planning Commission March 7, 2023 meeting, neighbors previously noticed for the March 7th public hearing did receive a courtesy informational letter notifying them of the Planning Commission’s consideration for both the October 3, 2023 regular meeting and the October 17, 2023 special/rescheduled meeting. No comments were received. After review and discussion, the Planning Commission recommended approval of the requests.

SUPPLEMENTAL INFORMATION

The applicant has provided the included narrative that describes the evolution of the project and how the concerns of the Planning Commission have been addressed. Councilmembers are advised that the original project, "The Courtyard Townhomes of Mound", was submitted in January of 2023 and had five units. The applicant withdrew the application and submitted a new application, "The Fern Lane Townhomes of Mound," that only has four units. Since the October 17, 2023 Planning Commission meeting, the applicant has made minor improvements in interior and exterior design. The applicant has granted the City extensions for action on the preliminary plat and conditional use permit related to the timelines in statutes for action. The City of Mound has until May 19, 2025 to make a decision on the Preliminary Plat and Conditional Use Permit applications. There is no timeline requirement for action on a vacation.

STAFF/DEPARTMENT/AGENCY/UTILITY REVIEW COMMENTS

Minnesota DNR

In response to the notice for the City Council public hearing, the Minnesota DNR noted that the property is within the shoreland overlay district of Lost Lake and the City should be clearly acknowledging that the application is for a shoreland planned unit development. Staff has added that notation in reports and the resolutions. As the project is within the mixed use-downtown zoning district, the project is not able to meet the requirement that at least half of the site be open space. The applicant is required to have an approved stormwater management plan and no more than 75% impervious surface coverage.

Minnehaha Creek Watershed District (MCWD)

The City also received a comment from the MCWD in response to the public hearing notice indicating that the project will trigger MCWD's erosion control and stormwater management rules. The applicant's representative Scott Gates has reached out to the MCWD and provided the following summary of the conversation:

"I had a good conversation with Ms. Sannes at MCWD this morning.

I noted the reason the civil engineer believed a permit was not necessary under the rules was that each unit is on its own lot and these are generally considered single family attached, or zero lot line, homes - and with a less than 1 acre (appx 0.20 acres) lot they would be exempt. I also indicated we're happy to comply regardless.

We already had an erosion control plan, and discussed a number of options for Stormwater BMP. Ms. Sannes indicated they are flexible on methods and means under the rules, and will work with us to achieve the best options for this site. We briefly discussed owners on this project also own the adjoining shopping center to the West, which might allow additional opportunities if needed."

Other Comments

Responses were also received from Chris Remus of the MCES and Danny McCullough of the Three Rivers Park District who confirmed they did not have any comments.

REQUESTED ACTION

The City Council is requested to hold a public hearing and consider the Major Subdivision – Preliminary Plat, Conditional Use Permit for a Shoreland Planned Unit Development (CUP-PUD) and vacation of drainage and utility easements as part of its meeting on Tuesday, April 8, 2025. As the Planning Commission and Staff recommended approval, resolutions of approval have been prepared for Council consideration.

RESOLUTION NO. 25- ____

**RESOLUTION APPROVING THE VACATION OF DRAINAGE AND UTILITY
EASEMENTS ON PROPERTY PROPOSED TO BE PLATTED AS
“THE FERN LANE TOWNHOMES OF MOUND”
PLANNING CASE NO. 23-03
PID NO. 13-117-24-32-0156 AND PID NO. 13-117-24-32-0157**

WHEREAS, the applicant, Shirzad Raimi of Venture Capital LLC, has submitted an application for vacation of a drainage and utility easements on property proposed to be platted as “The Fern Lane Townhomes of Mound” as described in Exhibit A; and

WHEREAS, the subject properties are located on the east side of Fern Lane, south of Church Road (PID No. 13-117-24-32-0156 and PID No. and 13-117-24-32-0157); and

WHEREAS, the vacations are proposed to facilitate the platting of the major subdivision-preliminary plat called “The Fern Lane Townhomes of Mound”; and

WHEREAS, the drainage and utility easements proposed for vacation are not being actively used for the purposes set forth in the original dedication; and

WHEREAS, a new drainage and utility easement will be established over the entirety of Outlot A in the proposed plat of “The Fern Lane Townhomes of Mound”; and

WHEREAS, per Minnesota Statute Section 412.851, the City may abandon ownership or control over all or any part of the land they have set aside, dedicated, or used as streets or alleys; and

WHEREAS, the application has met the threshold established in Minnesota Statute Section 412.851 to vacate the drainage and utility easements by resolution as the applicant is the majority owner of the abutting land; and

WHEREAS, the Planning Commission reviewed the requested vacation at its March 7, 2023 and October 17, 2023 meetings and recommended the City Council approve the vacation request subject to conditions; and

WHEREAS, pursuant to Minnesota Statutes Section 412.851, the City Council of the City of Mound, after providing proper notice thereof pursuant to state law, held a public hearing on April 8, 2025 on the proposed drainage and easement vacations to receive public testimony; and

WHEREAS, the City Council has studied the practicality of the vacation of the drainage and utility easements, taking into consideration the present and future development of the property and the requirements of the Zoning, Subdivision Ordinances, and other official controls; and

WHEREAS, in granting approval of the vacation of drainage and utility easements, the City Council makes the following findings of fact:

1. There is no public benefit for retaining the drainage and utility easements as there are no public utilities within the property.
2. A new drainage and utility easement will be established in the proposed plat of "The Fern Lane Townhomes of Mound."

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Mound, based on record of this matter and findings contained herein, does hereby incorporate and restate the recitals set forth above, and approves the vacation of a drainage and utility easements on property proposed to be platted as "The Fern Lane Townhomes of Mound" and hereby authorizes Staff to prepare all the required documents to complete the vacation, subject to the following conditions:

1. Concurrent approval of the major subdivision-preliminary plat and conditional use permit for a shoreland planned unit development applications.
2. Applicant shall be responsible for payment of all costs associated with the vacation application.
3. The applicant shall be responsible for recording the resolutions(s) with Hennepin County. Applicant is advised that the resolution will not be released for recording until all conditions have been met.
4. Applicant shall be responsible for procurement of any and/or all local or public agency permits including, but not limited to, the submittal of all required information for building permit issuance.

Adopted by the City Council this 8th day of April, 2025.

Jason R. Holt, Mayor

Attest: Kevin Kelly, City Clerk

Exhibit A

(- to be inserted -)

RESOLUTION NO. 25- __

**RESOLUTION APPROVING THE MAJOR SUBDIVISION - PRELIMINARY
PLAT OF THE FERN LANE TOWNHOMES OF MOUND
PLANNING CASE NO. 23-03
PID NO. 13-117-24-32-0156 AND 13-117-24-32-0157**

WHEREAS, the applicant, Shirzad Raimi of Venture Capital LLC, has submitted a major-subdivision preliminary plat application to plat the proposed “The Fern Lane Townhomes of Mound” as described and shown on the attached Exhibit A; and

WHEREAS, the subject properties are located on the east side of Fern Lane, south of Church Road (PID No.13-117-24-32-0156 and PID No. and 13-117-24-32-0157); and

WHEREAS, the applicant is proposing to subdivide the parcels into four parcels and an outlot to be owned by the homeowner’s association; and

WHEREAS, the applicant is proposing to construct two structures, each with two units, for a total of four townhome units; and

WHEREAS, the site is guided by the Comprehensive Plan for mixed use and is zoned Mixed Use – Downtown District; and

WHEREAS, the Planning Commission held a public hearing at its March 7, 2023 to receive public testimony on the proposed “The Fern Lane Townhomes of Mound” major subdivision-preliminary plat; and

WHEREAS, after tabling the request at its March 7, 2023 meeting the Planning Commission considered supplemental information submitted by the applicant at its October 17, 2023 meeting; and

WHEREAS, after its review, the Planning Commission recommended the City Council approve the preliminary plat request subject to conditions; and

WHEREAS, pursuant to Minnesota Statutes Section 462, the City Council of the City of Mound, after providing proper notice thereof pursuant to state law, held a public hearing at its April 8, 2025 meeting to receive public testimony on the proposed “The Fern Lane Townhomes of Mound” major subdivision-preliminary plat; and

WHEREAS, the City has considered how the proposed project might affect public health, safety, or welfare and will be imposing conditions upon the approval addressing these considerations; and

WHEREAS, the City Council has studied the practicality of the major subdivision - preliminary plat, taking into consideration the present and future development of the property and the requirements of the Zoning, Subdivision Ordinances, and other official controls; and

WHEREAS, the City Council's decision on the major subdivision-preliminary plat application was made within the timelines included in Minnesota Statutes 462.358; and

WHEREAS, in granting approval of the major subdivision-preliminary plat, the City Council makes the following findings of fact:

1. The proposed major subdivision-preliminary plat is consistent with applicable development plans and policies of the City of Mound.
2. The physical characteristics of the site are suitable for the type of development and use being proposed.
3. The proposed development will not negatively impact the public health, safety, or welfare of the community.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Mound, based on record of this matter and findings contained herein, does hereby incorporate and restate the recitals set forth above, and approves the major subdivision-preliminary plat of "The Fern Lane Townhomes of Mound" subject to the following conditions:

1. Concurrent approval of the drainage and utility easement vacation and conditional use permit for a shoreland planned unit development applications.
2. Applicant shall be responsible for payment of all costs associated with the preliminary plat application.
3. The applicant shall be responsible for recording the resolutions(s) with Hennepin County. Applicant is advised that the resolution will not be released for recording until all conditions have been met.
4. Applicant shall be responsible for procurement of any and/or all local or public agency permits including, but not limited to, the submittal of all required information for building permit issuance.
5. The MCES SAC charge for the project shall be determined as part of the final plat which shall be the responsibility of the applicant.

6. Sewer and watermain area trunk charges for the project shall be determined as part of the final plat and paid prior to release of documents and plat for recording. The current trunk charge for sewer and water, per unit, is \$2,000.00 each.
7. Sewer connection and water connection fees shall be determined as part of the final plat. The 2025 sewer connection and water connection fees are \$240.00 each.
8. The park dedication fee amount shall be determined as part of the final plat as provided by City Code Sec.121.121 and paid prior to release of documents and plat for recording.
9. A development agreement shall be prepared as part of the final plat process.

Adopted by the City Council this 8th day of April, 2025.

Jason R. Holt, Mayor

Attest: Kevin Kelly, City Clerk

Exhibit A

(- to be inserted)-

RESOLUTION NO. 25-___

**RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR A
SHORELAND PLANNED UNIT DEVELOPMENT IN THE MIXED USE
DOWNTOWN DISTRICT FOR THE
THE FERN LANE TOWNHOMES OF MOUND
PLANNING CASE NO. 23-03
PID NO. 13-117-24-32-0156 AND PID NO. 13-117-24-32-0157**

WHEREAS, the applicant, Shirzad Raimi of Venture Capital LLC, has submitted an application for a Conditional Use Permit (CUP) to allow for the construction of the “The Fern Lane Townhomes of Mound”; and

WHEREAS, the subject properties are located on the east side of Fern Lane, south of Church Road (PID No. 13-117-24-32-0156 and PID No. and 13-117-24-32-0157); and

WHEREAS, the site is zoned Mixed Use-Downtown District and is located in the shoreland overlay district; and

WHEREAS, a new development within the Mixed-Use Downtown District requires a Conditional Use Permit (CUP) for a Shoreland Planned Unit Development (PUD); and

WHEREAS, the applicant is proposing to construct two structures, each with two units, for a total of four townhome units; and

WHEREAS, the 2040 Comprehensive Plan indicates that Mixed Use areas are intended to provide the potential for either residential or commercial, with townhomes being considered appropriate; and

WHEREAS, the applicant is requesting a CUP for a Shoreland PUD Development in the Mixed Use-Downtown District to allow flexibility for certain standards due to the constraints present on the site; and

WHEREAS, details regarding the requested Conditional Use Permit are contained in the Executive Summary Report for the April 8, 2025 meeting, the Planning Report for the October 17, 2023 Planning Commission meeting and minutes, the Planning Report for the March 7, 2023 Planning Commission meeting and minutes and the submitted application and supporting materials from the applicant; and

WHEREAS, the Planning Commission reviewed the CUP application at its March 7, 2023 and October 17, 2023 meetings and recommended the City Council approve the CUP request with conditions; and

WHEREAS, pursuant to Minnesota Statutes Section 462.357, the City Council of the City of Mound, after providing proper notice thereof pursuant to state law, held a public hearing on April 8, 2025 on the CUP to receive public testimony; and

WHEREAS, the City has considered the proposed project as it might affect public health, safety, or welfare and will be imposing conditions upon the approval addressing these considerations; and

WHEREAS, the City Council has studied the practicality of the request, taking into consideration the present and future development of the property and the requirements of the Zoning, Subdivision Ordinances, and other official controls; and

WHEREAS, the City Council's decision on the CUP application was made within the timelines included in Minnesota Statutes Section 15.99; and

WHEREAS, in granting approval of the Conditional Use Permit for a Shoreland Planned Unit Development in the Mixed Use-Downtown District, the City Council makes the following findings of fact:

1. The proposed use of the site is consistent with applicable development plans and policies of the City of Mound.
2. The physical characteristics of the site are suitable for the type of development and use being proposed.
3. The proposed development is providing adequate utilities and drainage.
4. The proposed development has sufficiently considered access and traffic.
5. The proposed development will not negatively impact the public health, safety or welfare of the community.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Mound, based on record of this matter and findings contained herein, does hereby incorporate and restate the recitals set forth above, and approves the Conditional Use Permit for “The Fern Lane Townhomes of Mound” Shoreland Planned Unit Development, subject to the following conditions:

1. The building materials and color scheme shall be subject to review and acceptance by the City.
2. A revised landscape plan shall be subject to review and acceptance by the City.

3. An updated plan for hardcover shall be provided that demonstrates the maximum level of hardcover proposed for the site.
4. Any private utilities required to be moved for the development shall be at the applicant's expense.
5. Concurrent approval of the drainage and utility easement vacation and major subdivision-preliminary plat applications.
6. A Development Agreement, to be prepared by the City Attorney, shall be required for the project and prepared as part of the final plat.
7. Applicant shall be responsible for payment of all costs associated with the Conditional Use Permit application.
8. The applicant shall be responsible for securing all required local, state, and federal permits and approvals.
9. The applicant shall be responsible for recording the resolution with Hennepin County. The applicant is advised that the resolution will not be released for recording until all conditions have been met.

The Conditional Use Permit for a Shoreland Planned Unit Development in the Mixed Use-Downtown District for "The Fern Lane Townhomes of Mound" is hereby approved for the following legally described property on Exhibit A.

BE IT FURTHER RESOLVED, by the City Council of the City of Mound, the City Council's approval of the Conditional Use Permit request is based on information contained in the record, including but not limited to, the applicant's request and submitted information, the Executive Summary Report, the Planning Reports and the Planning Commission's review and recommendation.

Adopted by the City Council this 8th day of April 2025.

Jason R. Holt, Mayor

Attest: Kevin Kelly, City Clerk

Exhibit A

(- to be inserted -)

DESCRIPTION OF PROPERTY TO BE PLATTED:

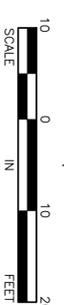
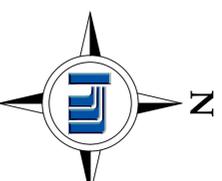
(PID NO. 13-117-24-32-0156 & PID NO. 13-117-24-32-0157)
(PER C.T. NO. 1523607)

Lots 7 and 8, Block 1, Fernwood Addition, Hennepin County, Minnesota,
Torrens Property

NOTES:

- The professional surveyor has made no investigation or independent search for easements of record, encumbrance, restrictive covenants, ownership title evidence, or any other facts that an accurate and current title search may disclose.
- The underground utilities shown are depicted per observed evidence. The surveyor makes no guarantee that the underground utilities shown comprise all such utilities in the area, either in service or abandoned. The surveyor further does not warrant that the underground utilities shown are in the exact location indicated although he does certify that they are located as accurately as possible based on the information provided. Prior to any excavation, contact Gopher State One Call for on-site location (651-454-0002). The subsurface utility information on this survey is utility quality level D. This quality level was determined according to the guidelines of CI/ASCE 38-2, entitled "Standard Guidelines for the Collection and Depiction of Existing Subsurface Utility Data."
- Site Benchmark: Iron Nail Hydrom, located in the parking lot West of Fern Lane. Elevation = 948.55 feet (NAD 1989)
- Bearings are based on the Hennepin County Coordinate System. (NAD83 1986 Adjustment)
- The drainage and utility easements dedicated on Lots 7 and 8, Block 1, FERNWOOD ADDITION are to be vacated by separate document(s) when the Mound and Utility easements will be dedicated on the final plat of THE FERN LANE TOWNHOMES OF MOUND.

Municipality:	City of Mound	Building Subcode:	Per PUD
Existing Zoning:	MU-D Mixed Use Downtown		
Proposed Zoning:	MU-D Mixed Use Downtown		
Proposed Use:	Urban Residential	Owner/Subscriber:	PPG-Remini Property Group 6975 Washington Ave. S Edina, MN 55439 Contact: Shirzad Reimi (952) 585-5261
Road Mileage:	0 LF or 0.00 Miles		
Street Lighting:	as required		
Proposed Utilities:	Sewer: Municipal Water: Municipal	Designer:	Hakanson Anderson 3601 Thurston Ave. Anoka, MN 55303 (763) 427-5880
Overall Plat Area:	Total Area: 8,985 Sq.Ft. = 0.206 Acres Proposed ROW: 0 Sq.Ft. = 0.000 Acres Park Area: 0 Sq.Ft. = 0.000 Acres		
Overall Lot Summary:	1 Outlot 4 Townhouse Residential Lots		

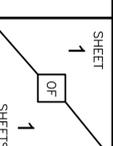


LEGEND

- = DENOTES FOUND IRON MONUMENT (1 FOOT INTERVAL)
- - - - - = DENOTES EXISTING CONTOUR
- - - - - = DENOTES WATER LINE
- - - - - = DENOTES HYDRANT
- - - - - = DENOTES GATE VALVE
- - - - - = DENOTES SANITARY SEWER LINE
- - - - - = DENOTES SANITARY SEWER MANHOLE
- - - - - = DENOTES CATCHBASIN
- - - - - = DENOTES STORM SEWER LINE
- - - - - = DENOTES TELEPHONE PEDESTAL
- - - - - = DENOTES SIGN
- - - - - = DENOTES EDGE OF WOODS
- - - - - = DENOTES DECIDUOUS TREE (DIAMETER)
- - - - - = DENOTES CONIFEROUS TREE (DIAMETER)

PRELIMINARY PLAT

FOR
RAMI PROPERTY GROUP
CITY OF MOUND, MINNESOTA



DATE	REVISION
07/26/23	Reverse Lot Layout
07/26/23	Reverse Lot Layout

RECORD NO.	DATE
DRMNR BR	11/30/22
SMM	
DRGNG BR	4877.01

Hakanson Anderson
Civil Engineers and Land Surveyors
3601 Thurston Ave., Anoka, Minnesota 55303
763-427-5880 FAX 763-427-0520
www.hakanson-anderson.com

THE FERN LANE TOWNHOMES OF MOUND

DATE: Feb 26, 2025 - 11:23am
K:\cond_survey\land desktop 2025\4877.01\dwg\4877.01 PRE PLAT.dwg
By: Brian Peterson, PLS
Date: 11/30/22 Lic. No. 49138

THE FERN LANE TOWNHOMES OF MOUND

R.T. DOC. NO. _____

KNOW ALL PERSONS BY THESE PRESENTS: That RFG Commerce Place, LLC, a limited liability company under the laws of Minnesota, the owners of the following described property:

Lots 7 and 8, Block 1, Fernwood Addition, Hennepin County, Minnesota.

Has caused the same to be surveyed and platted as THE FERN LANE TOWNHOMES OF MOUND and does hereby dedicate to the public for public use the drainage and utility easements as created by this plat.

In witness whereof said RFG Commerce Place, LLC has caused these presents to be signed by its proper officer this ____ day of _____, 202__.

RFG COMMERCE PLACE, LLC

 Its _____ (Title)

(Signature)

 (Print Name)

STATE OF MINNESOTA
 COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, 202__ by _____ of RFG Commerce Place, LLC, a limited liability company under the laws of Minnesota, on behalf of the Company.

Notary Public, Minnesota
 My commission expires _____

I, Brian Person do hereby certify that this plat was prepared by me or under my direct supervision; that I am duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year, that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 50S.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this ____ day of _____, 20__.

Brian Person, Licensed Land Surveyor
 Minnesota License No. 49138
 STATE OF MINNESOTA
 COUNTY OF ANOKA

This instrument was acknowledged before me this ____ day of _____, 20__ by Brian Person.

(Print Notary's Name)

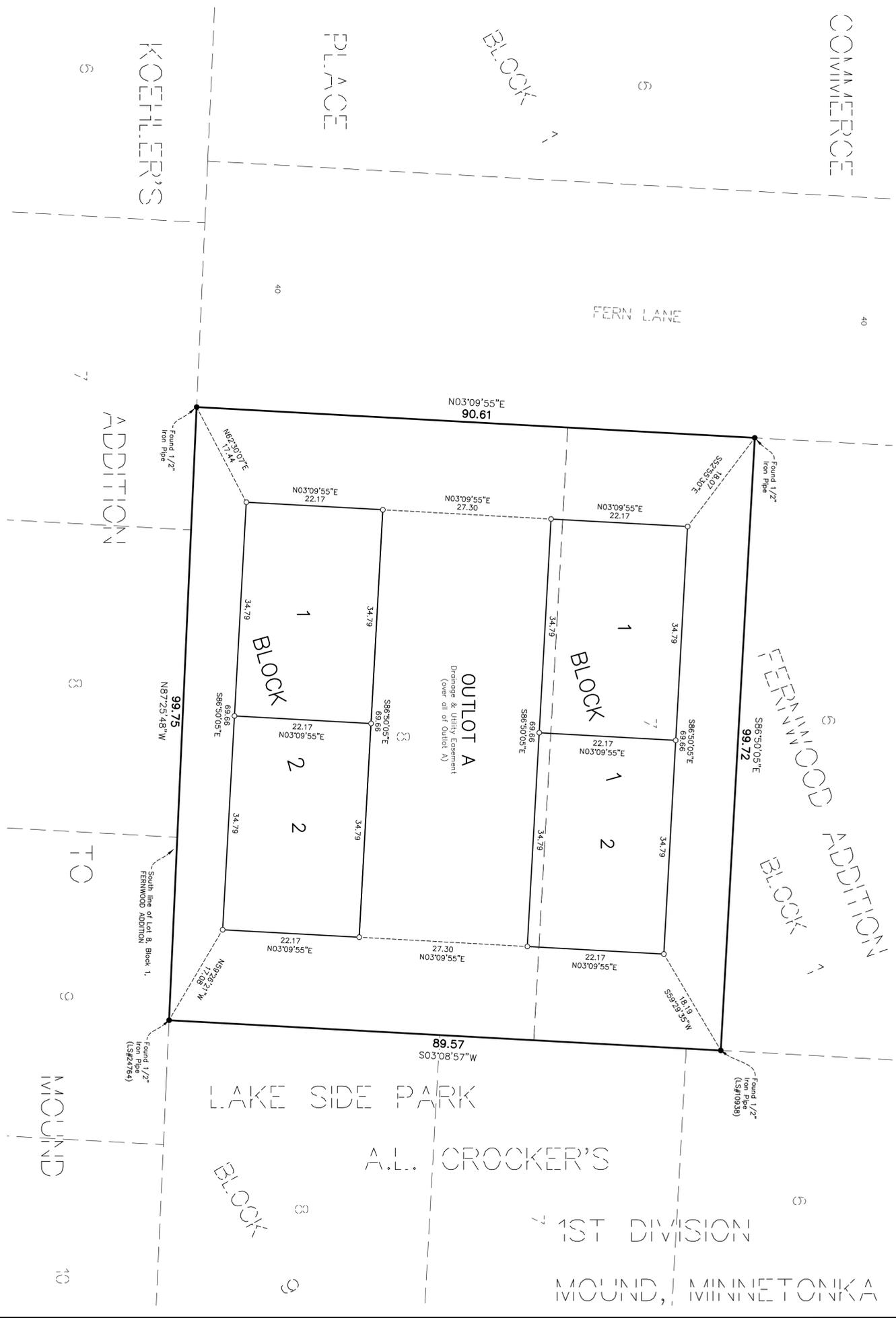
 (Notary's Signature)
 Notary Public, _____ County, _____
 My commission expires _____

CITY COUNCIL, City of Mound, Minnesota
 This plat of THE FERN LANE TOWNHOMES OF MOUND was approved and accepted by the City Council of the City of Mound, Minnesota at a regular meeting thereof held this ____ day of _____, 20__, and said plat is in compliance with the provisions of Minnesota Statutes, Section 50S.03, Subd. 2.
 City Council, City of Mound, Minnesota

By: _____, Mayor
 By: _____, Clerk

RESIDENT AND REAL ESTATE SERVICES, Hennepin County, Minnesota
 I hereby certify that taxes payable in 20__ and prior years have been paid for land described on this plat, dated this day of _____, 20__.

Daniel Rogan, County Auditor
 By: _____ Deputy



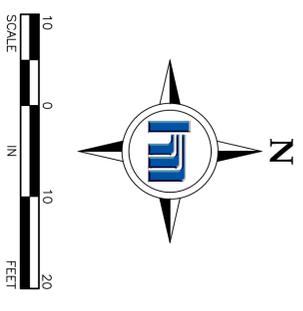
SURVEY DIVISION, Hennepin County, Minnesota
 Pursuant to MN. STAT. SEC. 363B.565 (1969) this plat has been approved this ____ day of _____, 20__.
 Chris F. Mavis, County Surveyor
 By: _____

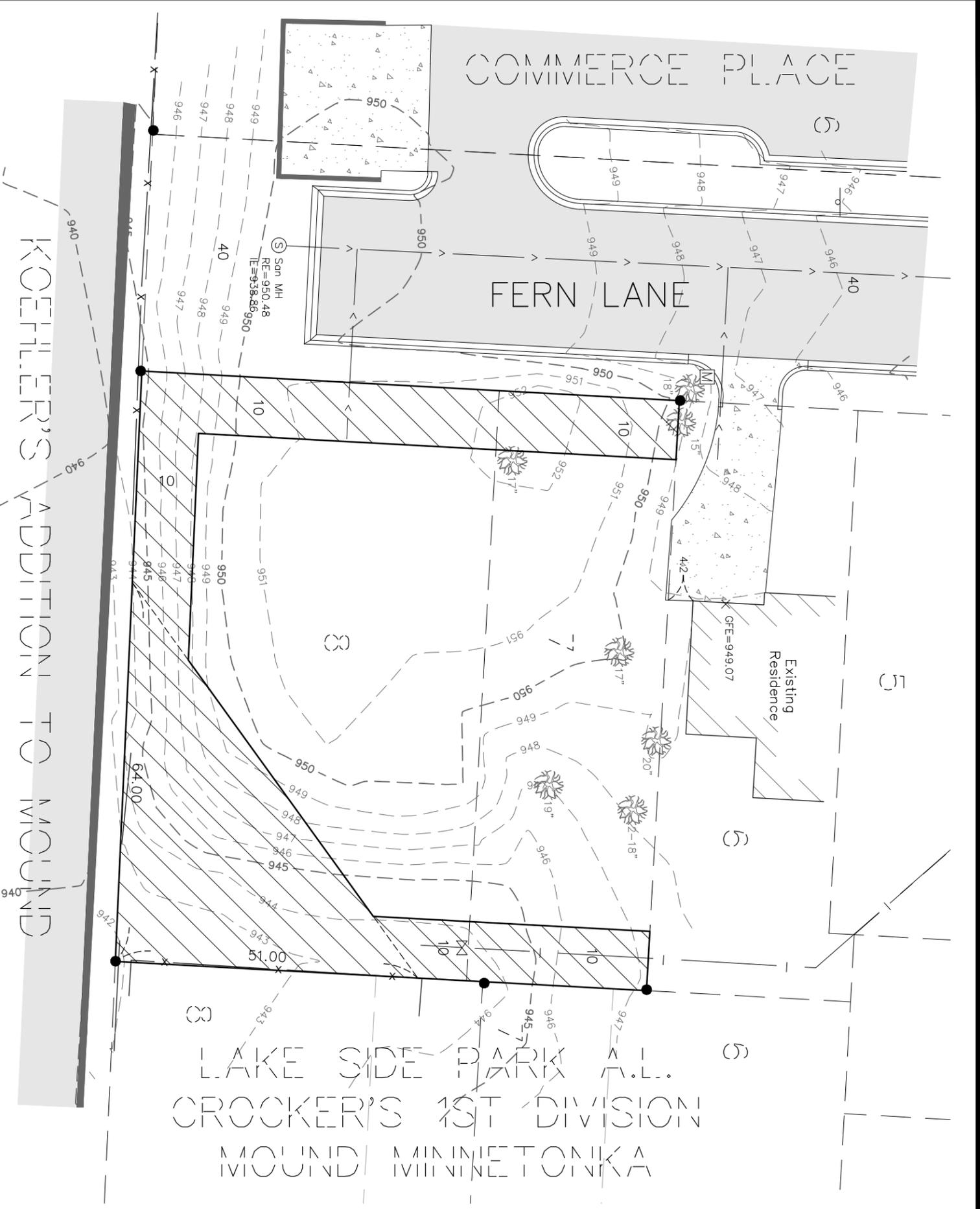
REGISTRAR OF TITLES, Hennepin County, Minnesota
 I hereby certify that the within plat of THE FERN LANE TOWNHOMES OF MOUND was filed in this office this ____ day of _____, 20__, at _____ o'clock _____ M.

Amber Bouges, Registrar of Titles
 By: _____ Deputy

- Denotes 1/2 inch by 14 inch iron pipe monument set and marked with Minnesota License No. 49138.
- Denotes Found 1/2 inch iron pipe monument unless otherwise noted.

For the purposes of this plat, the South line of Lot 8, Block 1, FERNWOOD ADDITION is assumed to bear North 87°25'48\"/>





**PROPOSED UTILITY & DRAINAGE EASEMENT
VACATION DESCRIPTION:**

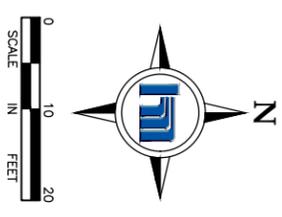
All the utility and drainage easements over, under, and across Lots 7 and 8, Block 1, per the recorded plat of FERNWOOD ADDITION, Hennepin County, Minnesota.

NOTES:

1. The professional surveyor has made no investigation/independent search for encumbrances, restrictive covenants, ownership title evidence, or any other facts that an accurate and current title search may disclose.



Denotes Utility & Drainage Easement to be Vacated



Date	Revision	Revise Client Name	DESIGNED BY	SWM
02/28/25			DRAWN BY	SWM
			CHECKED BY	BP

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Professional Licensed Land Surveyor under the laws of the State of Minnesota.

Brian Peterson
 Brian Peterson, MN License No. 49138

**Hakanson
and
Anderson**
 Civil Engineers and Land Surveyors 55303
 3601 Third Street, Suite 200
 Minneapolis, MN 55412
 763-427-5880
 www.hab-and.com

DATE: 12/01/22	FILE NO.: 4877.01
Vacation Exhibit for RAIMI PROPERTY GROUP	

DATE	REVISION
1/25/23	PLAN REVISIONS PER NEW SITE PLAN
2/14/23	PLAN REVISIONS PER CITY REVIEW
2/28/23	CITY SUBMITTAL

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Timothy A. Eggen
 TIMOTHY A. EGGEN, P.E.
 Lic. No. 43352

ISSUED BY:	TAE
DRAWN BY:	CJJ
CHECKED BY:	

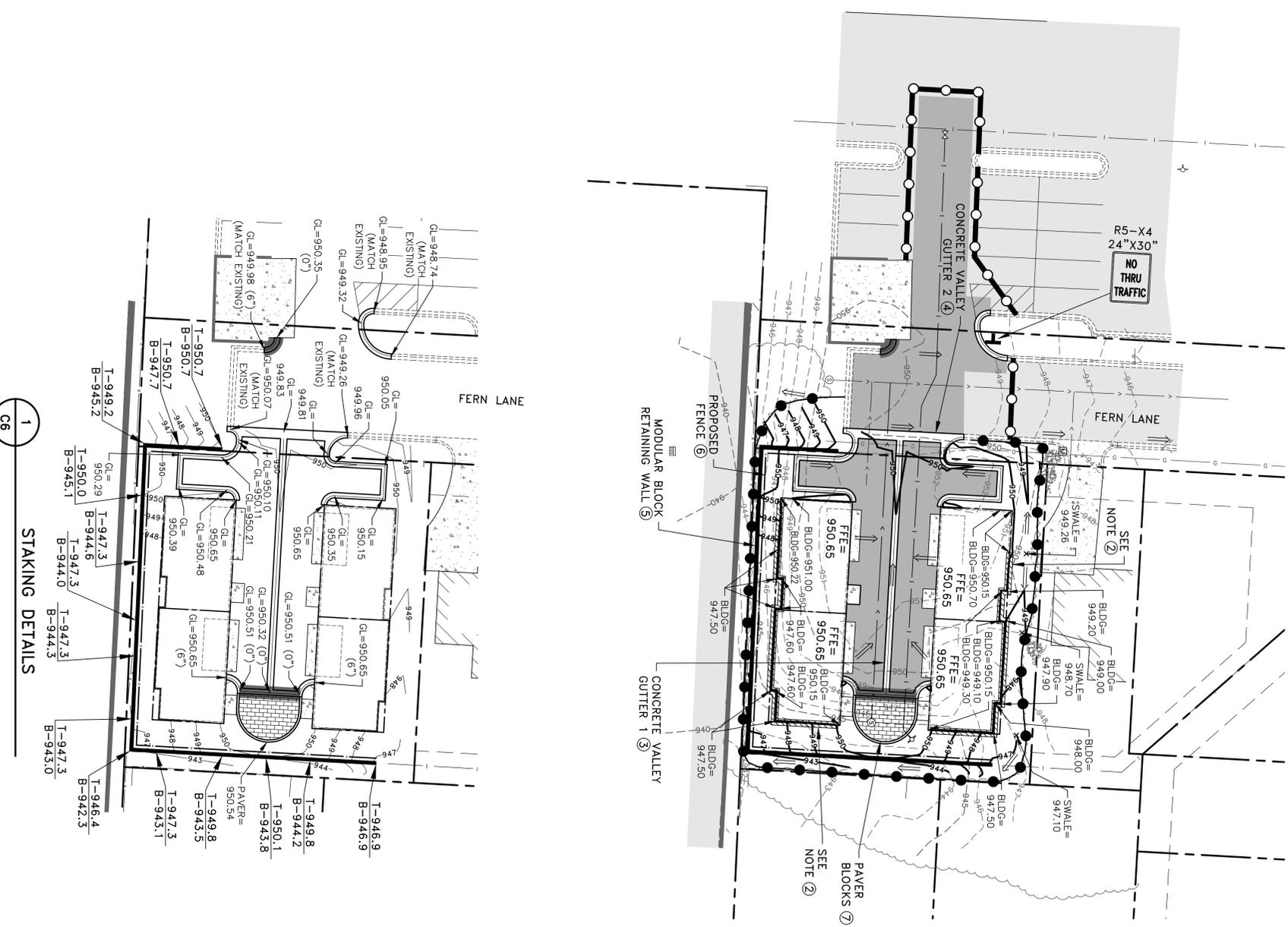


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 763-427-5860 FAX 763-427-0520
 www.haknson-anderson.com

THE FERN LANE TOWNHOMES OF MOUND

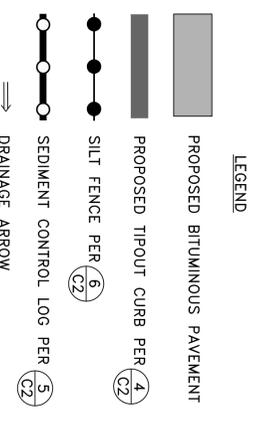
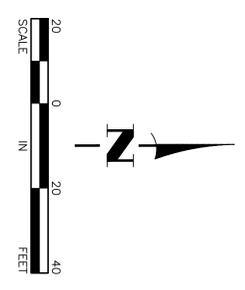
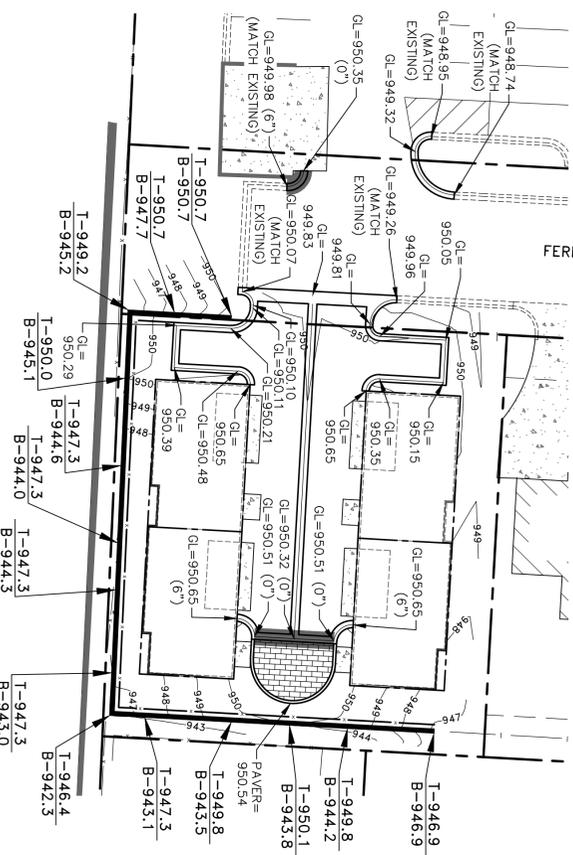
GRADING, DRAINAGE AND
 SEDIMENT CONTROL PLAN
 CITY OF MOUND, MINNESOTA

SHEET	C6
OF	C8
SHEETS	



1
 C6

STAKING DETAILS



PROJECT SUMMARY

LOT AREA	=	8,985 S.F.
EXISTING IMPERVIOUS AREA	=	2,255 S.F. ①
PROPOSED IMPERVIOUS AREA	=	8,265 S.F. ①
DISTURBED AREA	=	11,679 S.F.

- GENERAL NOTES:**
- PRIOR TO IMPORTING OR EXPORTING MATERIAL FROM THE SITE, CONTRACTOR SHALL CONSTRUCT A ROCK CONSTRUCTION EXIT PER (C7).
 - VERIFY BUILDING DIMENSIONS WITH ARCHITECTURAL PLANS.
 - SEE SHEET C7 FOR THE UTILITY PLAN.
 - SEE SHEET C8 FOR THE RESTORATION AND PAVING PLAN.
 - PERVIOUS AREAS SHALL BE STABILIZED WITHIN 7 DAYS OF ROUGH GRADING.
 - CONTRACTOR SHALL DETERMINE A LOCATION FOR CONCRETE AND OTHER WASHOUT WASTE. A SIGN SHALL BE INSTALLED ADJACENT TO EACH WASHOUT FACILITY THAT REQUIRES SITE PERSONNEL TO UTILIZE THE PROPER FACILITIES FOR DISPOSAL OF CONCRETE AND OTHER WASTES.
 - STREET SWEEPING MUST BE PERFORMED DAILY IF SEDIMENT IS TRACKED OUTSIDE THE CONSTRUCTION LIMITS OR ONTO ANY ADJACENT STREETS.
 - PER THE HENNEPIN COUNTY SOIL SURVEY, THE SITE CONSISTS OF LESTER AND KILKENNY LOAMY CLAY.
 - MAXIMUM FINISHED GRADE SLOPES SHALL BE 3:1.
 - CONTRACTOR SHALL PREPARE A TRAFFIC CONTROL PLAN FOR THE WORK IN FERN LANE AND THE ADJACENT PARKING LOTS. PLAN SHALL BE SUBMITTED TO THE CITY OF MOUND A MINIMUM OF 7 DAYS PRIOR TO CONSTRUCTION.
 - PROPOSED CONCRETE CURB SHALL BE DESIGN 8612 PER MN/DOT STANDARD PLATE 7100, UNLESS NOTED OTHERWISE.
- REFERENCE NOTES:**
- THESE NUMBERS INCLUDE AREA WITHIN THE DISTURBED AREA.
 - DROP FOOTING BASED ON PROPOSED GRADES.
 - CONSTRUCT VALLEY GUTTER PER (C2).
 - CONSTRUCT VALLEY GUTTER PER (C3).
 - CONSTRUCT VALLEY GUTTER PER (C4).
 - RETAINING WALL SHALL BE DESIGNED BY A LICENSED ENGINEER. SEE (C6) FOR PROPOSED RETAINING WALL GRADES. RETAINING WALL SHALL BE DESIGNED IN CONJUNCTION WITH THE DESIGN OF THE BUILDING FOOTING.
 - TYPE OF FENCE SHALL BE APPROVED BY THE OWNER.
 - PAVER BLOCKS SHALL BE INSTALLED PER THE MANUFACTURER'S RECOMMENDATIONS.



CITY COUNCIL REPORT

TO: Honorable Mayor and City Council
FROM: Jesse Dickson, City Manager; Sarah Smith, Community Development Director; Rita Trapp, Planning Consultant
DATE: April 3, 2025
SUBJECT: Concept Introduction for Major Subdivision
LOCATION: Vicinity of 2316 Commerce Boulevard and Outlot B, Mound Harbor
APPLICANT: Paula Larson, 2316 Commerce Boulevard

As established in *City Policy No. 012 Development Application Review Procedures*, the City Council will be hearing a concept introduction from Paula Larson to discuss improvements to the east side of Commerce Boulevard in the vicinity of 2316 Commerce and the City-owned property commonly called “Outlot B.” Ms. Larson is proposing the installation of landscaping, perennial/annual gardens, walkway, and public benches. As part of the proposed concept for improvements, Ms. Larson has expressed an interest in purchasing “Outlot B”, which is located at the corner of Commerce Boulevard and Old Shoreline Drive and legally described as Outlot B in the Mound Harbor plat.

As the Council is aware, the purpose of the concept introduction is to provide City Council members the opportunity to review the basic elements of the proposed project and to provide direction about any refinements or issues that should be researched or addressed prior to making a formal application. There will be no formal motions or votes. As this is a concept introduction, Staff will not be summarizing the concept, making a recommendation, or making a presentation. As required by City Policy No. 012, Staff did send property owners within 350 feet a letter on March 27th informing them of the Council Introduction about the proposed project and notifying them of the opportunity to provide comment at the April 8th City Council meeting.

2316 Commerce Boulevard and "Outlot B" Location Map



PROPOSAL IDEAS

for the purchase of

City of Mound

Outlot "B"

(formerly Longpre's)

Paula M Larson

Owner: 2316 Commerce Blvd

From: Paula Larson

Date: March 18, 2025 at 8:44:25 AM CDT

To: Jesse Dickson <jessedickson@cityofmound.com>

Subject: Re: April 8th Council Intro: Outlot B, Mound Harbor

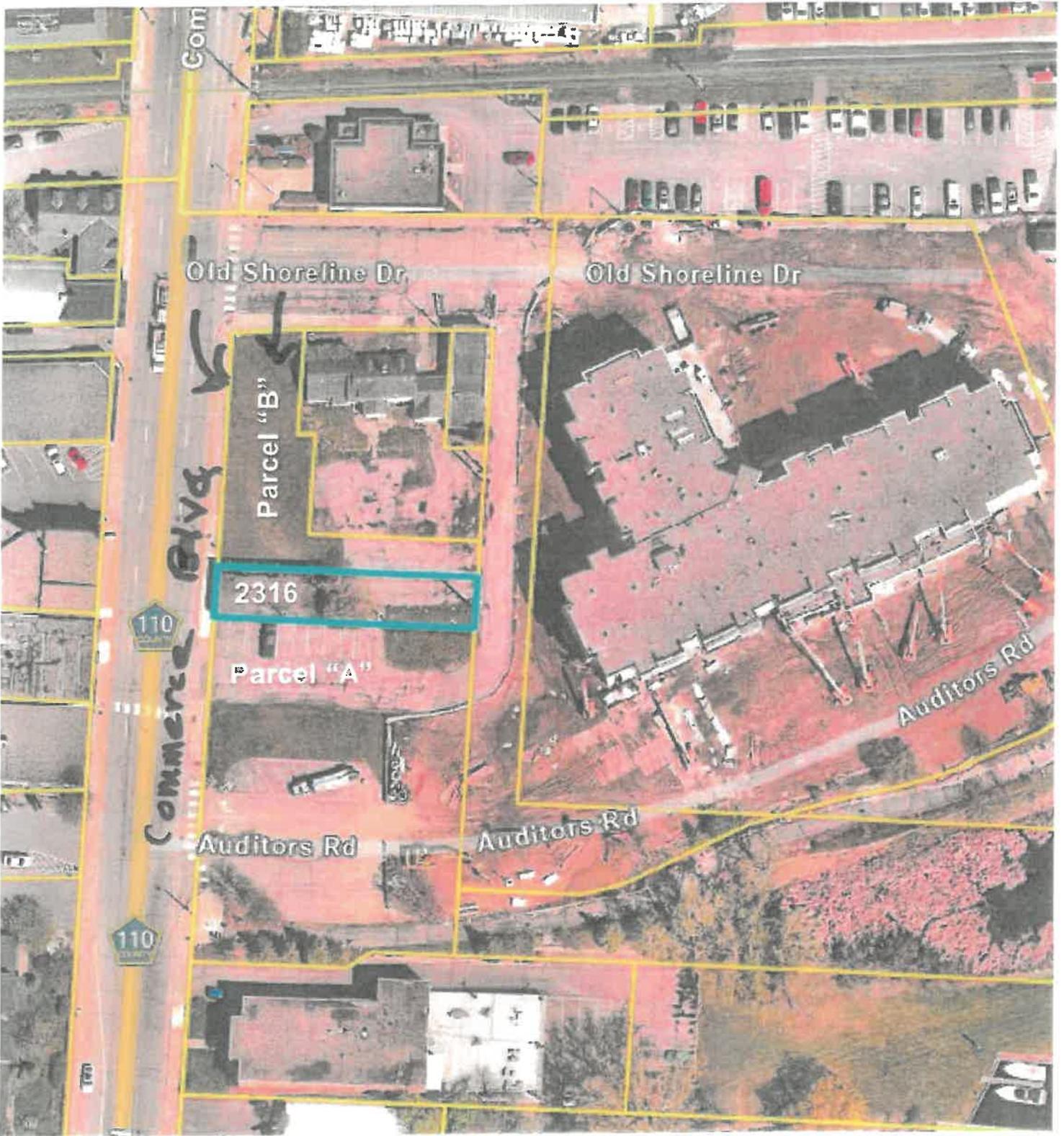
I'm bringing replacement "introduction" sheets tomorrow for agenda packet/notice. I am not a developer. I have owned adjoining building and property (2316 Commerce Blvd) for almost 30 years the possible purchase of the city lot would complement my building and would allow:

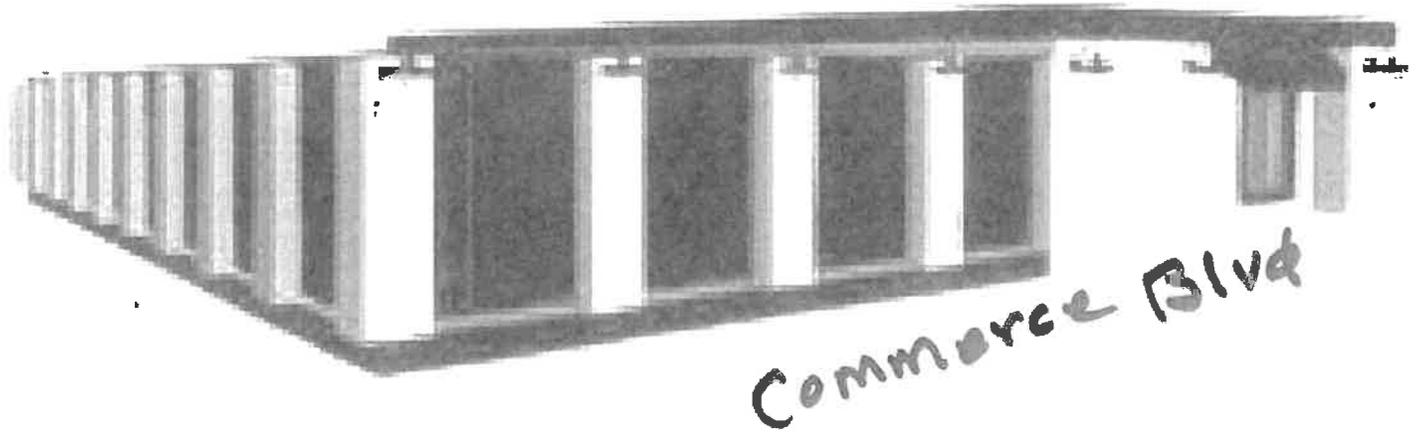
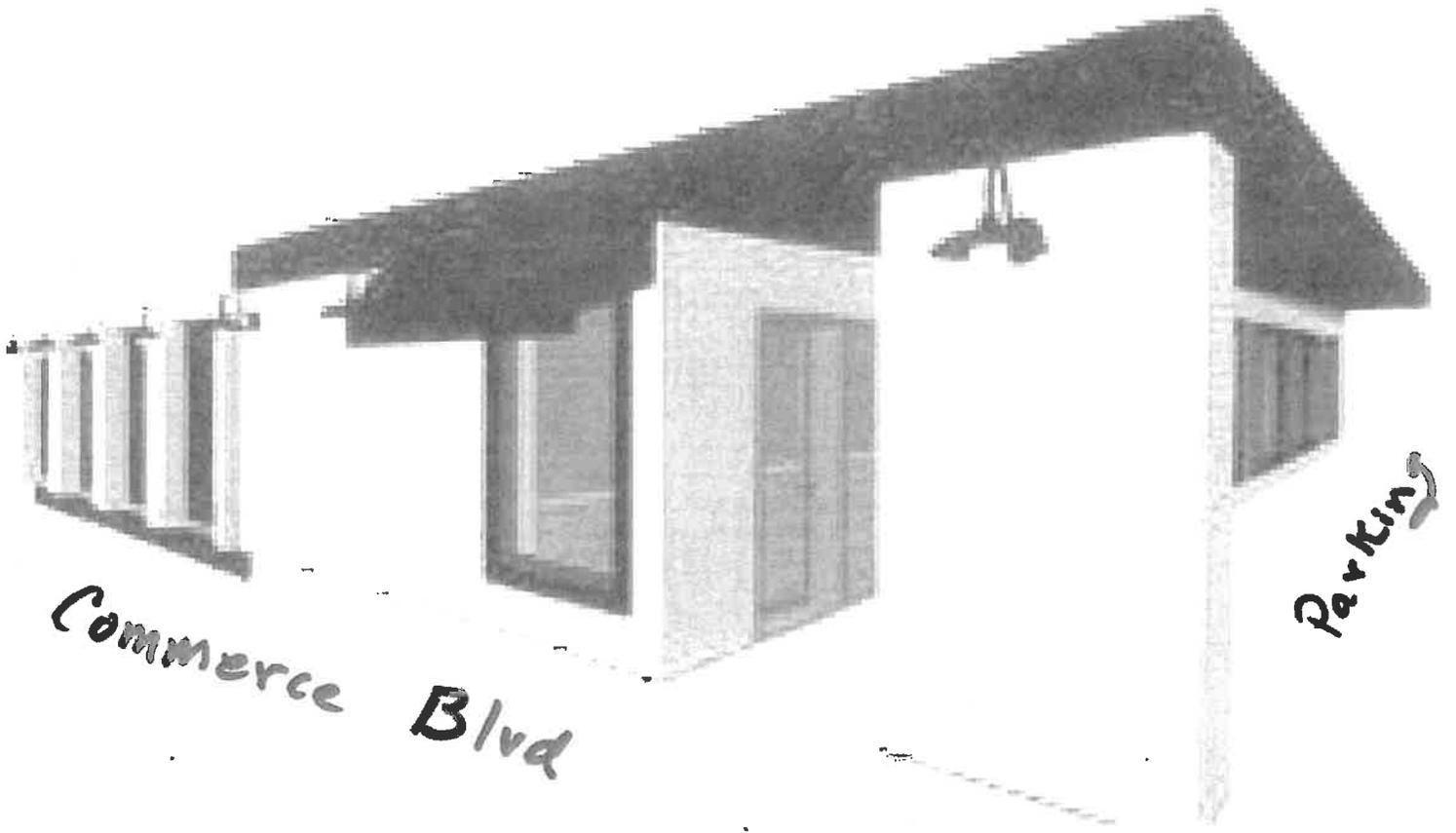
1. Installation of landscaping, perennial/annual gardens, walkway, public benches, and adding Mound's similar black fencing with small fieldstone "look" to make appearance cohesive for Mound
2. Adding back to our downtown, the mural feature (TBD)
3. ADDING property back to tax roll that has been lost for 20 years or so
4. Restrictive Building Setbacks (without variance requests) along Commerce Blvd leading to more greenery to make our downtown more "pedestrian friendly"

Respectfully,
Paula M Larson



Re: Outlot B, Mound Harbor

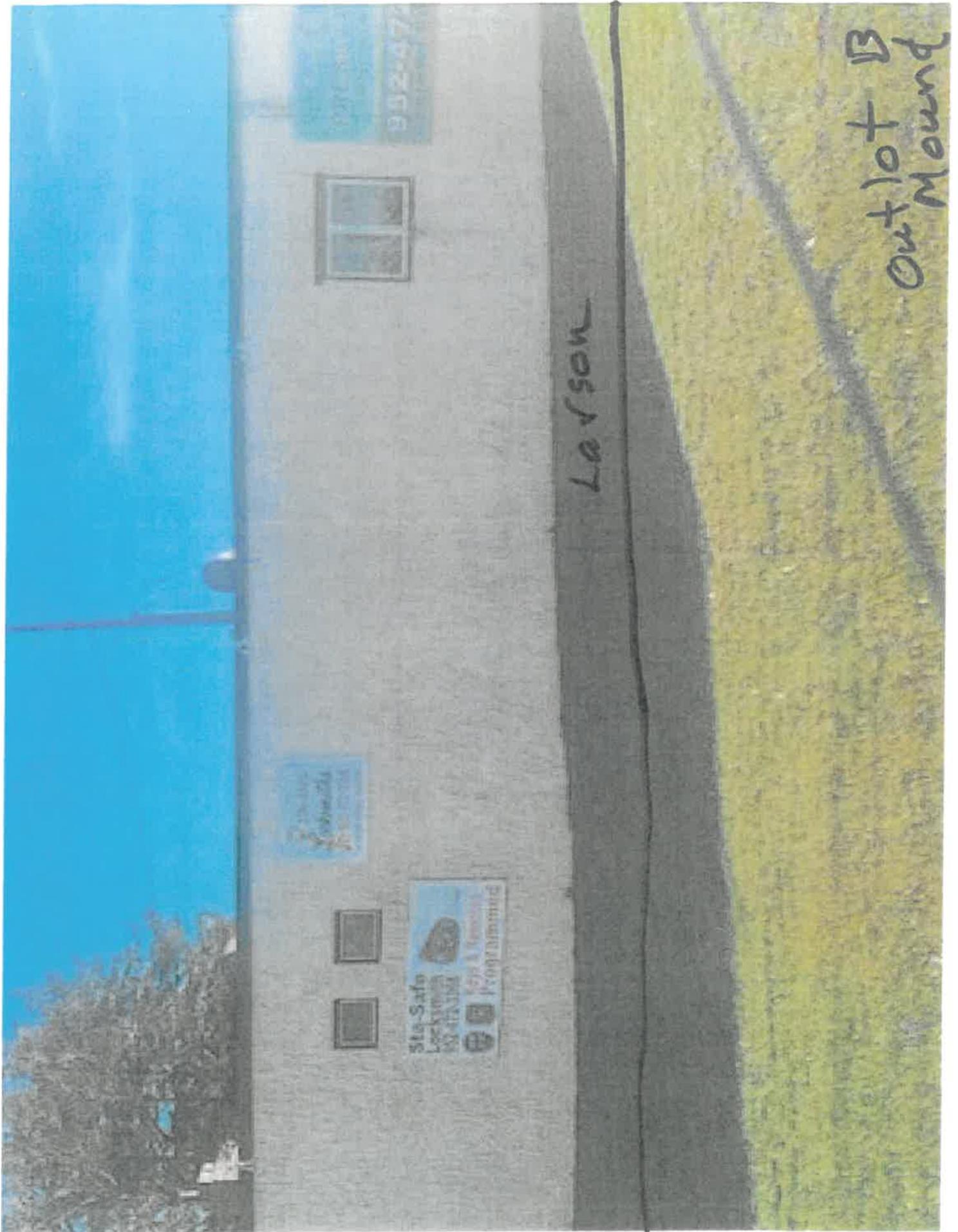






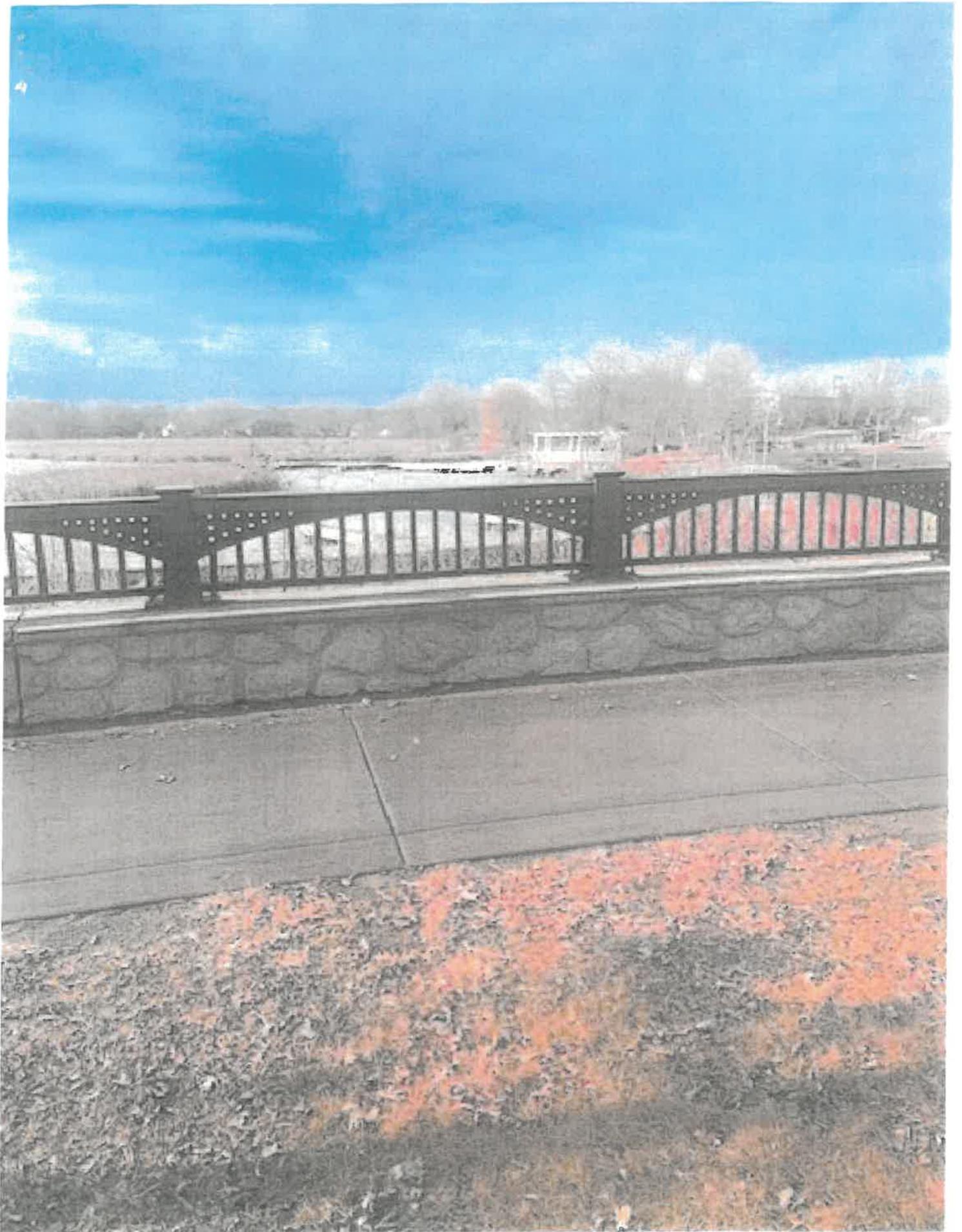
Garden ideas





Larson

Outlet B
Mound





905

April 8, 2025

**City Council of the City of Mound, MN
Mayor and Members of the Council,**

I hope this message finds you well. I would like to begin by expressing my sincere apologies for my absence at tonight's meeting. I have a long-planned trip that prevents me from joining you, and while I would greatly prefer to be present, I assure you that my current location is considerably more enjoyable!

My name is Colin Charlson, and I am the owner of Four C's Equity LLC, a company established by my wife and I to manage real estate for my small business, which serves the insurance and financial service needs of our residents and neighboring communities. I am proud to have a team of eight dedicated professionals who work diligently to support our clients every day. As only the third State Farm agent in nearly 80 years to serve the Westonka community, I have been honored to contribute to its growth and success. My wife, Christine, our two children, and I have called the Westonka community and Mound our home for the past 15 years.

Four C's Equity LLC is the proud owner of the property located at 5581 Shoreline Dr. I acquired this property in June 2023 with the intention of restoring the building to its former glory. However, it soon became apparent that repurposing the structure would not be financially viable. As many of you may recall, I had a significant portion of Out-Lot B under contract for ADA access; when the renovation project for the legacy building fell through, I chose to rescind the contract voluntarily, recognizing the potential value for the community in re-envisioning the parcels from Old Shoreline to Auditors Rd. This decision was made with the best interests of Mound's future in mind.

I have a strong belief in the community of Mound and the greater Westonka area. I am confident that we can honor our rich history and legacy while enhancing the commerce district for the benefit of future generations.

I urge you to consider the long-term implications of any further division of the property. The residents of Mound deserve more than just additional parking or a park bench; they deserve a vibrant and thriving community space.

I have sought to share my vision for the property with the ownership group that is currently presenting to you. However, I have been informed that they are moving forward with their family's plans without considering alternative ideas. I value the relationship I have with my neighbor and have offered to meet with them to discuss my concept and gather feedback, but unfortunately, I have yet to receive a response. Collaboration with all stakeholders is essential for the success of this larger vision.

Our proposed redevelopment plan includes two key components: Residential and commercial spaces. I look forward to providing further details in a subsequent council meeting.

In conclusion, I strongly encourage you to reflect on what is truly best for our city, recognizing that a larger and more beneficial redevelopment opportunity is on the horizon.

Thank you for your time and consideration.

Best regards,

Colin Charlson
5560 Three Points Blvd
Mound, MN 55364



CITY COUNCIL REPORT

TO: Honorable Mayor and City Council
FROM: Jesse Dickson, City Manager; Sarah Smith, Community Development Director; Rita Trapp, Planning Consultant
DATE: April 2, 2025
SUBJECT: Concept Introduction for Major Subdivision
LOCATION: 6639 Bartlett Boulevard / 6627 Bartlett Boulevard / 6625 Bartlett Boulevard (part of larger subdivision in Minnetrista)
APPLICANT: Jim Koch of Angel M Consultant Group

As established in *City Policy No. 012 Development Application Review Procedures*, the City Council will be hearing a concept introduction from Jim Koch of Angel M Consulting Group for development of 6639, 6627 and 6625 Bartlett Boulevard in Mound that includes 8 townhomes, 2 single family homes and a dock house to be constructed as part of a development project called "Halstead Bay Estates." The subject property has frontage on Bartlett Boulevard/County Road 110 on the north side and Lake Minnetonka on the south side. The proposed concept is part of a larger project that proposes an additional 15 single family homes, 45 condominiums, and a park in the City of Minnetrista. The developer held a neighborhood meeting regarding the proposal on Friday, March 7, 2025 at the Gillespie Center.

As the Council is aware, the purpose of the concept introduction is to provide City Council members the opportunity to review the basic elements of the proposed project and to provide direction about any refinements or issues that should be researched or addressed prior to making a formal application. There will be no formal motions or votes. As this is a concept introduction, Staff will not be summarizing the concept, making a recommendation, or making a presentation. As required by City Policy No. 012, Staff did send property owners within 350 feet a letter on March 27th informing them of the Council Introduction about the proposed project and notifying them of the opportunity to provide comment at the April 8th City Council meeting.



DJR

HALSTED BAY ESTATES
MINNETONKA, MN
2025

Halstead Bay Estates

March 2025

Angel M Consulting
2782 Tamarack Drive
Medina, Minnesota 55356

Overview

To Develop raw land which are Contiguous Property sites, both in the City of Mound Minnesota and the City of Minnetrista Minnesota. Approximately 13.5 acres will be



developed into 65 mix use properties. 15 Single Family home sites, 8 Townhome sites and 45 condominium sites. The relative property in each city is as follows. The City of Mound has 3.67 acres of property to be developed. The City of Mound properties proposed to be built, equal to 8 custom Townhomes and 2 single family custom homes. 10 Properties in total.

Goals

1. Concept discussions and feedback with the City of Mound council members.
2. Preliminary Plat Submissions and PUD application with the City of Mound MN, for upcoming April and May 2025, City Council meetings.

Building Specifications

Using local professional designers from DJR Architects in Minneapolis Minnesota. Architectural designs firm with many buildings designed and built through the twin cities metro areas. All properties will be approved through a developer Architectural Review Committee, with DJR. Those design renderings are included in our city submittals for council reviews. Property values will be from a range in value of 1.2M to 2.5M.

Development Partners

Angel M Consulting and DJR Architects and Stark Engineering have been working on the purchase and development designs and architectural site plan and design layouts for over 9 months. The development team will involve a few well known custom builders that have a boutique luxury brand associated with successful developments throughout the Twin Cities.

Milestones

I. Purchasing & Securing the Purchase Agreements of all properties needed.

This includes putting together a development team for all aspects to successfully build-out the development site professionally and cooperatively.

II. Professionally Designing and Engineering a Site Plan for Preliminary Plat.

Working with and through local neighbors to appreciate the new development sites to benefit the new housing, as well as to benefit the existing housing.

SITE PLAN



SITE PLAN

- DENOTES IRON MONUMENT SET
 - DENOTES IRON MONUMENT FOUND
 - ⊙ DENOTES CAST IRON MONUMENT FOUND
- THIS SURVEY IS BASED UPON THE HENNEPIN COUNTY COORDINATE SYSTEM



A. CONDOMINIUM - 24 UNIT

RETENTION POND

COMMUNITY PARK

GAZEBO

SINGLE FAMILY HOMES
12 HOMES

TOWNHOMES - 8 UNITS

B2. CONDOMINIUM - 9 UNIT

B1. CONDOMINIUM - 12 UNIT

SINGLE FAMILY HOMES
3 HOMES

DOCK HOUSE



HALSTED BAY ESTATES

MINNETRISTA, MN

CONDOMINIUMS

A, B1 & B2.

- ALL BUILDINGS HAVE UNDERGROUND PARKING GARAGES

A.



- 21 UNITS
- 33 ENCLOSED PARKING STALLS
- 12 SURFACE PARKING STALLS
- 16,000 SF FOOTPRINT
- 40,500 SF OF CONDOMINIUMS

B1.

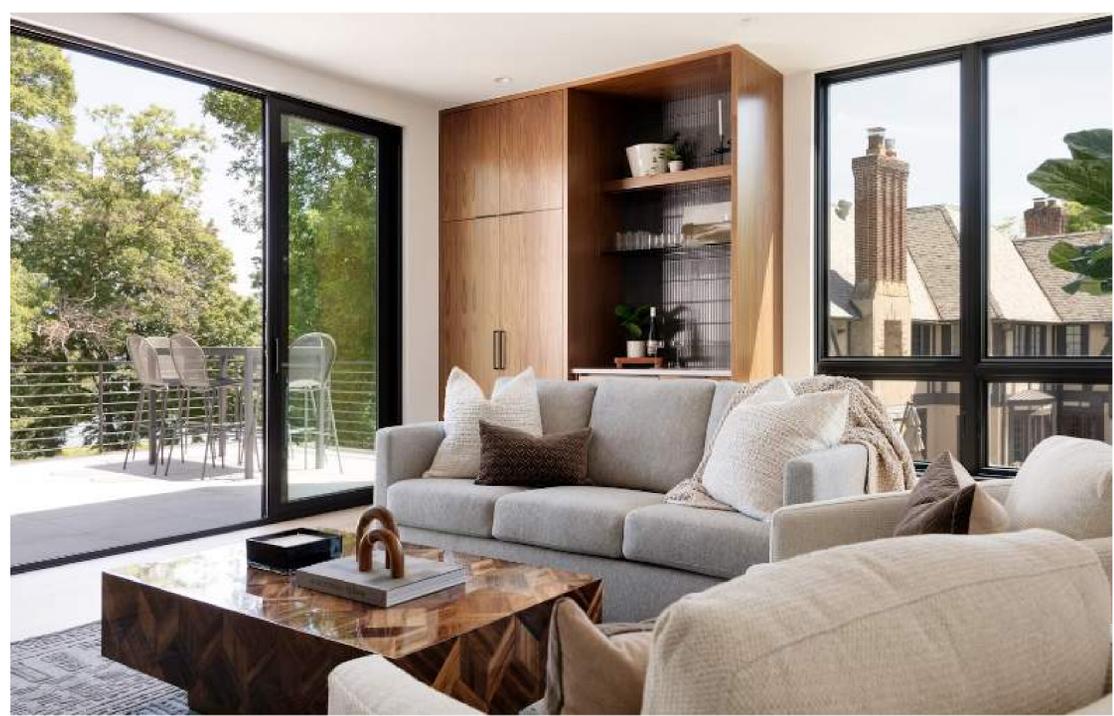


- 12 UNITS
- 27 ENCLOSED PARKING STALLS
- 8 SURFACE PARKING STALLS
- 14,200 SF FOOTPRINT
- 37,500 SF OF CONDOMINIUMS

B2.

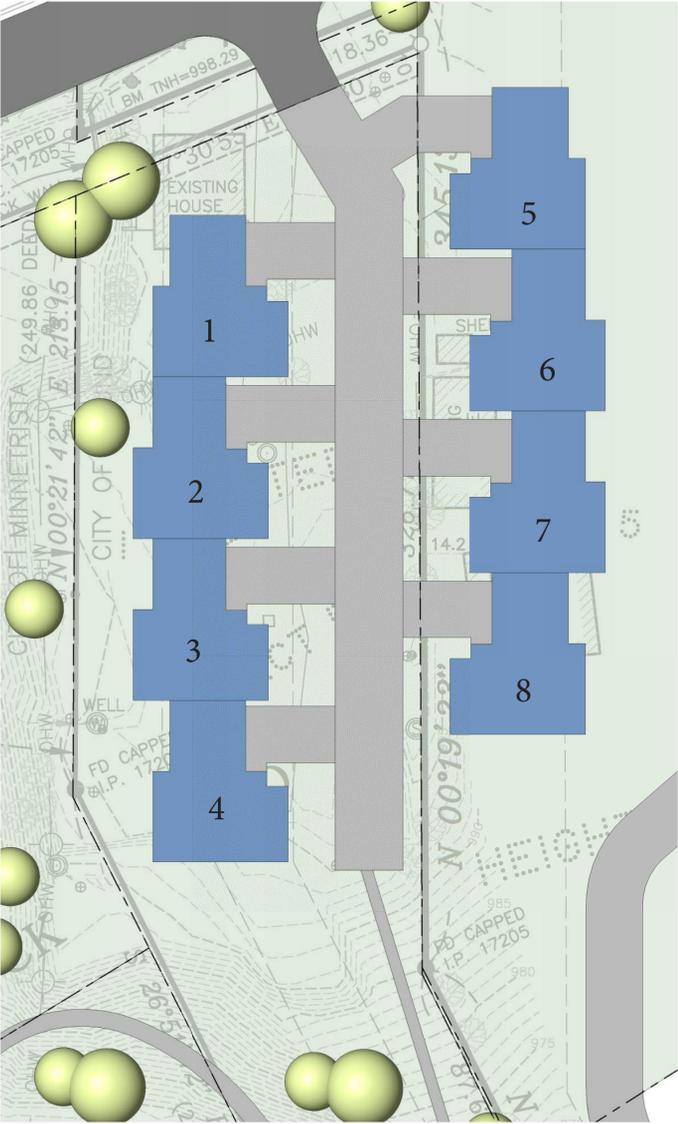


- 9 UNITS
- 20 ENCLOSED PARKING STALLS
- 5 SURFACE PARKING STALLS
- 11,000 SF FOOTPRINT
- 29,800 SF OF CONDOMINIUMS



TOWNHOMES

- 8 UNITS (3 BEDROOM + BONUS ROOM)
- PARKING: 2 GARAGE + 2 DRIVEWAY
- 3,435 SQFT WITH GARAGE
- 2,814 SQFT WITHOUT GARAGE
- EXTERIOR MATERIALS: ASPHALT SHINGLES, STANDING SEAM METAL ROOFING, STONE, CEMENTITIOUS LAP SIDING AND PANELS

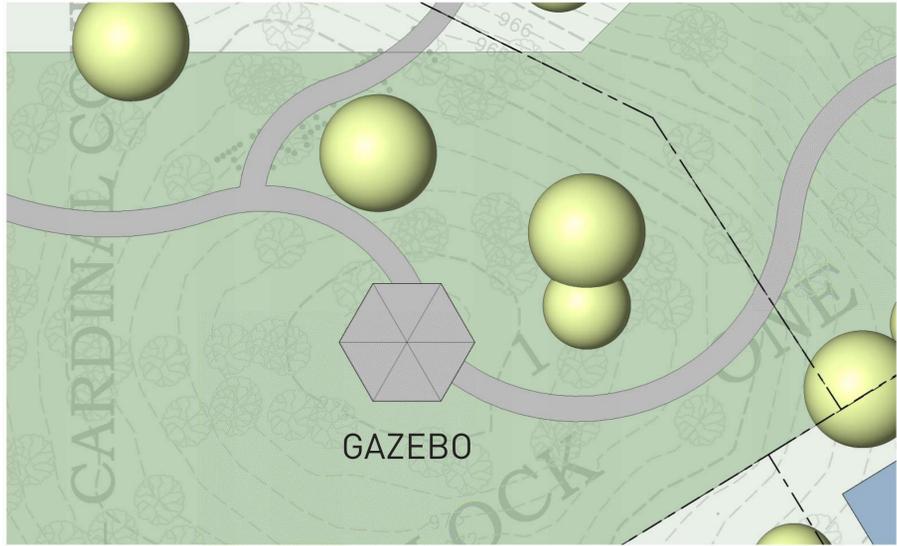
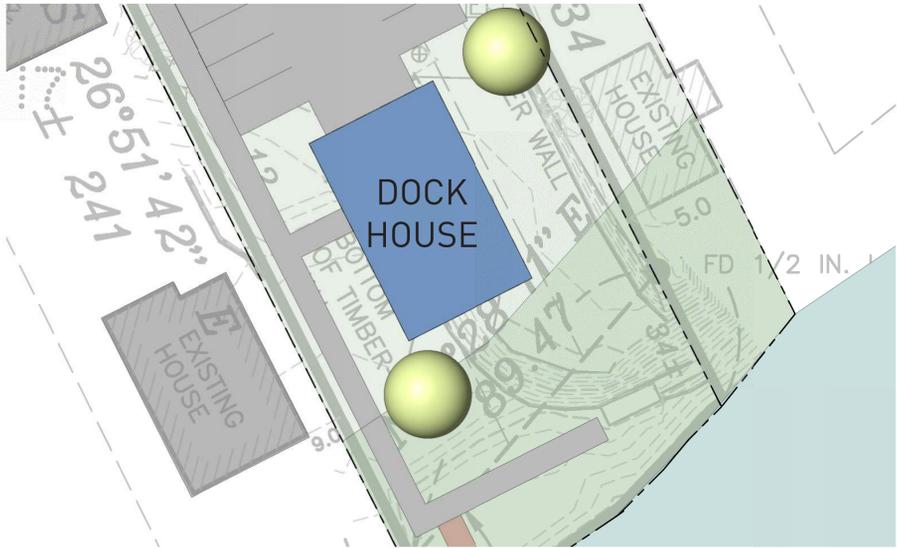


SINGLE FAMILY HOMES

- RESIDENTIAL BUILDER HOMES WITH A COMBINATION OF TUCK UNDER GARAGES AND WALK OUT BASEMENT HOME PLANS
- SUGGESTED EXTERIOR MATERIALS: ASPHALT SHINGLES, STONE, METAL PANELS, CEMENTITIOUS LAP SIDING AND PANELS



DOCK HOUSE & GAZEBO



3D VIEWS

A. CONDOMINIUM - 24 UNIT



B1. CONDOMINIUM - 12 UNIT



B2. CONDOMINIUM - 9 UNIT



TOWNHOMES



Sent via email March 20, 2025

Senator Ann Johnson Stewart

sen.ann.johnson.stewart@mnsenate.gov

Dear Senator Johnson Stewart:

Thank you for taking the time to meet with us on Monday to update us and listen to our concerns regarding proposed legislation that preempts local zoning and planning authority. It is a significant concern.

We strongly oppose these one-size fits all approaches and request that you advocate against them. Your district involves diverse cities with very diverse housing. It provides an ideal microcosm to illustrate why a one-size-fits-all approach is not appropriate. Our cities differ greatly in demographics, zoning and planning approaches. While each city is distinctive, we universally agree that that the State should not preempt local zoning and planning control. We ask that we be allowed to continue to complement each other with our diverse approaches that contribute so greatly to the character of your District.

It is important to recognize that just because a mandate does not affect all of our cities directly or equally does not make it of any less concern or less intrusive to any of our cities. For us, this proposed legislation is an affront to our cities and the role of government at the local level. While homogenization may work well for milk, it will serve to destroy much of the essence that makes each city in our great state distinctive and unique.

The proponents of the proposed legislation have no credible evidence that their myriad proposals will provide more affordable housing, reduce greenhouse gas emissions, and achieve their other lofty goals. The simple fact is that they will not. People in search of housing need real solutions and not false promises. Deephaven Mayor Carlson and Greenwood Mayor Fletcher have extensive experience developing and maintaining affordable housing. Land, construction, and interest costs along with the limited pool of subsidy dollars are the key underlying factors limiting affordable and market rate housing production. Less than half of city requests for public funding to Minnesota Housing's Consolidated RFP get selected each year.

Finally, sound public policy requires that higher density projects should locate near high service level transit corridors to realize the benefits of public transit infrastructure investments. This is a key component of the Metropolitan Council's Imagine 2050 Plan. The proposed legislation adds a poorly crafted, ad hoc and conflicting layer to existing local and regional efforts to provide real solutions.

We respectfully ask that you strongly oppose all preemptive zoning legislation in Committees and discussions with your Senate colleagues. Above all please remember that cities and not the State are best positioned to be responsive to local resident concerns on matters that affect them where they live. Historically the State has delegated zoning authority to its cities. That is where it belongs. Thank you so much for your consideration!

Sincerely,

Lake Minnetonka Mayors

CITY OF SHOREWOOD

Jennifer Labadie

Jennifer Labadie, Mayor

CITY OF MINNETONKA BEACH

Joe Pagano

Joe Pagano, Mayor

CITY OF DEEPHAVEN

Kent M Carlson

Kent Carlson, Mayor

CITY OF MINNETRISTA

Lisa Whalen

Lisa Whalen, Mayor

CITY OF SPRING PARK

Mark Chase

Mark Chase, Mayor

CITY OF ST. BONIFACIUS

Tim Eiler

Tim Eiler, Mayor

CITY OF WOODLAND

Vince Suerth

Vince Suerth, Mayor

Signature: Jennifer Labadie
Jennifer Labadie (Mar 20, 2025 20:50 CDT)
Email: jlabadie@ci.shorewood.mn.us

Signature: Joe Pagano
Joe Pagano (Mar 20, 2025 15:30 CDT)
Email: jpagano@ci.minnetonka-beach.mn.us

Signature: Kent Carlson
Kent Carlson (Mar 21, 2025 08:09 MDT)
Email: kcarlson@inlanddp.com

Signature: Lisa Whalen
Lisa Whalen (Mar 20, 2025 11:28 CDT)
Email: lwhalen@ci.minnetrista.mn.us

Signature: ML
Mark Chase (Mar 20, 2025 12:29 CDT)
Email: mchase@ci.spring-park.mn.us

Signature: Tim Eller
Tim Eller (Mar 21, 2025 09:07 CDT)
Email: mayor@st-bonifacius.mn.us

Signature: V.S.
Vince Suerth (Mar 21, 2025 09:26 CDT)
Email: vsuerth.woodland@gmail.com

2025-03-20 Lake Minnetonka area Mayors to Senator Johnson Stewart (7 of 15)

Final Audit Report

2025-03-21

Created:	2025-03-20
By:	Shanda Wilhelmy (administrator@greenwoodmn.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAACHHyhHAaKfb42B1Rws_DJ7zTXw1jwshB

"2025-03-20 Lake Minnetonka area Mayors to Senator Johnson Stewart (7 of 15)" History

-  Document created by Shanda Wilhelmy (administrator@greenwoodmn.gov)
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-  Document emailed to Joe Pagano (jpagano@ci.minnetonka-beach.mn.us) for signature
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-  Document emailed to Lisa Whalen (lwhalen@ci.minnetrista.mn.us) for signature
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-  Document emailed to Mark Chase (mchase@ci.spring-park.mn.us) for signature
2025-03-20 - 4:23:07 PM GMT
-  Document emailed to Tim Eiler (mayor@st-bonifacius.mn.us) for signature
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-  Document emailed to Vince Suerth (vsuerth.woodland@gmail.com) for signature
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-  Email viewed by Vince Suerth (vsuerth.woodland@gmail.com)
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-  Email viewed by Mark Chase (mchase@ci.spring-park.mn.us)
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Signature Date: 2025-03-21 - 2:26:22 PM GMT - Time Source: server
-  Agreement completed.
2025-03-21 - 2:26:22 PM GMT

Sent via email March 20, 2025

Senator Ann Johnson Stewart

sen.ann.johnson.stewart@mnsenate.gov

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Sincerely,

Lake Minnetonka Mayors

CITY OF GREENWOOD

Tom Fletcher

Thomas M. Fletcher, Mayor

CITY OF WAYZATA

J Andrew Mullin

Andrew Mullin, Mayor

CITY OF TONKA BAY

ADAM JENNINGS

Adam Jennings, Mayor

CITY OF ORONO

Bob Tunheim

Bob Tunheim, Mayor

CITY OF MINNETONKA

Brad Wiersum

Brad Wiersum, Mayor

CITY OF LONG LAKE

Charlie Miner

Charlie Miner, Mayor

CITY OF EXCELSIOR

Gary Ringate

Gary Ringate, Mayor

CITY OF MOUND

Jason Holt

Jason Holt, Mayor

Signature: Tom Fletcher
Tom Fletcher (Mar 20, 2025 14:31 CDT)
Email: tfletcher.gcc@gmail.com

Signature: 
Email: ajennings@cityoftonkabay.net

Signature: Brad Wiersum
Brad Wiersum (Mar 20, 2025 11:38 CDT)
Email: bwiersum@minnetonkamn.gov

Signature: 
Gary Ringate (Mar 21, 2025 09:31 CDT)
Email: gringate@excelsiormn.org

Signature: Jennifer Labadie
Jennifer Labadie (Mar 20, 2025 20:49 CDT)
Email: jlabadie@ci.shorewood.mn.us

Signature: J Andrew Mullin
J Andrew Mullin (Mar 21, 2025 06:02 CDT)
Email: amullin@wayzata.org

Signature: 
Bob Tunheim (Mar 21, 2025 07:35 CDT)
Email: btunheim@oronomn.gov

Signature: Charlie Miner
Email: cminer@longlakemn.gov

Signature: 
Jason Holt (Mar 20, 2025 20:09 CDT)
Email: jasonholt@cityofmound.com

2025-03-20 Lake Minnetonka area Mayors to Senator Johnson Stewart (8 of 15)

Final Audit Report

2025-03-21

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By:	Shanda Wilhelmy (administrator@greenwoodmn.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAE7XyLR9c-gPCH8YAPHCVxytYcVcEDjMn

"2025-03-20 Lake Minnetonka area Mayors to Senator Johnson Stewart (8 of 15)" History

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-  Document emailed to Andrew Mullin (amullin@wayzata.org) for signature
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-  Document emailed to Charlie Miner (cminer@longlakemn.gov) for signature
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2025-03-20 - 7:31:10 PM GMT

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2025-03-21 - 11:01:34 AM GMT

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Signature Date: 2025-03-21 - 2:31:45 PM GMT - Time Source: server

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2025-03-21 - 2:31:45 PM GMT



MARCH 2025 VS 2024

	DATE		SALES			CUSTOMERS			AVERAGE TICKET			GROSS PROFIT %	
	25	24	25	24	+/-	25	24	+/-	25	24	+/-	25	24
Friday		1		13,534	-100%		451	-100%	#DIV/0!	30	#DIV/0!		29
Saturday	1	2	10,247	14,183	-28%	330	425	-22%	31	33	-7%	31	31
Sunday	2	3	6,441	6,696	-4%	244	237	3%	26	28	-7%	32	31
Monday	3	4	6,528	6,148	6%	247	222	11%	26	28	-5%	32	32
Tuesday	4	5	6,824	6,667	2%	254	280	-9%	27	24	13%	32	32
Wednesday	5	6	6,121	8,723	-30%	238	275	-13%	26	32	-19%	32	30
Thursday	6	7	8,505	6,958	22%	300	257	17%	28	27	5%	32	32
Friday	7	8	11,344	14,442	-21%	378	437	-14%	30	33	-9%	30	29
Saturday	8	9	11,085	11,887	-7%	355	397	-11%	31	30	4%	32	31
Sunday	9	10	6,509	5,412	20%	231	228	1%	28	24	19%	33	32
Monday	10	11	6,449	6,025	7%	252	264	-5%	26	23	12%	33	31
Tuesday	11	12	6,089	7,103	-14%	261	282	-7%	23	25	-7%	30	32
Wednesday	12	13	7,141	7,101	1%	307	278	10%	23	26	-9%	33	32
Thursday	13	14	8,866	9,215	-4%	298	302	-1%	30	31	-2%	32	30
Friday	14	15	14,912	15,301	-3%	483	469	3%	31	33	-5%	30	30
Saturday	15	16	10,764	12,711	-15%	338	371	-9%	32	34	-7%	31	31
Sunday	16	17	6,585	7,225	-9%	257	277	-7%	26	26	-2%	32	31
Monday	17	18	7,332	5,679	29%	267	223	20%	27	25	8%	33	32
Tuesday	18	19	6,719	6,743	0%	243	260	-7%	28	26	7%	33	31
Wednesday	19	20	7,178	7,439	-4%	265	272	-3%	27	27	-1%	33	32
Thursday	20	21	7,889	9,532	-17%	289	307	-6%	27	31	-12%	32	31
Friday	21	22	12,646	12,292	3%	406	396	3%	31	31	0%	29	30
Saturday	22	23	9,904	12,670	-22%	355	405	-12%	28	31	-11%	32	31
Sunday	23	24	4,530	5,258	-14%	187	205	-9%	24	26	-6%	32	31
Monday	24	25	5,083	5,167	-2%	225	234	-4%	23	22	2%	34	32
Tuesday	25	26	6,513	5,791	12%	249	223	12%	26	26	1%	33	31
Wednesday	26	27	6,307	7,516	-16%	263	258	2%	24	29	-18%	32	31
Thursday	27	28	7,992	7,878	1%	299	286	5%	27	28	-3%	32	31
Friday	28	29	12,425	14,669	-15%	419	443	-5%	30	33	-10%	30	29
Saturday	29	30	9,012	17,919	-50%	324	494	-34%	28	36	-23%	31	32
Sunday	30	31	5,817		#DIV/0!	222		#DIV/0!	26	#DIV/0!	#DIV/0!	32	
Monday	31		6,840		#DIV/0!	292		#DIV/0!	23	#DIV/0!	#DIV/0!	33	
TOTAL - March			250,597	277,884	-10%	9,078	9,458	-4%	28	29	-6%	32%	31%

		2025 VS 2024								
		Sales			Customer			Avg Ticket		
		2025	2024		2025	2024		2025	2024	
January		242,580	244,805	-1%	8,483	8,555	-1%	29	29	0%
February		238,136	296,813	-20%	7,577	9,052	-16%	31	33	-4%
March		250,597	277,884	-10%	9,078	9,458	-4%	28	29	-6%
FIRST QTR		731,313	819,502	-11%	25,138	27,065	-7%	29	30	-4%

MEETING MINUTES
PLANNING COMMISSION
MARCH 4, 2025

Chair Goode called the meeting to order at 6:00 pm.

SWEARING IN OF PLANNING COMMISSIONER BY DEPUTY CITY MANAGER MAGGIE REISDORF

Deputy City Manager Maggie Reisdorf administered the oath of office to new Planning Commission member Sheri Wallace.

ROLL CALL

Members present: David Goode, Jason Baker, Drew Heal, Kathy McEnaney, Kristin Young, Samantha Wacker, and Sheri Wallace.

Members Absent: Nick Rosener.

Staff present: Sarah Smith, Sarah Lenz, Maggie Reisdorf, and Rita Trapp and Mia Colloredo-Mansfeld from HKGi.

Members of the public: Cheryl Ackerman and Roy Heppner (4366 Wilshire Boulevard), Isabel and Christian Brooks (2914 Meadow Lane), and Greg Jeske (6409 Tuxedo Boulevard).

APPROVAL OF MEETING AGENDA

MOTION by Baker to approve the agenda; seconded by Heal. **MOTION** carried unanimously.

APPROVAL OF FEBRUARY 4, 2025 REGULAR MEETING MINUTES

MOTION by Baker to approve the February 4, 2025 regular meeting minutes as written; seconded by Heal. **MOTION** carried unanimously.

APPROVAL OF FEBRUARY 18, 2025 CONCURRENT SPECIAL MEETING WORKSHOP WITH CITY COUNCIL MINUTES

MOTION by Baker to approve the February 18, 2025 special meeting workshop minutes as written; seconded by Heal. **MOTION** carried unanimously.

BOARD OF ADJUSTMENTS AND APPEALS

Planning Case No. 25-01

Review/Recommendation – Lakeshore setback variance for replacement deck at 4366 Wilshire Boulevard

Applicant: Cheryl Ackerman

Colloredo-Mansfeld introduced this item to the Planning Commission. She informed that the applicant is seeking a variance for a replacement deck. She explained that the property is a

lakeshore lot with a single-family home and that the variance is for an additional one-foot variance beyond what was previously granted.

Colloredo-Mansfeld explained that the lot is a lot of record, with Low Density Residential guidance in the Comprehensive Plan and is zoned R-1A single-family residential.

Colloredo-Mansfeld informed that the previous 1998 variance allowed for a 41 foot lakeshore setback. The applicant had applied for an expansion permit in 2024 to replace the existing deck and extend it around the corners of the house, maintaining the existing setback. However, after obtaining the permit, they discovered a sewer pipe where the deck posts were to be located.

Colloredo-Mansfeld said that the applicant is asking to extend the deck to allow the deck posts to be located outside of the sewer pipe location. The deck will be conforming to the side lot lines. The hardcover will increase to 38.3% but it is still conforming to the required 40% for a lot of record.

Colloredo-Mansfeld said that the proposal was distributed to staff, consultants, agencies, and private utilities. She informed that there were no comments received.

Heal asked whether the deck was ground level or elevated. Colloredo-Mansfeld clarified that it is an elevated deck.

Heal asked if a deck counts towards hardcover. Colloredo-Mansfeld explained that, for the proposed deck, it is considered hardcover because it has impervious surface underneath. She noted that if decks with ¼ inch spacing and no hardcover underneath or roof above do not count towards impervious surface calculations.

Goode asked for comments. Heal noted that the applicant is proposing a change of just one foot and that the deck looks aesthetically pleasing.

Roy Heppner, 4366 Wilshire Boulevard, noted that the location of the sewer pipe was checked in 2021 and 2023. Both reviews marked the pipe in an incorrect location closer to the house than the actual pipe location. He explained that they had the pipe location rechecked because of the proposed location of one post on the corner. In the most recent review, the pipe was found to be in a different location that interfered with the proposed deck post locations, resulting in the need for a variance. Heppner noted that the current deck is from 1998 and is unsafe to use.

Goode asked the Commission for further discussion. He noted that staff is recommending approval with four conditions and three findings of fact.

Baker moved that the Planning Commission recommend to the City Council approval of the variance request for 4366 Wilshire Boulevard with the 4 listed conditions and 3 findings of fact. Heal seconded. Motion passed 7-0.

BOARD OF ADJUSTMENTS AND APPEALS

Planning Case No. 25-02

Review/Recommendation – Lot size variance for new single family home at 2914 Meadow Lane

Applicant: Christian Brooks

Colloredo-Mansfeld introduced this item to the Planning Commission. She informed that the request is for a variance to allow construction of a single-family home on an undersized lot at 2914 Meadow Lane. She stated that the property is a lot of record and that the lot is vacant but there had been a house on the lot until it was torn down in 2008. She noted that the existing lot size is 4,356 square feet which is under the required 6,000 square feet.

Colloredo-Mansfeld stated that the lot is guided for low density residential and zoned R-2 Two Family Residential. She explained that, while the lot is undersized, both the lot width and depth are conforming. She also noted that the proposed single-family house conforms with all setback and hardcover requirements for single-family houses in the R-2 district.

Colloredo-Mansfeld said that the proposal was distributed to staff, consultants, agencies, and private utilities. She informed that there were no comments received.

McEnaney asked how frequently lot size variances occur. Smith explained that they receive variance applications from time to time, usually for a vacant lot. Smith noted that an important factor considered in the variance requests is whether the applicant can put a conforming house on the lot. Smith informed that the City Attorney recommended a variance be processed since the lot has been vacant since 2008 and no prior variance existed for the lot.

McEnaney noted that she knew the lot and thought the proposed home will add to the neighborhood.

Baker noted that it is conforming to all setbacks. He stated that he appreciates that, despite the lot size, the applicant is proposing a house that is under the limit for hardcover and the applicant is not proposing to go to the edge of the side yard setbacks.

Christian and Isabel Brooks, applicants for property at 2914 Meadow Lane, explained that they want to move to Mound because Christian grew up there and they have family in the area. They noted that their goal is to create an attractive house for the neighborhood.

Heal asked whether they plan to use the house as their primary residence or if they plan to rent it. Applicant confirmed it would be their primary residence.

Goode asked what they would do in tornado season since the proposed house has no basement. Brooks noted that they would use the mudroom, which has no windows.

Smith asked whether the renderings and plans for the house are the preliminary plans. Applicant confirmed that the plans are not final but changes would likely be internal.

Baker moved that the Planning Commission recommend to the City Council approval of the variance request for 2914 Meadow Lane with the 6 listed conditions and 4 findings of fact. McEnaney seconded. Motion passed 7-0.

BOARD OF ADJUSTMENTS AND APPEALS

Planning Case No. 25-03

Review/Recommendation – Front setback variance for front entryway addition for replacement home at 4609 Tuxedo Boulevard

Applicant: Greg Jeska of CJ Homes LLC on behalf of owner Mike Svobody

Colloredo-Mansfeld introduced this item to the Planning Commission. She stated that the applicant is seeking a variance to allow a new/replacement home with a front entryway addition. She noted that the property is a lot of record with a nonconforming single-family home and that the front yard variance is to allow for a 22.3 foot setback.

Colloredo-Mansfeld explained that the lot is a lot of record, with Low Density Residential guidance in the Comprehensive Plan and is zoned R-1 single-family residential.

Colloredo-Mansfeld stated that the entryway addition is part of the proposed construction of a replacement home as the previous home was damaged in a fire. The replacement structure will be in the same footprint as the existing structure. She noted that the existing structure is nonconforming with a front setback of 26.7 feet.

Colloredo-Mansfeld explained that the front entryway is new and will require a variance of 7.7 feet. She also noted that the overall reconstruction project will reduce the existing hardcover nonconformity from 49.3% to 48.8%.

Colloredo-Mansfeld said that the proposal was distributed to staff, consultants, agencies, and private utilities. She informed that there were no comments received.

Baker asked why the property is irregular along the street. Smith stated that the City does not know the history of the lot.

The applicant was present, but did not have any comments or additional information on the lot configuration.

Goode noted that an entryway is a nice feature to have in the Minnesota climate.

Baker noted that if the lot was not an irregular shape, the house and entryway would be conforming. He added that the house and entryway do not look nonconforming and that the entryway will give the house more character.

Baker moved that the Planning Commission recommend to the City Council approval of the variance request for 4609 Tuxedo Boulevard with the 5 listed conditions and 3 findings of fact. Heal seconded. Motion passed 7-0.

OLD/NEW BUSINESS

A. Review/discussion – 2025 Planning Commission Work Plan and Staff Project List

Smith noted that the Planning Commission is requested to review and confirm the 2025 Planning Commission Work Plan and the 2025 Staff List and then make a recommendation to the City Council. Smith noted that there were a lot of different topics discussed at the meeting but the list included in the packet is only focused on the Planning Commission and Staff.

Goode noted that the topic regarding front yard exterior storage should also include the side yard.

Baker asked about zoning code updates related to side yard setbacks on major roadways. Staff noted that the discussion of yards is part of the proposed zoning code updates.

Baker asked about the changing of the work rules. Smith noted that the City Council will be discussing it first and then it would be sent to the Planning Commission.

Goode asked for comments on 2025 Staff List. Baker asked why there was already discussion about the 2050 Comprehensive Plan. Trapp noted that the City anticipates receiving information from the Metropolitan Council in the fall which would establish a deadline for an updated plan by the end of 2028. It is helpful for the City to identify the process so that staffing and budgeting can be determined.

Baker moved that the Planning Commission recommend to the City Council the approval of the 2025 Planning Commission Work Plan, with the addition of reviewing side yards on corner lots as part of the zoning code updates, and the 2025 Staff List. Heal seconded. Motion passed 7-0.

B. City Council Liaison and Staff Project Update/Report

McEnaney noted that the Mayor and City Manager went to the Capitol for a committee meeting regarding funding for water treatment. She noted that the City had received some funding in 2023 but the City needs additional funds and that Mayor Holt testified in front of the Capital Investment Committee.

Smith noted that the City remains busy with construction even though it is winter. Road restrictions went on March 3rd and will last until early May.

C. Upcoming meeting date: Tues., April 1, 2025 Regular Meeting at 6:00 pm.

Goode noted that the next meeting will be April 1st at 6:00 p.m.

ADJOURNMENT

MOTION by Baker to adjourn at 6:40 p.m.; seconded by Heal, **MOTION** carried unanimously.

Submitted by Sarah Smith